

FY24 (2023-24) Occupational Therapy Assistant Student Caregiver & Criminal Background Checks (CBCs)

All OTA students are required to have a WI Caregiver Background Check

If a Minnesota Caregiver Background Check, National Criminal Background Check, and/or other out-of-state background check is needed for OTA Fieldwork, the OTA Fieldwork Coordinator will advise you at the required time.

Costs (subject to change):

- Wisconsin Caregiver Background Check: \$10
- Verified Credentials National Criminal Background Check: \$59
- Minnesota Caregiver Background Check: \$42 + \$9.50 for fingerprinting/photograph
- Additional State Background Checks: cost varies by state

To complete the WI Caregiver Background check: Complete the attached Student ID Form and Background Information Disclosure. Send both documents with a check for \$10 **OR** a copy of your entire WI Caregiver Background Check run by a Northwood Tech employee (within the last 90 days) to:

<p>Ashland Denise Boutin Northwood Technical College 2100 Beaser Ave Ashland, WI 54806 715-685-3012 denise.boutin@NorthwoodTech.edu</p>	<p>New Richmond Sherry Rehnelt Northwood Technical College 1019 S Knowles Ave New Richmond, WI 54017 715-752-8136 sherry.rehnelt@NorthwoodTech.edu</p>	<p>Rice Lake Ashley Smith Northwood Technical College 1900 College Dr Rice Lake WI 54868 715-788-7095 ashley.smith@NorthwoodTech.edu</p>
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**REQUIRED CBCs MUST BE SUBMITTED
BY DATE DESIGNATED.**