REQUIRED DOCUMENTS FOR OTA STUDENTS

The following documents must be completed and submitted to the OTA Program Director by the dates indicated. If the documents are not signed and submitted to the Program Director by due dates, the student will not be able to participate in required course competencies. This may jeopardize the student's ability to complete required coursework.

Students will not be able to complete off campus activities or fieldwork without completion of the required documents.

Reentry students are required, as directed by the OTA Program Director, to resubmit documents prior to reentry into the program.

Between August 1 and September 1 of the year you are admitted to core (514-xxx) OTA courses.
- Wisconsin Caregiver Background Check ($10)   OTA-38 in the OTA Handbook
- Self-Reporting Requirements   OTA-38 in the OTA Handbook
- CBC Disclosure   OTA-37 in the OTA Handbook
- Functional Abilities   OTA-41 in the OTA Handbook
- Confidentiality Statement   OTA-42 in the OTA Handbook
- Student Rules and Regulation   Insert in the OTA Handbook
- OTA Health Form, including immunization record   OTA-40 in the OTA Handbook
  and physical exam   ***UPLOAD TO STUDENT PASSPORT***

By the first day of the Spring Semester (2nd Semester)
- CPR   ***UPLOAD TO STUDENT PASSPORT***
- HIPAA training, scheduled during OTA lecture

Third Semester
- Fieldwork I Orientation
- Fieldwork Policy Signature Sheet
- Fieldwork II Orientation

6/2020

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