

Northwood Technical College
Board Proceedings
March 21, 2022

The Northwood Technical College Board meeting was held on Monday, March 21, 2022, at 8:30 a.m., at the Northwood Tech Rice Lake Campus, located at 1900 College Drive, Rice Lake, WI 54868. The use of technology to access the meeting was available to Board members as needed.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson Chris Fitzgerald called the meeting to order at 8:31 a.m. Board members Andy Albarado, James Beistle, Chris Fitzgerald, Brett Gerber, Janelle Gruetzmacher, and Lori Laberee, were present at the Northwood Tech Rice Lake Campus. In addition, Nicole O'Connell, Amber Richardson, and Josh Robinson joined the meeting via BlueJeans technology. A quorum was established. *Note: Josh Robinson joined the meeting via BlueJeans technology at 8:44 a.m.*

Northwood Tech employees Deanna Corry, Dr. Aliesha Crowe, Steve Decker, Susan Yohnk Lockwood, and Dr. John Will, were in attendance during the meeting at the Northwood Tech Rice Lake Campus. In addition, Tom Barbano and Hayley Bauer joined the meeting via BlueJeans technology for a portion of the meeting.

OPEN MEETING STATEMENT

Deanna Corry, Executive Assistant to the President and Board, read the following open-meeting statement: "The March 21, 2022, meeting of the Northwood Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on March 18, 2022, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA AND AUTHORIZATION OF ELECTRONIC SIGNATURES

Chairperson Fitzgerald reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology, and requested approval to authorize the use of electronic signatures for all Board documents.

James Beistle moved, seconded by Lori Laberee to approve the agenda and authorize the use of electronic signatures for all Board documents. Upon a unanimous yes vote of all members present, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

Time was reserved for Chair Fitzgerald to recognize people in the audience if needed. The Audience Recognition Board policy (II.L.) was included in the Board book as a reference.

EXECUTIVE SESSION

Chairperson Chris Fitzgerald requested a motion for the Board to convene into Executive Session under the provisions of Wisconsin Statutes §19.85(1)(c)(e)(f)(g) and §118.22 to consider preliminary notice of non-renewal of personnel for 2022-2023.

Brett Gerber moved, seconded by Janelle Gruetzmacher to convene into Executive Session in accordance with Wisconsin Statutes §19.85(1)(c)(e)(f)(g) and §118.22 for the purpose noted in the preceding paragraph. Chair Fitzgerald announced the motion. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

Chairperson Fitzgerald, called the executive session to order at 8:33 a.m. Board members Andy Albarado, James Beistle, Chris Fitzgerald, Brett Gerber, Janelle Gruetzmacher, and Lori Laberee, were present at the Northwood Tech Rice Lake Campus. In addition, Nicole O'Connell and Amber Richardson joined the meeting via BlueJeans technology. *Note: Josh Robinson joined the meeting via BlueJeans technology at 8:44 a.m.*

Northwood Tech employees Deanna Corry, Dr. Alisha Crowe, Steve Decker, Susan Yohnk Lockwood and Dr. John Will were in attendance during the executive session.

1. Approval of the June 21, 2021, Executive Meeting Minutes

Lori Laberee moved, seconded by Brett Gerber to approve the executive meeting minutes as printed. Upon a unanimous yes vote of all members present, motion carried.

2. Consideration of Preliminary Notice of Non-Renewal of Personnel for 2022-2023

For the Board's consideration, administration requested Board action to forward a preliminary notice of non-renewal of personnel per Wisconsin statute. A non-renewal list was provided for the Board's reference.

This process is in compliance with Wisconsin Statute §118.22 which requires that preliminary notice must be sent and received by the employees prior to the College issuing a final notice which must be sent to the individuals by May 15, 2022.

3. Motion to Reconvene into Open Session

A motion was needed to reconvene in open session. Any action taken on matters discussed in Executive Session will be considered in open session under "Other Items Requiring Board Action".

Janelle Gruetzmacher moved, seconded by Brett Gerber to adjourn the Executive Session and reconvene back into the regular Board meeting. Upon a roll-call vote, all members present voted yes; motion carried (9-0) and the executive session adjourned at 8:46 a.m.

OPEN SESSION RECONVENED

MEETING MINUTES

1. Approval of the February 21, 2022, Regular Meeting Minutes and Board Forward Meeting Minutes

Lori Laberee moved, seconded by Brett Gerber to approve the regular meeting minutes and Board Forward Meeting as printed. Upon a unanimous yes vote of all members present, motion carried. The signed contract listing from the February Regular meeting will be attached to the official minutes. Ms. Corry will forward the approved minutes (without attachments) to the newspaper of record per Wisconsin Statutes §38.12(4) and §985.01(4)(6).

CONSENT AGENDA

Chairperson Fitzgerald asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none.

Andy Albarado moved, seconded by James Beistle to approve the Consent Agenda. Upon a roll-call vote, all members present voted yes; motion carried (9-0).

1. Personnel:

- A. **New Hire:** Tessa Clemenson, Human Resources Technician; Rice Lake, Support and Technical Personnel; \$17.13/hour, effective March 8, 2022.
- B. **New Hire:** Melissa Weber, Career Specialist/Financial Aid Advisor; Ashland, Non-Instructional Faculty; \$31.33/hour, effective March 21, 2022.
- C. **Resignation:** Sara Franc, Digital Communications Technician; Rice Lake, effective March 4, 2022.
- D. **Resignation:** John Nuutinen, Welding Instructor; Ashland, effective September 30, 2022.
- E. **Resignation:** Lisa Wenzel, Bookstore Technician; Rice Lake, effective March 11, 2022..

There were a total of 37.5 years of service from those who resigned (will retire/leave the College); Ms. Franc served 7 years, Mr. Nuutinen served 10 years, and Ms. Wenzel served 20 years. The Board expressed its appreciation for their service to the College.

2. Contracts

The contract listing was approved.

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of last month, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 263876 through 265097, and electronic transfer payments totaling \$6,301,223.33 were approved.

5. Bids/Purchases

A. **Elevator Maintenance & Repair Services – New Richmond, Rice Lake, Superior & Shell Lake:**

The Board approved elevator maintenance and repair services in the total amount of \$5,040 annually from TK Elevator Corp. of Minneapolis, MN. The bids received were under RFP 22-97800-CW-ELEVATORMAINTENANCESERVICES. The term of the agreement is for an initial three (3) year term with the option to renew the contract for four (4) additional, concurrent one (1) year terms. The initial term will begin July 1, 2022 through June 30, 2025. If all additional renewal options are exercised, the maximum duration of the contract would be through June 30, 2029.

B. **Instructor Stations – Ashland, New Richmond, Rice Lake & Superior:** The Board approved the purchase of several instructor stations in the amount of \$118,114 from CDW in Vernon Hills, IL, under NJPA Contract 100614-CDW. The instructor stations systems exceeded the approved budget and are for necessary upgrades to classrooms at all four campuses.

C. **Projectors – Ashland, New Richmond, Rice Lake & Superior:** The Board approved the purchase of 8 projectors in the amount of \$18,093 from CDW in Vernon Hills, IL, under NJPA Contract 100614-CDW. The projectors exceeded the approved budget and are for necessary upgrades to classrooms at all four campuses.

D. **Gooseneck Trailer – Rice Lake:** The Board approved the purchase of a Big Tex gooseneck trailer in the amount of \$16,975 from Union Trailer in Chippewa Falls, WI. This item was an add on to the capital equipment list that was approved at the January 2022 board meeting. This item was inadvertently omitted from the initial list. The trailer is for the Utility Construction program at the Rice Lake campus.

OTHER ITEMS REQUIRING BOARD ACTION

1. Action to be Considered on Matters Discussed in Executive Session

Time was reserved for the Board to consider action to be taken on matters discussed in Executive Session, if appropriate.

A. **Approval of Preliminary Notice of Non-Renewal of Personnel for 2022-2023**

Time was reserved for the Board to consider action on this item.

Lori Laberee moved, seconded by Josh Robinson to approve preliminary notice of non-renewal of personnel for 2022-2023. Upon a roll-call vote, all members present voted yes; motion carried (9-0).

2. Approval of Resolution 22-10, Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2022A of the Northwood Technical College District, Wisconsin, and Setting the Sale Thereof

Administration requested the Board's approval of Resolution 22-10, presented to the Board with the intent to borrow \$1,500,000 in aggregate building remodeling and improvement projects throughout the district. Bids will be presented to the Board at the May 16, 2022, meeting for consideration. The *Recommendations for Northwood Technical College \$1,500,000 General Obligation Promissory Notes, Series 2022A* summary was provided as additional supporting documentation. This authorization will be published within 10 days after the Board meeting.

James Beistle moved, seconded by Nicole O'Connell to approve Resolution 22-10, Approval of Resolution 22-10, Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2022A of the Northwood Technical College District, Wisconsin, and Setting the Sale Thereof. Upon a roll-call vote, all members present voted yes; motion carried (9-0).

3. Approval of Industrial Manufacturing Technician Apprentice Program

Administration requested the Board's approval to submit the New Apprentice Program Implementation paperwork for the Industrial Manufacturing Technician Apprentice program to the Wisconsin Technical College System Board for approval at their May 2022 Board meeting. This program will be offered at the Superior Campus. This is a result of a newly formed partnership between Fraser Shipyards/Lake Assault, WRTP, the DWD Bureau of Apprenticeship Standards, and Northwood Tech. Implementation of the program is scheduled for the summer of 2022, pending HLC approval.

James Beistle moved, seconded by Lori Laberee to approve the Industrial Manufacturing Technician Apprentice Program, as presented. Upon a roll-call vote, all members present voted yes; motion carried (9-0).

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they attended.

Chair Fitzgerald noted that the Board Forward Meeting held last month was spectacular and well organized. Lori Laberee also noted that it was wonderful to hear from the Northwood Tech Staff and students on their experiences.

2. Travel Sign Up

A. **Board Events Schedule**

Time was reserved for Board members to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was included in the Board book, and Board members were requested to notify the Executive Assistant as soon as plans are confirmed.

3. Monitoring Schedule Review and Updates

A. **Monitoring Schedule**

Time was reserved to review and update *the Board Monitoring Schedule* as needed. There were no recommended updates from Administration.

B. **Annual Review of Board Expenses/Board Budget Approval**

As of March 4, 2022, Board expenses were 71.1 percent of the budgeted amount for the current fiscal year. Based on prior year and current year expenditures, administration is recommending a budget equal to \$79,100 for fiscal year 2023, which reflects no change from the FY22 budget. A year-to-date summary of expenses, which includes a five-year history summary, was included for the Board's review.

4. President's Updates:
 - A. **Business Professionals of America Awards**

President Will informed the Board on four Northwood Tech students who advanced to the BPA National Leadership Conference and Northwood Tech Instructor, Brenda Kretzschmar, who received the Wisconsin "BPA Adviser of the Year" award.
 - B. **ABC Carpentry State Competition**

President Will provided an update on two Northwood Tech students who won top awards at the ABC Carpentry State Competition.
 - C. **WTCS Grant Awards**

President Will informed the Board on the WTCS Grant awards for FY23.
5. Legislative Updates

Time was reserved for legislative updates. *Note: District legislators have an open invitation to attend Northwood Tech Board meetings to provide legislative updates.*
6. President's 2022 Evaluation Planning

The President's Evaluation Subcommittee plans to meet following the March regular Board meeting. The subcommittee will bring back any process recommendations to the full Board at its April Board meeting.
7. Determine Board Representation for the May 2022 Northwood Tech Commencement

Time was reserved for the Board to determine who will attend each of the Northwood Tech campus commencement ceremonies on Friday, May 13, 2022.

Lori Laberee volunteered to attend the Ashland commencement while James Beistle offered to attend the commencement in either New Richmond or Superior.
8. District Boards Association Nomination Recommendation for Association Officer Position

The District Boards Association's (DBA) Nominations Committee requested the Northwood Tech Board's assistance in identifying any member to be considered for nomination as a candidate for Association officer (President, Vice President, and Secretary/Treasurer). Before being placed on the ballot, the member must consent to serve if elected. If nominations are made, a District Recommendations for 2022-2023 Association Officers form needs to be completed by the Northwood Tech District Board stating that the nominees have agreed to serve if elected. The District Boards Association will need to receive the nomination form by Monday, April 25, 2022. This year's election of 2022-2023 officers will take place at the District Boards Association's annual meeting on Saturday, April 30, 2022.
9. Student Updates and News

Time was reserved for the following items:

 - A. **Northwood Tech Award College's First Digital Badges**

February 16, 2022 – Inter-County Leader
February 23, 2022 – Baldwin Bulletin

Northwood Tech piloted the awarding of digital badges to students enrolled in Business Management. 32 students were awarded the business management digital badges, which were titled 'Business Essentials'. These digital badges are mini-credentials reflective of students' competency of skills in areas of human resources, marketing, and customer service. Students must take assessments to show their proficiency in the specific skillset pertaining to each digital badge. These badges are a type of endorsement for students of their knowledge and application of skills and can be utilized in a variety of ways including being linked, featured, or included on social media profiles and employment

applications, portfolios, and websites, as well as talking points in job interviews in order to stand out when compared to other employment candidates.

B. First Construction Essentials Class Graduating

February 9, 2022 – Inter-County Leader

A graduation ceremony announcement for February 22 for the graduates of the St. Croix Chippewa Tribe’s first Essential Construction certificates in conjunction with Northwood Technical College. Students graduating took courses at the St. Croix Education Building. A Blessing Feast will be held after the ceremony. The St. Croix Tribe is also looking into partnerships with Northwood Tech in the program/certification areas of Auto Mechanic, Early Childhood Education, CDL licensing, and others to be offered in Hertel again.

C. Career & Job Fair at HHS

February 23, 2022 – Sawyer County Record

An image of a Hayward High School student speaking with Melissa Weber, Career Specialist at Northwood Tech was taken at a career and job fair held at Hayward High School and sponsored by the Hayward Area Chamber of Commerce on February 16

10. Capital Equipment Purchases

A. Lathe – Ashland

A purchase was made of a Haas TL1 CNC Lathe in the amount of \$33,430 from Productivity in Minneapolis, MN. The lathe is for the Machine Tool Operation program at the Ashland campus.

INFORMATION REPORT

1. College FTE and Enrollment Report

Susan Yohnk Lockwood, Vice President, Institutional Effectiveness and Tom Barbano, Interim Institutional Research Analyst, provided the Board with a *College FTE and Enrollment Report*, which detailed FTE and enrollments as of March 1, 2022, compared to March 1, 2021. A PowerPoint was provided for this presentation. There was time for questions and answers after the report.

Janell Gruetzmacher moved, seconded by Lori Laberee to accept the College FTE and Enrollment Report as presented. Upon a unanimous yes vote of all members present, motion carried.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times

Time was reserved for the Board to confirm its plans for the Board meeting scheduled on **Monday, April 18, 2022**, beginning **8:30 a.m.**, at the Northwood Tech Superior Campus. The Board meeting schedule was provided for the Board’s information. Board members were requested to notify the Executive Assistant if lodging is needed prior to the next meeting.

2. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the next meeting were listed on the Board’s Monitoring Schedule. Additional agenda items for this meeting were discussed as needed.

*Note: Board members may add additional items to next month’s Board agenda by contacting the Chair before **Thursday, March 31, 2022**. This request does not obligate the Chair to include these items on the agenda. The Chair will notify administration of agenda items before the Board book is prepared.*

MEETING ADJOURNMENT

Chair Fitzgerald adjourned the meeting at 9:46 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Paul G. Gelin". The signature is written in a cursive style with a large initial "P".

Board Secretary

dc

**Northwood Technical College
Contract Estimated Full Cost Report**

**Fiscal Year:
2022**

3/1/22
9:38 15 am

**State Designated Indirect Cost Factors:
Off Campus = 37.19 %
On Campus = 43.68%**

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

-----ESTIMATED-----

Contract Number	Account Name	Location of Training	On/Off	Contract Revenue	Est.Salary/Fringe	+	Indirect Cost	+	Other Direct Cost Totat	=	Full Cost	Difference
Approval Date: May 2021 (1 record)												
722306	St. Croix Valley Youth Apprenticeship	New Richmond	On	\$ 6,435.00	\$ 6,859.05	\$	2,966.54	\$	757.00	\$	10,582.59	\$ (4,147.59)
EMR Training for up to 12 students from local school districts. St. Croix Valley Youth Apprenticeship will only be billed for the number of books and supplies they are covering for the students attending. Which is \$195.60 per student. The rest is being covered by grant funds. We will need at least 8 students to make this run.												
Approval Date: October 2021 (1 records)												
722419	Martin-Bower	Northwood Tech New Richmond Campus	On	\$ 45,281.00	\$ 22,927.30	\$	10,014.64	\$	1,400.00	\$	34,341.94	\$ 10,939.06
CDL hands-on driving for 10 employees. These student will have 45 hours of one-on one instruction/drive time. Contract will be adjusted according to how many students attend and number of hours they drive. Included in the contract is the first initial test of \$150 per employee. If the employee fails any test the additional testing fees of \$50 per test failed will be added to the contract. Martin-Bower is responsible for rental of the tractors and gas costs during the contracting period. Northwood Tech will provide the trailer.												
Approval Date: November 2021 (3 records)												
722432	Hudson High School	Hudson High School	Off	\$ 5,764.00	\$ 502.70	\$	186.95	\$	2,686.00	\$	3,375.65	\$ 2,388.35
75-hour Nursing Assistant Course for 8 students from Hudson High School. The Dual Credit Youth Apprenticeship will be covering the cost of the contract. Hudson High School will pay \$0 for the training.												
722438	Northlakes Community Clinic	Ashland Campus - Room 427	On	\$ 419.00	\$ 167.20	\$	73.03	\$	16.00	\$	256.23	\$ 162.77
An estimated number of 8 Northlakes employees will receive 4 hours of CPR for Healthcare Providers Renewal training. (Contract will be adjusted once we are provided the exact number of employees.)												
722439	Northlakes Community Clinic	Ashland Campus - Room 305	On	\$ 912.00	\$ 387.20	\$	169.13	\$	89.00	\$	645.33	\$ 266.67
Up to 8 employees of Northlakes Clinic will receive AHA CPR for Healthcare Provider Full 8 hour instruction. Upon successful completion, participants will receive documentation. Class will be held in Room 305.*Contract will be adjusted after completion based on employees attending. Exact student headcount TBD.												
Approval Date: December 2021 (5 records)												
722469	Tjader & Highstrom Utility Svc	Ready Randy's	Off	\$ 6,266.00	\$ 1,199.00	\$	445.91	\$	2,302.00	\$	3,946.91	\$ 2,319.09
ASHI Refresher First Aid/CPR/AED training for up to 140 employees. Contract will be adjusted to the number of students for the card. Tjader and Highstrom will update Northwood with numbers 2 weeks prior to the training. Northwood Tech will update ASAP if the date will be the 15th or 16th.												
722457	Bakers' Island Marina	Northwood Tech Superior Campus Welding Lab	On	\$ 9,605.00	\$ 4,510.00	\$	1,969.97	\$	-	\$	6,479.97	\$ 3,125.03
Up to 2 Barker's Island Marina employees to receive instruction on aluminum welding procedures, visual inspection and testing. WEEK 1: Aluminum GTAW, WEEK 2: Aluminum GMAW. Contract will include 56 hours of training. *An additional 12 hours of training was approved on 1/31/22 Hours can be adjusted accordingly if more or less hours are needed. Materials will be provided by Barkers Island Marina												
722455	Northern Clearing Inc	Northern Clearing	Off	\$ 3,660.00	\$ 1,713.80	\$	637.36	\$	273.00	\$	2,624.16	\$ 1,035.84

	CDL hands-on driver training for S. L. This contract includes 40 hours of both range and behind the wheel. If more hours are needed after the initial skills assessment, we will adjust the contract to reflect the additional amount of hours needed or subtract any that aren't needed. Northern Clearing shall provide the truck/trailer and fuel for this training/testing period.(Instructor mileage for this contract is covered in contract 722453)														
722456	Northern Clearing Inc	Northern Clearing	Off	\$	3,620.00	\$	1,692.90	\$	629.59	\$	273.00	\$	2,595.49	\$	1,024.51
	CDL hands-on driver training for T. Z. This contract includes 40 hours of both range and behind the wheel. If more hours are needed after the initial skills assessment, we will adjust the contract to reflect the additional amount of hours needed or subtract any that aren't needed. Northern Clearing shall provide the truck/trailer and fuel for this training/testing period.(Instructor mileage for this contract is covered in contract 722453)														
722465	Mellen High School	Mellen School Library	Off	\$	645.00	\$	167.20	\$	62.18	\$	126.00	\$	355.38	\$	289.62
	Up to 14 Mellen School District employees will receive American Safety & Health Institute CPR, AED, and basic first aid renewal instruction. Upon successful completion, participants will receive documentation. Training will take place at the Mellen School Library. If additional staff require training, this contract cost will be adjusted.														
Approval Date: January 2022 (2 records)															
722476	Northwest WI Workforce Investment Board	WITC-Ashland	Off	\$	7,913.00	\$	3,458.95	\$	1,286.38	\$	3,279.00	\$	8,024.33	\$	(111.33)
	12 Students will take the Health, Safety & Nutrition Course included in the Group Childcare Essentials.The Child Development course will be offered under another contract starting 6/13.														
722232	McLane Company, Inc	New Richmond or Hammond	Off	\$	450.00	\$	-	\$	-	\$	450.00	\$	450.00	\$	-
	Contract for January 2022 Testing 01-22-22 to 01-31-2022. Contract will be updated with actual exams before being billed upon completion. This contract shall include the following CDL Exam test fees: *This shall depend upon each employee's needs as they enter course. Each segment of CDL exam shall be a cost of \$50. Potential Exam Fees to be charged: VI \$50 Basic Skills-\$50 Road Skills-\$50 Total exam fees for acquisition of Commercial Driver's License are dependent on State testing requirements for the class/endorsement being sought														
Approval Date: February 2022 (15 records)															
722478	Arrow Building Center-St. Croix Falls	New Richmond Conference Center	Off	\$	3,869.00	\$	1,161.60	\$	432.00	\$	357.00	\$	1,950.60	\$	1,918.40
	Update on DOT rules and regulations, safe driving techniques, and safe behaviors. We will hold 4 separate sessions with 20+ staff members. February 24th with be in Oakdale, March 1st in Rice Lake, March 17th in Oakdale, and March 23rd in Rice Lake. Brian Hudson will be your instructor and work with you to develop the 4 hours of training that will be covered.														
722234	Halvor Lines Inc.	Hammond or New Richmond	Off	\$	750.00	\$	-	\$	-	\$	750.00	\$	750.00	\$	-
	January CDL Exams for Halvor Lines This contract shall include the following CDL Exam test fees: *This shall depend upon each employee's needs as they enter course.Each segment of CDL exam shall be a cost of \$50. Potential Exam Fees to be charged: VI \$50 Basic Skills-\$50 Road Skills-\$50 Total exam fees for acquisition of Commercial Driver's License are dependent on State testing requirements for the class/endorsement being sought														
722235	Halvor Lines Inc.	Hammond or New Richmond	Off	\$	1,200.00	\$	-	\$	-	\$	1,200.00	\$	1,200.00	\$	-
	This contract shall include the following CDL Exam test fees: *This shall depend upon each employee's needs as they enter course. Each segment of CDL exam shall be a cost of \$50 Potential Exam Fees to be charged: VI \$50 Basic Skills \$50 Road Skills \$50 Total exam fees for acquisition of Commercial Driver's License are dependent on State testing requirements for the class/endorsement being sought. Maximum cost of the test will be dependent on the number of attempts required to successfully pass the exam.														
722482	Lac Courte Oreilles Ojibwe College	Lac Courte Oreilles College	Off	\$	400.00	\$	363.00	\$	135.00	\$	-	\$	498.00	\$	(98.00)
	Up to 15 students from Lac Courte Oreilles Ojibwa College will attend Flagger Training. Training to be offered on Zoom.														
722483	Christian Community Home	Hudson	Off	\$	1,014.00	\$	464.20	\$	172.64	\$	64.00	\$	700.84	\$	313.16
	Provide 2 BLS Basic Life support recert classes.														
722477	Republic Services-MN	Northwood Tech-New Richmond	On	\$	3,653.00	\$	2,109.36	\$	921.37	\$	350.00	\$	3,380.73	\$	272.27

	CDL hands-on driver training for a S. M. of Republic Services. This contract shall include up to 40 hours of behind the wheel training. Contract price will be adjusted should the employee require less than 40 hours of training. This contract shall include one CDL Exam testing fee. Each segment of CDL exam shall be a cost of \$50 Potential Exam Fees to be charged: VI \$50 Basic Skills \$50 Road Skills \$50 Total exam fees for acquisition of Commercial Driver's License are dependent on State testing requirements for the class/endorsement being sought. Maximum cost of the test will be dependent on the number of attempts required to successfully pass the														
722481	Lac Courte Oreilles Ojibwe College	Lac Courte Oreilles College	Off	\$	2,408.00	\$	1,210.00	\$	450.00	\$	326.00	\$	1,986.00	\$	422.00
	Up to 15 students from Lac Courte Oreilles Ojibwa College will attend 24 hours of CDL Test Prep training. Training to be offered in person at LCO College. Dates of training: February 9, 16, and March 2.														
722484	Lamperts-Rice Lake	Northwood Tech-Rice Lake	On	\$	2,054.00	\$	968.00	\$	422.82	\$	350.00	\$	1,740.82	\$	313.18
	CDL hands-on driver training for an employee of T.B. This contract shall include 20 hours of behind the wheel. This contract shall include one CDL Exam testing fee. Each segment of CDL exam shall be a cost of \$50 Potential Exam Fees to be charged: VI \$50 Basic Skills \$50 Road Skills \$50 Total exam fees for acquisition of Commercial Driver's License are dependent on State testing requirements for the class/endorsement being sought. Maximum cost of the test will be dependent on the number of attempts required to successfully pass the exam.Any retests will be billed to the employer under this contract.														
722488	Russ Davis Wholesale	Russ Davis	Off	\$	24,650.00	\$	11,286.00	\$	4,197.26	\$	2,578.00	\$	18,061.26	\$	6,588.74
	CDL Permit, CDL Theory, and Behind the Wheel for 6 employees. Once registration forms are recieved students will be sent the link with instructions on how to get started with the classes. Employee will need to have their permit and theory class completed before they can start driving.This contract shall include the following CDL Exam test fees: *This shall depend upon each employee's needs as they enter course.Each segment of CDL exam shall be a cost of \$50 Potential Exam Fees to be charged: VI \$50 Basic Skills \$50 Road Skills \$50 Total exam fees for acquisition of Commercial Driver's License are dependent on State testing requirements for the class/endorsement being sought. Maximum cost of the test will be dependent on the number of attempts required to successfully pass the exam.														
722487	Northlakes Community Clinic	Ashland Campus - Room 427	On	\$	440.00	\$	167.20	\$	73.03	\$	32.00	\$	272.23	\$	167.77
	An estimated number of 8 Northlakes employees will receive 4 hours of Basic Life Support(BLS) recert training. (Contract will be adjusted once we are provided the exact number of employees.)														
722486	Barko Hydraulics LLC	Barko Industries	Off	\$	1,526.00	\$	290.40	\$	108.00	\$	273.00	\$	671.40	\$	854.60
	Up to 15 Barko Hydraulics employees will receive American Safety & Health Institute CPR, AED, and basic first aid renewal instruction. Upon successful completion, participants will receive documentation.														
722489	Unity High School	Unity High School	Off	\$	2,834.00	\$	387.20	\$	144.00	\$	-	\$	531.20	\$	2,302.80
	Nursing Assistant class for up to 8 students from Unity High School. Please see MOU for further details.														
722485	Republic Services-MN	Northwood Tech-New Richmond	On	\$	710.00	\$	292.60	\$	127.80	\$	150.00	\$	570.40	\$	139.60
	Trainee to receive up to 4 hours of instruction and 1 CDL Class B test. Contract includes truck rental by Northwood Technical College. Training to be conducted at Northwood Technical College's New Richmond campus.This contract shall include one CDL Exam testing fee. Each segment of CDL exam shall be a cost of \$50 Potential Exam Fees to be charged: VI \$50 Basic Skills \$50 Road Skills \$50 Total exam fees for acquisition of Commercial Driver's License are dependent on State testing requirements for the class/endorsement being sought. Maximum cost of the test will be dependent on the number of attempts required to successfully pass the exam.														
722480	Duluth Federal Prison Camp	Northwood Tech Superior Campus Welding Lab	On	\$	23,825.00	\$	12,870.00	\$	5,621.62	\$	2,725.00	\$	21,216.62	\$	2,608.38
	Gas Metal Arc Welding(GMAW) training for 9 inmates on the Superior Campus. Print Reading, Gas Metal Arc Welding 1 and Applied Math will be covered. Participants successfully completing the program will receive a technical diploma in welding. No Classes on 5/30/22														
722479	River Street Dental	Spooner	Off	\$	678.00	\$	193.60	\$	72.00	\$	60.00	\$	325.60	\$	352.40
	CPR for Healthcare Provider														

Grand Totals (27 records)

*indicates an amended contract

Bob Baker

Board Secretary

3-21-22

Date

Resolution No. 22-10

RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,500,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2022A, OF NORTHWOOD TECHNICAL COLLEGE DISTRICT, WISCONSIN, AND SETTING THE SALE THEREOF

WHEREAS, Northwood Technical College District, Wisconsin (the "District") is presently in need of \$1,500,000 for the public purposes of: (a) financing \$1,500,000.00 of building remodeling and improvement projects at the District's campuses; and (b) paying related closing costs (the "Public Purpose"); and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purposes through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,500,000 for the Public Purpose; and be it further

RESOLVED, that:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in an aggregate principal amount not to exceed \$1,500,000 (the "Notes"), the proceeds of which shall be used for the Public Purpose in the amounts authorized for that purpose.

Section 2. Notice to Electors. The District Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of this resolution to be given to the electors of the District by publishing notices thereof in the Ashland Daily Press, the official District newspaper published and having general circulation in the District, which newspaper is found and determined to be likely to give notice to the electors, such notices to be in the forms set forth on Exhibit A hereto.

Section 3. Direct Annual Irrepealable Tax. There shall be levied on all the taxable property of the District a direct, annual, irrepealable tax sufficient to pay the interest on the Notes as it becomes due, and also to pay and discharge the principal thereof.

Section 4. Sale of Notes. The Notes shall be offered for public sale in accordance with the Official Terms of Offering attached to this resolution. The District Secretary shall cause notice of the sale of the Notes to be disseminated in such manner and at such times as the Secretary may determine and shall cause copies of the Official Terms of Offering and other pertinent data to be forwarded to prospective bidders. At a future meeting in 2022, the District Board shall consider such bids as may have been received and take action thereon.

Section 5. Official Statement. The District Secretary shall cause an Official Statement concerning this issue to be prepared by the District's financial advisor. The appropriate District

officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted on March 21, 2022.



Chris Fitzgerald, Chairperson

Attest:



Brett Gerber, Secretary

EXHIBIT A
NOTICE

TO THE ELECTORS OF:

Northwood Technical College
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on March 21, 2022, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$1,500,000.00 be borrowed through the issuance of general obligation promissory notes of the District for the public purposes of: (a) financing \$1,500,000.00 of building remodeling and improvement projects at the District's campuses; and (b) paying related closing costs (the "Public Purpose"); and

A copy of said Resolution is on file electronically and in the President's Office, 1900 College Drive, Rice Lake, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said Resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)(5), Wis. Stats., requesting a referendum thereon at a special election.

Dated March 21, 2022.

BY ORDER OF THE DISTRICT BOARD

District Secretary