

Northwest Wisconsin Career Prep Consortium

April 19, 2016

WITC-Shell Lake

Board Rooms A and B

9:00 am to 2:30 pm

Agenda

9:00 - Welcome and Introductions

Members present: Connie Erickson, John Will, Dede Maki, Craig Fowler, Stephanie Erdmann, Cindy King, Jen Siem, Jeanne Germain, Andrea Schullo, Jim Erickson, Jim Lee, Brenda Kretzschmar, and Julie Thompson

9:15 – Career Prep Grant Activities Update

- ▶ Educator/Counselor Externships – Brenda, Andrea, Cindy
 - Cindy reported that WITC will only be sponsoring one counselor externship this year at the New Richmond Campus. Due to remodeling and staffing changes at the other campuses, they are unable to sponsor externships.
 - Andrea and Brenda - Career Prep is helping to fund up to 14 educators (faculty/deans/managers) to spend time with a business or industry this summer. Registration forms are due by April 22.
- ▶ FTF Summer 2016 – Brenda
 - Brenda shared that Facilitating the Future (FTF) is in its 27th year; from the beginning this has been a partnership between CESA and WITC. This year, FTF will be taking place at three different locations (Ashland, New Richmond and Rice Lake). For more information, please follow this brochure link: <http://www.facilitatingthefuture.org/>. Connie shared that there will likely be an increase in attendance at technology sessions from high schools as 23 school districts are in CESA 11's application. There has been a lot of promotion done to K-12s in light of ACT 59 funding. Also, certain groups were marketed based on their area of teaching. Connie shared that there's been an explosion of professional development available to our districts in June; however, compared to other professional development opportunities, FTF is very cost effective. We are moving to more face-to-face marketing for FTF.
- ▶ Dual Credit Agreements – Jennifer

- Jen shared that 45 out of 47 schools in WITC's district currently have a Dual Credit Agreement with WITC. That's a gain of one school as last year WITC had Dual Credit Agreements with 44 schools. This year, 178 transcribed credit courses ran with 1,462 students registered in those courses. That's a gain from last year's 160 transcribed credit courses and 1,443 students registered in those courses. The student's registered number is duplicated and students that received credit may be lower because due to students dropping from the course. In the 2014-15 school year, 1,317 high school students completed the course and received credit.
- The benefits of youth options were shared by Jim Erickson. John shared that not only do students potentially receive a free semester of courses, but they also receive an extra semester of Pell eligibility.
- ACP Updates – Brenda, Jim
 - During the first ACP workshop, a lot of time was spent explaining what ACP is and who is involved. Time was also spent on goal setting and finding the right team. Of CESA 11's school districts, 21 participated. Of CESA 12's school districts, 17 participated. Much positive feedback was received. The ACP workshop was meant to be simple as it can be overwhelming. The next workshop will be focused on finding gaps and will attempt to answer the following questions:
 - How are students performing?
 - How many are going to college and are academic and career ready?

It is important to be consistent in providing information to all the schools. Feedback from the schools has been given that they have an issue with time. Barron School District had a huge increase in parent turnout by calling the session, "Academic and Career Planning" instead of "Parent Teacher Conference."

- Career Days – Dede
 - Dede shared that each WITC campus has at least one career day per school year to bring younger students to the campus. WITC-Ashland had their max amount of students at 375 students. All sessions were up in numbers, including programs that weren't as popular to high school students in the past. WITC-Ashland includes programs from the Rice Lake campus to provide information from a wider variety of programs.
 - WITC-New Richmond concentrates more on career clusters, rather than individual programs. 504 students attended from 16 different high schools.
 - WITC-Rice Lake has two different events. 600 students from 24 schools (26 different programs, highlighting WITC-Rice Lake programs). They also have an 8th Grade Career Day. Almost 1,000 students attended that event. The focus for 8th Grade Career Day is on careers available in the area.
 - WITC-Superior has a high school career day in November and 8th grade career day in March. Additionally, 100 students attended a STEM event (a collaborative event).

➤ Grant Monitoring Report – Cindy

- Cindy shared an evaluation and monitoring report (see attached). The number of students that completed the credits is reviewed, along with the number of students that bring their credit to WITC. Cindy explained the report.

10:15 – Break

10:45 – WTCS Career Prep Update – Andrea

Andrea shared that it was a very busy meeting, and that the entire morning was related to data. At the Career Prep state meeting, the state data person shared the information available. Dual credit is now one of the outcomes-based funding measurements. Currently, it takes a lot of manual work to obtain these numbers; however, the state is working on a way to more easily obtain this information. The next item at the Career Prep state meeting was the Career Pathways/Career Cruising. There was discussion on how to transfer the information from the current structure to Career Cruising. Andrea has the documentation on how to do this and will send it to Brenda and Jim to pass on the information to the high schools. The Career Pathways Coordinators will be responsible for maintaining the Wisconsin Career Pathways Web site now as an adult careers pathway site. The morning was wrapped up by discussing contracts. Information was shared on what is allowable for each type of contract (Youth Options and Career Options are for courses that are already scheduled in our system, and transcribed Credit and 38.14 contracts can be developed for closed-session courses). Please see attached document for different ways students can earn credit in high school. Creating partnerships with Junior Achievement for ACP was also discussed at the state meeting. This may be a good way for Tech Colleges to get into the schools, where there were barriers previously. Next, there was a conversation regarding boundaries. There is not an official law regarding boundaries; however, there is an unofficial agreement that WTCS colleges work with schools in their district, unless that particular college does not have a related program. If that is the case, they would contact the WTCS college for that school district to inform them that they are working with the school district.

11:15 – WITC Promise – Dede

The WITC Promise program was started last fall. Many other technical colleges are offering a similar program. Dede shared details of the WITC Promise program, which are included below (found on this link: <http://www.witc.edu/foundation/witc-promise>):

WITC Promise

A New Opportunity for High School Seniors

When: Application Open, Deadline April 15th, 2016
Location: Ashland, Rice Lake, New Richmond, and Superior

The WITC Promise Scholarship, funded by the WITC Foundation, provides free college education for area high school graduates who meet program eligibility requirements. The WITC Promise Scholarship will pay the balance of tuition and fees for eligible students after federal and state grants are applied. Tuition will be covered up to four terms (pending eligibility requirements each term).

"Because WITC has so many courses and programs that transfer to 4-year degrees, the WITC Promise will make it even easier for local high school graduates to save money by beginning their education at WITC," said WITC Vice President Student Affairs Steve Bitzer.

"The WITC Foundation Board is pleased to support and fund this important college initiative. We know the college's graduates are in high demand and the WITC Promise will give the opportunity to more individuals to attend WITC who otherwise might not have been able to afford to enroll," said Charlie Singler, WITC Foundation Board President.

Eligibility requirements for the WITC Promise Scholarship

- Be a 2016 high school graduate from a [high school within the WITC district](#)
- [Apply for admissions](#) to a financial aid eligible program at WITC by April 15th, 2016
- Complete and submit the Free Application for Financial Aid (FAFSA) by April 15th, 2016
- Meet eligibility requirements for Federal and Wisconsin financial aid
- Complete all program admissions requirements prior to July 1st
- Have an Expected Family Contribution (EFC) of \$3,000 or lower as determined by information provided on the Free Application for Financial Aid. (A student's EFC is an index number of how much financial aid the student is eligible to receive; it is not the amount of money a student will have to pay for college, nor is it the amount of student aid a student will receive)
- Achieve minimum 2.0 GPA for senior year in high school
- Participate in a free Financial Literacy training program while enrolled at WITC
- Enroll in at least 12 credits per term (exception to minimum credit requirement may apply for certain programs)
- Complete the WITC Foundation Scholarship application for all future terms

The group discussed scholarships. Craig shared that currently "direct from high school" students can't meet scholarship deadlines for fall. Options for changing that are currently being explored.

11:45 – Lunch

12:30 – High School Academy Updates – Andrea, Cindy

Christy Roshell, currently on medical leave, had been meeting with high schools regarding academies. Primarily, K-12 schools have been looking at developing academies in the medical area for the following courses/programs: Personal Care Worker, Nursing Assistant and Medical Terminology. They are especially looking for coursework that will lead to credentialing in order to utilize Act 59. Brenda suggested that academies partner with youth apprenticeship. Brenda shared that mock interviews/real interviews will be done in the future for youth apprenticeship participants. Cindy shared that part of the Bremer Grant is a full-time academic coach position.

1:30 – Agency Updates

Julie Thompson shared that Hayward is now involved in the Imagine Academy, which is a way for MS Word students to receive a certification. Brenda shared that there are 11 districts in their consortium that are doing the Imagine Academy, as well.



Jim Lee shared that CESA 12 is working with CESA 11 on Academic and Career Planning (ACP). CESA 12 has begun to develop workshops regarding attracting and retaining teachers in smaller districts. They are finding that some, but not all, students that start to be teachers of CTE are not finishing. There is also increased pressure to get CTE into distance education. Brenda shared that there are very few colleges offering CTE licensing.

Cindy King shared that WITC is continuing to work on pathways that would be helpful to high schools such as Mechatronics, Medical Receptionist, Construction Essentials, Phlebotomy Certificate, and Patient Service Specialist. The goal is to have these pathways ready by fall.

Stephanie shared that conversations have begun with New Richmond High School related to an Agribusiness component with the Dairy Herd Management program.

Dede shared that WITC is starting to look at course placement (open enrollment philosophy), hopefully by the fall Career Prep Consortium meeting more information will be provided. The WITC-Ashland Conference Center is currently experiencing a remodel, and WITC-Superior is receiving a major remodel.

Craig shared that WITC-Rice Lake's welding and Machine tool areas are being remodeled.

2:20 – Next meeting dates – October 4 at WITC-Superior and January 12 via ITV 9-12 and April 19 at WITC-Shell Lake.

2:30 – Adjourn

Evaluation and Monitoring Report—2nd Term

November 1 – February 28

Due March 15

Submit to grants@wtcsystem.edu

Person Completing Report: Mary Ann Pebler, Director, Resource Development

Telephone #: 800.243.9482, ext. 5462

E-Mail: maryann.pebler@wtc.edu

Date: 03/14/2016

Amount of Award: \$49,802 Total Spent: \$26,987.68

As of: 03/14/2016

Number to be Served (from grant application): 2,000

Number Served as Reported to Client Reporting: 2,380

As of (date): 3/10/16

<p>FOR STATE OFFICE USE:</p> <p>Date: _____</p> <p>Action Taken:</p> <p><input type="checkbox"/> None</p> <p><input type="checkbox"/> Called/Emailed</p> <p><input type="checkbox"/> Site Visit</p> <p><input type="checkbox"/> Other</p> <p>Comments: _____</p> <p>Reimbursements to Date: _____</p> <p>WTCS Education Director/Grant Manager: _____</p> <p>Signature _____</p>

Outcome Number	Outcome Statement	Activity Status.
1	<p>1. Project Outcomes/Deliverables</p> <ul style="list-style-type: none"> List each outcome statement for this grant Describe the status of each activity that occurred during this monitoring period. Include client numbers served and any changes planned for the activity. 	<p>889 high school students are registered, to date, in transcribed credit courses, for the 2015-16 school year.</p> <p>For high school students graduating in 2014, 770 earned transcribed credit with WITC. For high school students graduating in 2015, the number remained the same with 770 students earning transcribed credit with WITC.</p>

<p>Approximately 200 teachers, counselors, and administrators will participate in select learning communities at Facilitating the Future, counselor workshops, and other staff development activities. Ninety-five percent of participants will indicate that these activities have increased their ability to enhance a student's technical/academic skills and to provide opportunities for transition into postsecondary education.</p>	<p>Fourteen (14) high school students are enrolled in a Dual Enrollment Welding Academy from Amery, Hudson, New Richmond, Osceola, St. Croix Central, and Somerset high schools and will receive the WITC Shielded Metal Arc Welding (7 credits) and Gas Metal Arc Welding (7 credits) technical diplomas. Of the 14 students, 11 have applied to WITC for fall 2016 for the full one-year Welding program and of the 11, 9 are admitted.</p> <p>Activity A: Career Days & Connecting Activities</p> <ul style="list-style-type: none"> • Ashland held their Career Day on February 11, 2016, with 360 students participating from nine area high schools. Students selected two hands-on sessions to attend from 17 program areas. • New Richmond held their Career Day on November 12, 2015, with 504 students from 15 high schools attending. Students selected from nine career clusters and were able to explore all of the programs within their selected cluster. • Rice Lake held their Career Day on February 2, 2016, with 267 students from 15 high schools in attendance. Students selected one session to attend from 22 program areas, campus tour, online learning, next steps for college, and paying for college. There were an additional 277 students from nine schools scheduled to attend a second session that afternoon but that session was canceled due to inclement weather. • Superior held their Career Day on November 3, 2015, with 318 students participating. Students selected three sessions to attend from 22 program areas and career exploration; individual participant information was not available as of the writing of this report. • Diva Tech Day was held at the Ashland Campus on December 3, 2015, with 42 students participating. Students had the opportunity to experience trade and technical programs through hands-on activities and concluded the day by touring Breiting Manufacturing. <p>Activity B: College Financial Aid Night</p> <ul style="list-style-type: none"> • One College Financial Aid night was held in New Richmond on February 10, 2016, with 34 individuals in attendance. • A second College Financial Aid night was held in Rice Lake on February 17, 2016, and had 83 individuals in attendance. <p>Activity C: Northwest Wisconsin Career Prep/School-to-Work Consortium Meetings</p> <ul style="list-style-type: none"> • Consortium meetings were held on October 28, 2105, and January 4, 2016. The spring meeting is scheduled for April 19, 2016. <p>Activity D: Local Counselor In-services and Annual Counselor Workshop</p> <ul style="list-style-type: none"> • The Fall Counselor-to-Counselor Inservice was held at Rice Lake on September 22, 2015, with 22 counselors in attendance. • Plans are to replace the spring Counselor Workshop with Academic and Career Planning training opportunities. <p>Activity E: Counselor Externships</p> <ul style="list-style-type: none"> • Three high school counselors completed counselor externships – two at the New Richmond campus, and one at the Ashland campus. <p>Activity F: Educator Manufacturing/Healthcare Externships</p>
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		<ul style="list-style-type: none"> Nineteen educators from district high schools and WITC participated in externships with business and industry – most completing their experiences in July and August. A follow-up meeting was held on September 25th for the externs to report on and share experiences. <p>Activity G: Collaborative Career Prep Professional Development with K-12 & Technical College Partners</p> <ul style="list-style-type: none"> A July session of Building Bridges was held at the New Richmond campus (K-12 and WITC educators spent a week visiting and learning about business and industries in the area). Plans are being made for Facilitating the Future for summer 2016, which will be held at WITC Rice Lake the week of June 20. Some of the scheduled workshops/learning communities include: CISCO, Linux Essentials, Welding, Machining, and Revit (bringing in high school teachers to work with WITC faculty).
2	<p>Maintain/increase the number and percent of secondary education Career Prep students enrolled in the career-prep program who, upon graduation from high school, enroll in postsecondary education in the same field or major as the secondary education-career-prep students were enrolled at the secondary level. (The number of articulation agreements will increase 3% from agreements with 40 school districts to agreements with 41 school districts and also a 3% increase in number of courses offered within the articulation agreements [currently 396 courses increased to 408 courses] in order to help facilitate seamless educational experiences for Career Prep students.)</p>	<p>For 2014 (2 years of data), 44 of the students with transcribed credit were enrolled in programs related to the transcribed credit coursework they completed and 10 students with advanced standing were enrolled in programs related to the advanced standing coursework they completed. For 2015 (1 year of data, 28 of the students with transcribed credit were enrolled in programs related to the transcribed credit coursework they completed and 5 students with advanced standing are enrolled in programs related to the advanced standing coursework they completed.</p> <p>Activity A: Facilitate Meetings for High School & Technical College Instructors in Effort to Advance Articulation Efforts</p> <ul style="list-style-type: none"> Dual Credit Day was held on October 20, 2016, at WITC Rice Lake (this was a districtwide meeting). Fifty-four (54) high school teachers attended and met with 44 WITC faculty mentors to develop/renew agreements for the 2016-17 school year. <p>Activity B: Articulated/Dual Credit Courses</p> <ul style="list-style-type: none"> 2015-16 articulation agreements are in place with 44 high school districts for a total of 296 courses. <p>Activity C: Conduct Youth Skills Academies – Manufacturing & Health</p> <ul style="list-style-type: none"> Summer Youth Skills Academies are in the process of being planned for June, 2016. <p>Activity A: Wisconsin Career Pathways Website Training & Support</p> <ul style="list-style-type: none"> The Career Prep manager continues to support K-12s in their work related to Building Programs of Study. Academic and Career Planning training was held at CESA 11 on December 9th with 55 participants from 18 school districts attending. The pilot schools (Northwood, Chetek-Weyerhaeuser, Baldwin-Woodville, and Barron) presented to the other schools. Plans are to schedule a second training in April at CESA 11, followed by training at FTF this summer.
3	<p>Maintain/increase awareness of Career Clusters, Programs of Study and Career Development in collaboration with K-12 stakeholders.</p> <p>Approximately 100 teachers, counselors, and/or administrators will attend and participate in Career Pathways related training designed to increase awareness and facilitate development of Career Pathways. Ninety-five percent of participants will indicate that these activities have increased their ability to enhance a student's technical/academic skills and to provide opportunities for transition into postsecondary education or careers.</p>	

2. If you are anticipating any revisions to the grant based on changes to activities or outcomes; state the reason and nature of revision.	
Outcome or Activity Number	Description and date of anticipated revision

Options for High School Students to Earn Technical College Credit

Terminology	Advanced Standing	Transcripted Credit	Youth Options	Course Options	38.14 Contract
DEFINITIONS	Advanced Standing may also be referred to as <ul style="list-style-type: none"> “credit in escrow” application of the credit is delayed until students enroll in a technical college program 	Transcripted Credit may also be referred to as: <ul style="list-style-type: none"> “dual credit courses” as high schools also give credit “direct credit” because students are earning technical college credit directly from the technical college 	Technical college courses taken with other technical college students . <ul style="list-style-type: none"> “dual credit courses” as high schools also give credit “direct credit” because students are earning technical college credit directly from the technical college 	Technical college courses taken with other technical college students . <ul style="list-style-type: none"> “dual credit courses” as high schools also give credit “direct credit” because students are earning technical college credit directly from the technical college 	Technical college courses offered to high school students only . <ul style="list-style-type: none"> may be “dual credit courses” if high schools also give credit “direct credit” because students are earning technical college credit directly from the technical college
RELATIONSHIP BETWEEN HIGH SCHOOL AND TECHNICAL COLLEGE COURSES	High school course(s) or competencies are determined to be equivalent or comparable to a technical college course. Agreements require a minimum of a 3.0 grade point on a 4.0 scale for students to earn credit. High school grading policies and standards are followed. No limit regulated. High school receives FTE.	Technical college curriculum is taught to high school students. No limit regulated. Students earn both high school credit and technical college credit simultaneously. Technical college grading policies and standards established in the agreement are followed. High school receives FTE.	Technical college curriculum is taught to high school students up to 18 credits total. Districts may award HS credit for satisfactory completion of college courses - .25 HS credits = 1 college credit. Technical college receives FTE.	Technical college curriculum is taught to high school students limited to “2 courses at any time.” Districts may award HS credit for satisfactory completion of college courses - .25 HS credits = 1 college credit. Technical college receives FTE.	Contracts arranged based on sec. 38.14 Wis. Stats agreement. No limit is regulated. Districts may award HS credit for satisfactory completion of college courses - .25 HS credits = 1 college credit. Technical college receives FTE.
TEACHER	High school teacher with current DPI license in the related area of instruction paid by the high school teaches the course.	High school teacher with current DPI license in a related area granted WTCS articulation certification or a WTCS certified technical college instructor paid by the high school teaches the course.	WTCS certified technical college instructor paid by the technical college teaches the course.	WTCS certified technical college instructor paid by the technical college teaches the course.	WTCS certified technical college instructor paid by the technical college teaches the course.

LOCATION	High School is responsible for course facilities.	High School is responsible for course facilities.	Technical College is responsible for course facilities.	Technical College is responsible for course facilities.	Technical College is responsible for course facilities.
DOCUMENTATION	The school district maintains the student's transcript. Student's transcript is compared with the agreements posted on the College web site to determine credit.	The technical college maintains the student's transcript for technical college course work. The school district maintains the student's transcript including high school and technical college course work.	The technical college maintains the student's transcript for technical college course work. The school district maintains the student's transcript including high school and technical college course work.	The technical college maintains the student's transcript for technical college course work. The school district maintains the student's transcript including high school and technical college course work.	The technical college maintains the student's transcript for technical college course work. The school district maintains the student's transcript including high school and technical college course work.
DATA REPORTING	School districts receiving Perkins funds are required to report current articulation in the Vocational Education Enrollment Reporting System (VEERS).	The technical college reports the course in the WTCS Client Reporting System.	The technical college reports the course in the WTCS Client Reporting System.	The technical college reports the course in the WTCS Client Reporting System.	The technical college reports the course in the WTCS Client Reporting System.
AGREEMENT/COSTS	Involves a written articulation agreement. No fees are charged to the student or school district.	Involves a written contractual agreement and cost-neutral arrangement between a school district and a technical college.	Application and approval processes are followed. High school is charged full tuition, books, and fees.	Application and approval processes are followed. High school is charged 50% of the tuition, books, and fees.	38.14 procedures are followed. High school is charged the cost of the contract.
TRANSFER TO ANOTHER WTCS TECHNICAL COLLEGE	According to the Credit for Prior Learning policy (Educational Services Manual 12.10.5), technical college credit awarded for high school coursework covered by an articulation agreement at the originating technical college shall be accepted as credit toward completion of a comparable course or courses by the receiving technical college.	All courses taken for technical college credit appear on a student's transcript and shall be transferrable to other technical colleges who have the same program.	All courses taken for technical college credit appear on a student's transcript and shall be transferrable to other technical colleges who have the same program.	All courses taken for technical college credit appear on a student's transcript and shall be transferrable to other technical colleges who have the same program.	All courses taken for technical college credit appear on a student's transcript and shall be transferrable to other technical colleges who have the same program.