

**WISCONSIN INDIANHEAD TECHNICAL COLLEGE
BOARD'S SUBCOMMITTEE ON THE PRESIDENT'S EVALUATION PROCESS
MEETING MINUTES
March 18, 2019**

The meeting of the Wisconsin Indianhead Technical College Board's subcommittee on the President's Evaluation Process was held on Monday, March 18, 2019, at 10:51 a.m. following the regular Board meeting, at the WITC-Administrative Office, located 505 Pine Ridge Drive, Shell Lake, WI 54871.

1. CALL TO ORDER AND ROLL CALL

Board members Josh Robinson and Janelle Gruetzmacher were in attendance at this subcommittee meeting. Vice Chair Robinson chaired the meeting in accordance with the Board's District Policy II.E. (Board Officers). Kim Olson, Executive Assistant to the President and Board, and Amanda Gohde, Director, Human Resources, were also in attendance at this meeting.

2. OPEN MEETING STATEMENT

The March 18, 2019, subcommittee meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press in an attempt to make the general public of Wisconsin aware of the time, place and agenda of the meeting.

3. REVIEW PROCEDURES FOR THE EVALUATION OF THE PRESIDENT TO INCLUDE PURPOSE, COMPONENTS AND RESOURCES, AND FORMAT FOR THE PRESIDENT'S ANNUAL EVALUATION TO RECOMMEND TO THE BOARD

The procedures and evaluation form were reviewed and the consensus was to bring them as printed to the full Board in April with no recommended updates. Additional materials were requested from the Director, Human Resources, for the President's evaluation.

4. DETERMINE MONITORING SCHEDULE UPDATES TO RECOMMEND TO THE BOARD

The Monitoring Schedule was reviewed as it related to the President's evaluation process items, and the consensus was to bring the schedule as printed to the full Board in April with no recommended updates.

5. IF NEEDED, DETERMINE NEXT SUBCOMMITTEE MEETING DATE, TIME, AND TECHNOLOGY

The subcommittee determined that a second subcommittee meeting was not needed.

6. ACTION OR NEXT STEPS FROM SUBCOMMITTEE

The subcommittee chair will provide the Board with an update at the April 15, 2019, regular Board meeting. The subcommittee minutes will be included on the agenda for the Board's review and acceptance. Approval will be requested of the Procedures for the Evaluation of the President, the Monitoring Schedule, and the evaluation form as printed. The "not observed" section of the evaluation form will be clarified in May.

7. ADJOURNMENT

Janelle Gruetzmacher moved, seconded by Josh Robinson, to adjourn the subcommittee meeting at 11:03 a.m.

Respectfully submitted,



Josh Robinson
Subcommittee Chair/Board Vice Chair

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