

Wisconsin Indianhead Technical College
Board Proceedings
February 23, 2015

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, February 23, 2015, at 8:30 a.m., at the WITC–Administrative Office, located at 505 Pine Ridge Drive, Shell Lake, WI 54871.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson, Morrie Veilleux, called the meeting to order at 8:33 a.m. with the following Board members present: Chris Fitzgerald, Brett Gerber, Troy Lambert, Dave Minor, Jean Serum, Morrie Veilleux, and Eileen Yeakley. James Beistle and Lorraine C. Laberee joined the meeting via telephone conference.

The following WITC employees were in attendance during the meeting: Bonny Copenhaver, Steve Decker, Kim Olson, Cher Vink, and John Will. Paul Gabriel, Executive Director of the District Boards Association, was also present during this meeting.

OPEN MEETING

Kim Olson, Executive Assistant to the President and Board, read the following open-meeting statement: "The February 23, 2015, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on February 20, 2015, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA

Chair Veilleux reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology. A Consent Agenda Personnel Addendum was provided at the meeting. Brett Gerber moved, seconded by Troy Lambert, to approve the agenda and addendum. Upon a unanimous vote of all members present, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

The Audience Recognition Board policy (II.M.) was included in the Board book as a reference.

EXECUTIVE SESSION

Chairperson, Morrie Veilleux, requested a motion for the Board to convene into executive session under the provisions of Wisconsin Statutes §19.85(1)(c)(e)(f)(g) for the purpose of considering Bargaining Strategies and Legal Counsel's Written Advice Concerning Strategy with Respect to Litigation.

Troy Lambert moved, seconded by Chris Fitzgerald, to convene into executive session in accordance with Wisconsin Statutes §19.85(1)(c)(e)(f)(g) for the purposes noted in the preceding paragraph. Chair Veilleux announced the motion. Upon a roll-call vote, all members present voted yes; motion carried (9–0).

Chairperson, Morrie Veilleux, called the executive session to order at 8:36 a.m. with the following Board members present: Chris Fitzgerald, Brett Gerber, Troy Lambert, Dave Minor, Jean Serum, Morrie Veilleux, and Eileen Yeakley. James Beistle and Lorraine C. Laberee joined the meeting via telephone conference.

The following WITC employees were in attendance during executive session: Steve Decker, Kim Olson, Cher Vink, and John Will.

Approval of the January 19, 2015, Executive Meeting Minutes

Jean Serum moved, seconded by Eileen Yeakley, to approve the executive meeting minutes as printed. Upon a unanimous vote of all members present, motion carried.

Brett Gerber moved, seconded by Troy Lambert, to adjourn the Executive Session and reconvene back into the regular Board meeting. Upon a roll-call vote, all members present voted yes; motion carried (9-0) and the executive session adjourned at 8:50 a.m.

OPEN SESSION RECONVENED

MEETING MINUTES

1. Approval of the January 19, 2015, Regular Meeting Minutes

Dave Minor moved, seconded by Jean Serum, to approve the January 19, 2015, meeting minutes as printed. Upon a unanimous vote of all members present, motion carried. *The signed list of contracts and resolutions from the January meeting were attached to the official minutes.*

CONSENT AGENDA

A personnel addendum was provided prior to the Board meeting and item 1.D. was added. Chairperson Veilleux asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none.

Chris Fitzgerald moved, seconded by Eileen Yeakley, to approve the Consent Agenda and personnel addendum. Upon a roll-call vote, all members present voted yes; motion carried (9-0).

1. Personnel:

- A. **New Hire:** Elizabeth Elza, Distance Learning Network Technician; Rice Lake; effective February 9, 2015; \$15.28 per hour.
- B. **New Hire:** Christine Storms, Associate Dean, Continuing Education; New Richmond; effective February 23, 2015; annual salary \$65,366.
- C. **Resignation:** Amanda Hellman, Student Services Assistant; Superior; effective March 19, 2015. *President Will noted that Ms. Hellman is staying with the College in a part-time position.*
- D. **New Hire:** Annette Krance, Campus Support Technician, Rice Lake; \$16.46/hour, effective March 16, 2015.

2. Contracts

The listing of contracts was approved (see attached list).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of January 31, 2015, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 204872 through 206592 and electronic transfer payments totaling \$7,542,132.44 were approved.

5. Bids/Purchases

- A. **Partition Wall Replacement – Superior:** The Board accepted the low bid received from Valley Builders Hardware Co., Inc. of Eau Claire, WI, as summarized on the bid tabulation document for the partition wall replacement in the Conference Center at the Superior Campus under Bid #15-91902-SUP-PARTITIONWALL. The total award for this project was \$47,625.
- B. **Remodeling Change Orders – Rice Lake:** The Board gave approval of Change Orders G-09, G-10, and G-11 by SDS Architects in the total amount of \$4,288 for Project #1328 at the Rice Lake Campus. These change orders included adding kitchen hood starters, overhead door access panels, and walk-off carpet. A financial summary was provided for the Board's review.
- C. **Waste and Recycling Services – Rice Lake and Shell Lake:** The Board gave approval to award a two-year waste and recycling service agreement to Republic Services (Allied Waste) of Rice Lake, WI, in the total amount of \$41,367. A quote process was utilized for this agreement. The waste and recycling services are for the Rice Lake Campus and Shell Lake Administrative Office.

- D. **Video Wall and Sound System – Rice Lake:** The Board accepted the low bid received from CompView of St. Paul, MN, as summarized on the bid tabulation document in the total amount of \$88,137 under Bid #15-97800-RL-VIDEOWALL. The video wall and sound system are for the Student Commons Addition at the Rice Lake Campus.

OTHER ITEMS REQUIRING BOARD ACTION

1. **Announcements and/or Action from Executive Session**

Board Chair Veilleux announced that the Board approved their Executive Session minutes and discussed bargaining strategies and potential litigation.

Since the bids had not yet closed for item number 2 (Resolution 15-12) under “Other Items Requiring Board Action”, the Board continued moving through the agenda and returned to Resolution 15-12 after the Information Reports.

2. **Approval of Resolution 15-12, Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2015A**

The online auction for the \$1,500,000 promissory notes began at 9:45 a.m. and bids closed at 10:00 a.m. on Monday, February 23, 2015. Steve Decker presented Resolution 15-12 (see attached) and the results of the bid to the Board at the meeting. Based on the bid results from six bidders, Mr. Decker announced that the lowest bid was from BOSC, Inc., at 1.280420% for the Board’s approval. The \$1,500,000 is for the building remodeling at the Ashland Campus. An Official Statement was provided. President Will announced that WITC maintained Moody’s Aaa rating, which is a credit to our financial management (Business Office and others).

Dave Minor moved, seconded by Troy Lambert, to approve the bid and Resolution 15-12, Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2015A as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

3. **Approval of Tenet Revision**

On February 6, 2015, the College Culture Committee made a recommendation to the Quality Improvement Steering Committee (QISC) to revise one of the nine Learning College Tenets. The QISC team agreed and requested Board approval of the following revised tenet language:

- Dialogue takes place in a safe, open, empathetic, and respectful environment

Dave Minor moved, seconded by Jean Serum, to approve the revised tenet as presented. Upon a unanimous vote of all members present, motion carried.

Mr. Fitzgerald was excused at 9:30 a.m.

INFORMATION REPORT

1. **Academic Affairs Programming Plan Update**

Bonny Copenhaver, Vice President, Academic Affairs and Superior Campus Administrator, provided an update on the Academic Affairs Programming Plan. A PowerPoint was provided for this update. Troy Lambert moved, seconded by Brett Gerber, to accept the Academic Affairs Programming Plan as it related to the interpretation of the ENDS statement for the President’s annual evaluation. Upon a unanimous vote of all members present, motion carried.

Chair Veilleux recessed the meeting at 9:46 a.m. and reconvened the meeting at 9:53 a.m.

2. Annual Wisconsin Technical College District Boards Association Update

Paul Gabriel, Executive Director of the Wisconsin Technical College District Boards Association, provided an update on legislative issues and recent Boards Association activities. Russ Moyer, President of the District Boards Association Board of Directors, was unable to attend. A handout of the top three technical college priorities for the 2015–2017 State Budget Bill was provided at the meeting. There was time for questions and answers after the update.

It was noted the Mr. Gabriel accepted a position with the WTCS Foundation and will be leaving the District Boards Association after 18 years of service on July 1, 2015. Mr. Gabriel thanked Chair Veilleux. He also thanked James Beistle for serving on the District Boards Association Board of Directors. He thanked Troy Lambert, James Beistle, and President Will for being a great delegation to Washington, D.C., for the National Legislative Summit. He appreciates President Will's leadership and commended the Board on their selection. He also commended Bonny Copenhaver for the great Welding team that was at the Capitol for the Student Engagement event. President Will and Chair Veilleux thanked Mr. Gabriel for his years of service. He received a round of applause.

Brett Gerber moved, seconded by Eileen Yeakley, to accept the Annual Wisconsin Technical College District Boards Association Report as it related to the interpretation of the ENDS statement for the President's annual evaluation. Upon a unanimous vote of all members present, motion carried.

Note: The Board moved back to item number 2 (Resolution 15–12) under "Other Items Requiring Board Action".

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they have attended.

A. **National Legislative Summit Update**

Time was reserved for updates from those who attended the 2015 National Legislative Summit in Washington, D.C., on February 10 – 11, 2015. James Beistle, Troy Lambert, and President Will attended this year's summit and each provided an update on their time at this event.

2. Travel Sign Up

A. **Board Events Schedule**

Time was reserved for the Board to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was routed during the meeting for Board members to update by recording their plans to attend (or not attend) the meetings and events listed on the form; or, to contact the Executive Assistant as soon as plans are confirmed. Chair Veilleux requested that the Board report any changes on the *Board Events Schedule* to Ms. Olson. Links to state and national Board meetings and events were included in the Board book.

3. Monitoring Schedule Review and Updates

A. **Monitoring Schedule**

Time was reserved to review and update the *WITC Board Monitoring Schedule* as needed. Minor updates were made to the Monitoring Schedule for the President's 360 Degree Survey process (February, March, May, and June) and a new year was added to the 3–year cycle for the Board's review of the Mission, Vision, and Values Policy (February and March). James Beistle moved, Brett Gerber seconded, to approve the changes that were recommended in red text on the Monitoring Schedule. Upon a unanimous vote from all members present, motion carried.

Since President Will won't be in his position for a full year in June, Chair Veilleux recommended for the Board's consideration that an informal evaluation be conducted at the March or April Board meeting. Board members agreed with the recommendation and the evaluation will take place during Executive Session for about 30 – 40 minutes so that Board members can provide President Will with informal feedback. If Board members would like data to be gathered and/or if there are any questions, Board members should contact Chair Veilleux who will discuss those with President Will.

B. Budget Projection Update Presentation

Steve Decker, Vice President, Finance and Business Services/Chief Financial Officer, presented the Board with a FY16 budget projection update. A PowerPoint was provided for this presentation.

Dave Minor moved, seconded by Troy Lambert, to accept the Budget Projection Update as it related to the interpretation of the ENDS statement for the President's annual evaluation. Upon a unanimous vote of all members present, motion carried.

4. President's Updates:

Time was reserved for President Will to provide an update on the following items:

A. WTCS Statewide Showcasing Event/A Celebration of Student Engagement Update

Vice President, Bonny Copenhaver, provided an update on the event that was held at the State Capitol Rotunda in Madison on February 17, 2015. A flyer from the event and a slideshow of photos taken at the event were shared with the Board. Those in attendance at the event along with Ms. Copenhaver were evening Welding instructor Aleasha Hladilek (Superior) and students Gary Flood and Alex Shroeder; as well as evening Welding instructor Ric Eckstein (Rice Lake) and students Courtney Lindblad and Justin Ausman. The students displayed the program with examples of welding techniques (scorpion, snail, shark), a poster display, and a brief video featuring the evening Welding program. The students did an awesome job explaining their program and engaging with the legislators, legislators' staffers, WTCS staff, technical college students from WTCS colleges, and others visiting the Rotunda. Representatives Knudson and Milroy, as well as Senator Bewley and Lieutenant Governor Kleefisch stopped by to talk with our Welding group.

B. High School Relations Team Meeting Update

President Will provided an update on the meeting he attended in Shell Lake on Friday, January 30, 2015. A copy of the agenda was provided for the Board's information.

It was requested that a Diva Tech Update be given at the next Board meeting.

C. Quality Improvement Steering Committee Meeting Update

A Quality Improvement Steering Committee meeting was held in Shell Lake on Friday, February 6, 2015. A copy of the agenda was shared.

D. Senator Bewley Campus Visit

Senator Bewley requested to visit the WITC–Rice Lake Campus on February 2, 2015. President Will and Craig Fowler joined her on the tour that was given by Christy Roshell.

A tour of WITC–Superior has also been scheduled with Senator Bewley on March 27, 2015. Mr. Minor requested to be added to the tour invitation.

E. 2015–2018 Strategic Planning Update

President Will updated the Board on strategic planning. A metrics document was provided for the Board's reference.

5. Legislative Updates

There were no updates given since Mr. Gabriel updated the Board during his report.

6. 2015 Board Appointment Update

There will be **three (3)** vacancies on the WITC Board in July 2015 as noted below. Incumbents can reapply for their positions (3-year terms: July 1, 2015 – June 30, 2018). Applications are due by 4 p.m. on Wednesday, February 25, 2015.

Category	Region	Incumbent	Gender	Term Expires
1. Employee	Region 1(Douglas County)	Troy Lambert	Male	2015
2. Employer	Region 6 (St. Croix County)	Morrie Veilleux	Male	2015
3. School District Administrator	Districtwide	Jean Serum	Female	2015

The Board Appointment Committee Meeting/Public Hearing is scheduled on Wednesday, April 1, 2015, beginning at 10 a.m., at the WITC–Administrative Office in Shell Lake. Candidates must be present at the hearing and provide two letters of recommended for his/her candidacy prior to being interviewed. More information can be found on the 2015 Board Appointment Web site at: <http://www.witc.edu/board/appointments.htm>. As of today, only one application has been received.

7. President’s 2015 Evaluation Planning

Time was reserved for the Board to discuss plans for the 2015 President’s evaluation. The Procedures for the Evaluation of the President, President’s 360 Degree Survey Planning Timeline, and evaluation form were included in the Board packet for the Board’s review. According to the procedures, the 360 degree survey should be scheduled on the even years and rotated between internal and external stakeholders. In 2014, a survey was provided for internal stakeholders and the Board; therefore, in 2016 a survey will be provided for external stakeholders and the Board. It was recommended that a subcommittee is not needed in 2015 to plan for the 360 degree survey and subsequent communications. There were no objections.

8. 2015 TECh (Technical Education Champion) Award Nomination Information

The TECh Award information was provided for the Board. The award recognizes an individual or organization for outstanding contributions to a local technical college district and/or the Technical College System. This year’s award is scheduled for presentation at the summer 2015 District Board’s Association meeting in Janesville, WI. Nominations should address all five criteria areas and must be received at the District Boards Association office by Monday, May 4, 2015. President Will plans to bring a recommendation to the Board at their March meeting.

9. 2015 ACCT Leadership Congress – Call for Presentations

ACCT has announced its call for presentations for the 46th Annual Leadership Congress, which is scheduled on October 14–17, 2015, in San Diego, CA. The theme for this year’s Congress is *“High Expectations – The New Community College Model”*. A link to ACCT’s Web site was provided for the Board’s reference. If the Board wishes to submit a proposal, a letter of support signed by the Board Chair is needed. In addition, the proposal must include trustees among the presenters, handouts, and be approximately 60 minutes in length.

All proposal submissions must be received by Friday, May 1, 2015, and should specifically address one of the following 7 tracks:

1. **New models for community colleges:** Expanding the mission to offer the baccalaureate degree, dual enrollment partnerships with K–12, corporate colleges, reverse transfer, and other innovative models
2. **Entrepreneurial and strategic alliances with business and industry:** Meeting the changing workforce needs of all communities (i.e. urban, rural), emerging industries, and new realities

3. **Student success and completion:** Data-informed solutions to foster equity, access, and student success and completion
4. **The new financial model:** New strategies for leveraging resources and funding
5. **Strengthening governance:** Effective practices from policy to fiduciary responsibilities
6. **New programs and services:** STEM, MOOCs, security, athletics, etc.
7. **Relevant Programs and Services:** Campus security, athletics, STEM, MOOCs, civic engagement, etc.

President Will plans to bring back some presentation ideas for the Board's consideration at their March meeting.

10. District Boards Association Nomination Recommendations for Association Officer Positions
The District Boards Association's Nominations Committee is requesting the WITC Board's assistance in identifying any member you would like to be considered for nomination as a candidate for Association officer. Before being placed on the ballot, the member must consent to serve if elected. The District Boards Association will need to receive the nomination form by Wednesday, April 1, 2015. If nominations are made, a District Recommendations for 2015-2016 Association Officers form needs to be completed by the WITC District Board stating that the nominees have agreed to serve if elected. This year's election of 2015-2016 officers will take place at the District Boards Association's annual meeting on Saturday, April 18, 2015, at the Holiday Inn & Convention Center, in Stevens Point, WI. Chair Veilleux requested that Board members let Mr. Beistle know if they would like to nominate someone for the officer positions. This item will be brought back to the March Board meeting.
11. WTCS Boards Association Executive Director Search Update
Mr. Beistle previously notified the Board via e-mail about Mr. Gabriel's position. There was a meeting last week to discuss the hiring of the Executive Director position; however, Mr. Beistle was unable to attend. Mr. Gabriel provided additional information about a search committee that will review the applications. There will be three finalists forwarded to the full Board later in the month of March or April. The notice will be posted and mailed to each Board and College.

Mr. Beistle was excused at 11:43 a.m.

12. Capital Equipment Purchases
 - A. **Utility Vehicle - New Richmond:** A purchase was made of a utility vehicle and attachments in the total amount of \$25,979 from Tri-State Bobcat, Inc. of Hudson, WI, under the quote process. The vehicle is for the Facilities Department at the New Richmond Campus.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times
Time was reserved for the Board to confirm their plans for the regular meeting scheduled on Monday, March 16, 2015, beginning 8:30 a.m., at the WITC-Administrative Office in Shell Lake. The Board meeting schedule was provided for the Board's information. *Note: Mr. Minor will not be in attendance at the March 16 Board meeting.*
2. Review/Add Agenda Items
Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the meeting on Monday, March 16, 2015, were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed. Note: Board members may add additional items to next month's Board agenda by contacting the Board Chair before Thursday, February 26, 2015. This request does not obligate the Board Chair to include these items on the agenda. The Board Chair will notify administration of agenda items before the Board book is prepared and copied.

MEETING EVALUATION

PLUS +	DELTA ^
+ Excellent program planning being done + Paul Gabriel update/dialogue	^ None

Brett Gerber moved, seconded by Jean Serum, to adjourn the meeting at 11:46 a.m.

Respectfully submitted,



Board Deputy Secretary

ko

Note: A Board luncheon followed the Board meeting; however, no action was taken.

Exhibit 2

1/27/2015
2:06:49
PM

Wisconsin Indianhead Technical College
Contract Estimated Full Cost Report

Fiscal Year:
2015

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

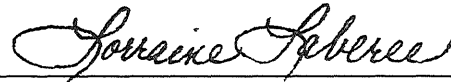
*State Designated Indirect Cost Factors:
On Campus = 43.3% Off Campus = 36.45%*

Contract Number	Service Recipient	Location	On/Off	*----- ESTIMATED -----*				Difference +/-
				Contract Revenue	Est.Salary/ Fringe Cost	+ Indirect	= Full Cost	
227	Superior Lidgerwood Mundy, Corporation	SLM	Off	1,382.00	878.00	284.00	1,161.00	222.00
	Welding instructor will assist SLM with Welding Procedures Specifications.							
449	Source Energy Services	WITC- Rice Lake	On	2,985.00	1,644.00	460.00	2,104.00	882.00
	Employees of Source Energy Services will receive 8 hours MSHA Part 46 Annual Refresher Training.							
450	WI DNR - Spooner	Spooner DNR Station	Off	679.00	500.00	143.00	643.00	37.00
	Provide Heartsaver CPR/AED and 1st aid to employees.							
451	Calumet Specialty Products Partners, L.P.	WITC Superior	On	4,065.00	1,611.00	646.00	2,256.00	1,809.00
	Employees of Calumet Specialty Products will receive EMR Refresher training. Successful participants will receive documentation upon completion.							
452	Ashland High School	Ashland High School	Off	21,324.00	17,624.00	3,508.00	21,131.00	194.00
	Students at Ashland High School will receive welding instruction.							
453	Hayward High School	Hayward High School	Off	9,772.00	-	-	9,772.00	-
	Transcripted credit class at Hayward High School. 8 students registered in 1-credit Desktop Publishing. 10 students registered in 3-credit Adobe Dreamweaver. And, 6 students registered in 2-credit Adobe Photoshop, 2-credit Adobe Illustrator, and 1-credit Layout and Design.							
454	Ladysmith High School	Ladysmith High School	Off	917.00	-	-	917.00	-

	Transcribed credit class at Ladysmith High School. 7 students registered in 1-credit 10890100 Success Strategies.							
455	Siren High School	Siren High School	Off	2,331.00	-	-	2,331.00	-
	Transcribed Credit class at Siren High School. 9 students registered in 2-credit 10106110 Document Formatting.							
456	Christian Community Homes	Hudson	Off	210.00	97.00	36.00	133.00	78.00
	Adult CPR							
457	Hawyard Dental Clinic	Hayward Dental - Hayward	Off	255.00	133.00	36.00	169.00	87.00
	Provide CPR for Healthcare recert class to employees.							
458	Birch Point Dental	Birch Point Dental - Birchwood	Off	419.00	194.00	71.00	265.00	155.00
	Provide CPR for Healthcare recert class to employees.							
459	Canadian National Rail Road Docks	WITC Superior	On	15,657.00	6,859.00	2,104.00	8,963.00	6,695.00
	Employees of CNRR will receive instruction in Mechanical Drives, Hydraulics, and Print Reading & Measurement Tools.							
460	Saint Croix County Emergency Management	multiple locations in St Croix County	Off	1,543.00	1,275.00	283.00	1,557.00	(15.00)
	Eight Hazmat Awareness/Hazwoper Refresher Classes							
461	FG Products	FG Products - Rice Lake	Off	704.00	351.00	106.00	457.00	248.00
	Provide Bloodborne pathogen training, CPR/AED & First aid training to employees.							
462	Columbia Forest Products	WITC Ashland	On	12,507.00	7,502.00	2,437.00	9,938.00	2,570.00
	Employees of Columbia Forest Products will receive hydraulics instruction.							
463	JELD-WEN Hawkins Window Division	JELD-WEN - Hawkins	Off	942.00	436.00	159.00	595.00	348.00
	Provide Adult CPR/AED and 1st aid class to employees.							
464	LCO - Birth - 3	LCO - Hayward	Off	862.00	620.00	194.00	814.00	49.00
	Provide Pediatric Medic First aid class to parents of Birth - 3.							
465	Source Energy Services	WITC- Rice Lake	On	2,985.00	1,625.00	452.00	2,076.00	909.00

Employees of Source Energy Services will receive 8 hours MSHA Part 46 Annual Refresher Training.

466	Hudson High School	Hudson High School	Off	21,156.00	-	-	21,156.00	-
<p>Transcripted credit classes at Hudson High School. 19 students registered in 1-credit 32420321 Print Reading for Machine Trades, 19 students registered in 1-credit 32420338 CAD Basics, 25 students registered in 3-credit 10501101 Medical Terminology, 16 students registered in 3-credit 10114125 Personal Finance.</p>								
467	Clear Lake High School	Clear Lake High School	Off	3,830.00	-	-	3,830.00	-
<p>Transcripted credit class at Clear Lake. 10 students in 3-credit 10114125 Personal Finance.</p>								
468	Superior Family Dentistry	Superior Family Dentistry	Off	628.00	291.00	106.00	397.00	232.00
<p>Employees of Superior Family Dentistry will receive Basic Life Support for Healthcare Provider and recertification. Successful participants will receive documentation after completion.</p>								
469	Wisconsin Department of Corrections	WITC Superior	On	30,404.00	27,640.00	6,989.00	34,629.00	(4,225.00)
<p>Department of Corrections inmates will receive print reading, oxyacetylene cutting, and welding instruction. Upon successful completion, participants will receive documentation.</p>								
470	U.S. Fish & Wildlife	US Fish & Wildlife Training Room	Off	272.00	218.00	71.00	289.00	(17.00)
<p>CPR/AED & First Aid Refresher ASHI</p>								



Board Secretary

2-23-15

Date

*** End Of Report ***

* indicates an amended contract

RESOLUTION NO. 15-12

RESOLUTION AWARDDING THE SALE OF
\$1,500,000.00 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2015A

WHEREAS, the District Board of Wisconsin Indianhead Technical College District, Wisconsin (the "District") has, by a resolution adopted on January 19, 2015 (the "Authorizing Resolution"), authorized the issuance of General Obligation Promissory Notes, Series 2015A (the "Notes"), pursuant to Section 67.12(12) of the Wisconsin Statutes in the aggregate principal amount of \$1,500,000.00 for the public purpose of financing building remodeling and improvement projects;

WHEREAS, the Secretary of the District caused Notices to Electors to be published in The Daily Press on January 22, 2015 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of general obligation promissory notes to finance building remodeling, new construction and improvement projects;

WHEREAS, no petition for referendum has been filed with the Secretary and the time to file such a petition has expired;

WHEREAS, the District has directed PMA Securities, Inc. ("PMA") to take the steps necessary to sell the Notes authorized by the Authorizing Resolution;

WHEREAS, PMA, in consultation with the officials of the District, prepared Official Bid Form (Open Internet Auction) (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference, the "Official Bid Form") setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on February 23, 2015;

WHEREAS, the Secretary (in consultation with PMA) caused notice of the sale of the Notes to be published and/or announced and caused the Official Bid Form to be distributed to potential bidders offering the Notes for public sale;

WHEREAS, the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Bid Form and is deemed to be the most advantageous to the District. PMA has recommended that the District accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1A. Ratification of the Official Bid Form and Offering Materials. The District Board of the District hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Official Bid Form and any other offering materials prepared and circulated by PMA are hereby ratified and approved in all respects. All actions taken by officers of the District and PMA in connection with the preparation and distribution of the Official Bid Form and any other offering materials are hereby ratified and approved in all respects.

Section 1B. Award of the Notes. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal, plus accrued interest to the date of delivery, is hereby accepted. The Chairperson and Secretary or other appropriate officers of the District are authorized and directed to execute an acceptance of the Proposal on behalf of the District. The good faith deposit of the Purchaser shall be retained by the District Treasurer and applied in accordance with the Official Bid Form, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2015A"; shall be issued in the aggregate principal amount of \$1,500,000; shall be dated March 16, 2015; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on October 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest is payable semi-annually on April 1 and October 1 of each year commencing on October 1, 2015. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption. If the Proposal specifies that any of the Notes are subject to mandatory redemption, the terms of such mandatory redemption are set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2014 through 2020 for the payments due in the years 2015 through 2021 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for \$1,500,000 General Obligation Promissory Notes, Series 2015A, dated March 16, 2015" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. The District Treasurer shall deposit in the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes

("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the District and disbursed solely for the purposes for which borrowed or for the payment of the principal of and the interest on the Notes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purposes shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by U.S. Bank National Association, St. Paul, Minnesota, which is hereby appointed as the District's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The Fiscal Agency Agreement between the District and the Fiscal Agent shall be substantially in the form attached hereto as Exhibit F and incorporated herein by this reference.

Section 13. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations previously executed on behalf of the District and on file in the District office.

Section 16. Official Statement. The District Board hereby approves the Official Statement with respect to the Notes and deems the Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the District in connection with the preparation of such Official Statement and any addenda to it or Addendum are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Official Statement and any addenda or Addendum. The Secretary shall cause copies of the Official Statement and any addenda or Addendum to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 18. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

[signature page to follow]

Adopted, approved and recorded February 23, 2015.



Morrie Veilleux
Chairperson

ATTEST:



Lorraine C. LaBere
Secretary

(SEAL)