

Wisconsin Indianhead Technical College
Board Proceedings
February 24, 2014

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, February 24, 2014, at 8:30 a.m., at the WITC–New Richmond Campus, located at 1019 S. Knowles Ave, New Richmond, WI 54017.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson, Morrie Veilleux, called the meeting to order at 8:31 a.m. with the following Board members present: James Beistle, Brett Gerber, Lorraine C. Laberee, David Minor, Jean Serum, Morrie Veilleux, and Eileen Yeakley. *Aimee Curtis and Chris Fitzgerald provided notice that they would not be in attendance at this meeting.*

The following WITC employees were in attendance during the meeting: Ellen Riely Hauser, Joe Huftel, Bob Meyer, Kim Olson, and Cher Vink. Others in attendance were Blake Berger, WITC–New Richmond Student Ambassador; Steve Decker, Consultant; Senator Sheila Harsdorf; and Maxwell Docksey, Constituent Services Representative for Congressman Sean Duffy.

OPEN MEETING

Kim Olson, Executive Assistant to the President and Board, read the following open-meeting statement: "The February 24, 2014, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on February 21, 2014, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA

Chair Veilleux reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology. James Beistle moved, seconded by Jean Serum, to approve the agenda. Upon a unanimous vote of all members present, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

Time was reserved for Chair Veilleux to recognize people in the audience if needed. The Audience Recognition Board policy (II.M.) was included in the Board book as a reference.

CAMPUS WELCOME

Time was reserved for Joe Huftel, Vice President, Instructional Technology and New Richmond Campus Administrator, to welcome the Board. A PowerPoint presentation was shared and key topics included remembering past WITC Board member Thomas Koop, Sr., replacement of the Stillwater lift bridge, population increases in Saint Croix and Polk counties, the expiration of the New Richmond Community Commons lease agreement in July 31, 2014, and remodeling at WITC–New Richmond. WITC–New Richmond Student Ambassador, Blake Berger, talked about his background and enrollment in the Automated Packaging Technician program. Chair Veilleux and President Meyer thanked Mr. Huftel for his leadership. Chair Veilleux noted that Mr. Huftel is well respected in the community.

EXECUTIVE SESSION

Chairperson, Morrie Veilleux, requested a motion for the Board to adjourn into executive session under the provisions of Wisconsin Statutes §19.85(1)(c)(e) for the purpose of considering bargaining strategies.

Lori Laberee moved, seconded by James Beistle, to go into executive session in accordance with Wisconsin Statutes §19.85(1)(c)(e) for the purpose noted in the preceding paragraph. Chair Veilleux announced the motion. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

Chairperson, Morrie Veilleux, called the executive session to order at 8:58 a.m. with the following Board members present: James Beistle, Brett Gerber, Lori Laberee, David Minor, Jean Serum, Morrie Veilleux, and Eileen Yeakley. *Aimee Curtis and Chris Fitzgerald provided notice that they would not be in attendance at this meeting.*

The following WITC employees were in attendance during executive session: Bob Meyer, Kim Olson, and Cher Vink.

Approval of the January 20, 2014, Executive Meeting Minutes

Jean Serum moved, seconded by Lori Laberee, to approve the executive meeting minutes as printed. Upon a unanimous vote of all members present, motion carried.

Brett Gerber moved, seconded by James Beistle, to adjourn the Executive Session and convene back into the regular Board meeting. Upon a roll-call vote, all members present voted yes; motion carried (7-0) and the executive session adjourned at 9:25 a.m.

OPEN SESSION RECONVENED

Chair Veilleux recessed the meeting at 9:29 a.m. and reconvened the meeting at 9:32 a.m. with the legislative updates.

MEETING MINUTES

1. Approval of the January 20, 2014, Regular Meeting Minutes

Eileen Yeakley moved, seconded by Lori Laberee, to approve the January 20, 2014, regular meeting minutes as printed. *It was noted that a correction was made to a check number in the Approval of Bills paragraph, under the Consent Agenda. Check number 145162 was changed to 145462.* Upon a unanimous vote of all members present, motion carried. *Note: The signed list of contracts from the January meeting was attached to the official minutes.*

CONSENT AGENDA

Chairperson Veilleux asked if there were any items to be pulled off the consent agenda and acted on separately; however, there were none. Lori Laberee moved, seconded by Jean Serum, to approve the consent agenda. Upon a roll-call vote, all members present voted yes; motion carried (6-0). *Mr. Minor was not available during this vote.*

1. Personnel:

- A. Resignation: Jill Sauld, Associate Degree Nursing Instructor, Ashland; Faculty; effective June 30, 2014.

President Meyer noted that Ms. Sauld provided 7 years of service. The Board expressed their appreciation for this service to the College.

2. Contracts

The listing of contracts was approved (see attached list).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of January 31, 2014, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 145463 through 147405 and electronic transfer payments totaling \$8,183,414.98 were approved.

5. Preliminary Notice of Non-Renewal of Personnel for Certification

Administration requested Board action to forward a preliminary notice of non-renewal to certified faculty and management staff whose WTCS certification will expire on August 31, 2014, and who have not documented completion of recertification requirements. The notice will include a stipulation that if the employee meets the certification requirements on or before the certification expiration date, he or she will be offered a contract for the 2014-2015 school year.

This process is in compliance with Wisconsin Statutes §118.22 and §118.24 and requires a preliminary notice of non-renewal. Staff members receiving a notice of non-renewal have five days to request a Board hearing on the proposed non-renewal, the grounds for which in this case would be an allegation of error on the part of Human Resources staff in listing their names for the notice. Human Resources staff have been working individually and personally with each person on the list; therefore, the notice will not be unexpected for any of those receiving it.

A preliminary list of individuals for this agenda item was included in the Board book. There were no changes to the list prior to the start of the Board meeting.

6. Bids/Purchases

- A. **Backup Netlab Server – Rice Lake:** The Board approved the purchase of a backup Netlab server in the total amount of \$1,950 from SigmaNet of Ontario, CA. The server was over the original budgeted amount. The backup server is for the Information Technology Web Development program at the Rice Lake Campus.
- B. **Career Impact Magazine Printing – Collegewide:** The Board accepted the low bid received for bid number CISPRING14 from Johnson Litho Graphics of Eau Claire, WI, in the amount of \$28,890. The bid represents the cost of printing 277,000 *Career Impact Magazines* to potential WITC customers.
- C. **Global Positioning System (GPS) Tractor Kits – New Richmond:** The Board approved the purchase of 2 GPS Tractor Kits in the total amount of \$7,690 from Minnesota Ag Group of Hastings, MN. The GPS kits were not included on the initial equipment list previously approved. The kits are for the Ag Mechanics program at the New Richmond Campus.
- D. **Learning Resource Center Furniture – Ashland:** The Board approved the purchase of library furniture in the total amount of \$48,199 from Systems Furniture of DePere, WI, under UW contracts 13.5665/15.422500.60. The furniture was over the original budgeted amount. The furniture is for the Learning Resource Center remodel at the Ashland Campus.
- E. **Marketing Strategies and Analysis – Collegewide:** The Board accepted the one-year proposal received for bid number SUP-MKT-120313 from Stamats of Cedar Rapids, IA, in the amount of \$55,800 (plus travel/expenses). The recommendation was based upon evaluations of proposals submitted by 4 firms. The bid represented the cost for services to provide online advertising and search engine optimization (SEO) strategies, implementation, and analysis to potential WITC customers.
- F. **Parking Lot Improvements Change Order – Rice Lake:** The Board approved Change Order 1 by MSA Professional Services for Fahrner Asphalt Sealers, LLC, in the total amount of \$921 for the parking lot improvements at the Rice Lake Campus. The change order included additional seal coat material, pavement marking, and parking striping.
- G. **Parking Lot Improvements Change Order – New Richmond:** The Board approved Change Order 1 and quantity adjustment by MSA Professional Services for Monarch Paving Company in the total amount of \$10,039 for the parking lot improvements at the New Richmond Campus. The change order included additional work for site conditions, additional work for permits, and painting handicap symbols.

- H. **Filament Winding Machine – Superior:** The Board approved the purchase of a filament winding machine in the total amount of \$59,170 from McClean Anderson of Schofield, WI, bid# 1751-63000-SUP-1. The machine was over the original approved budgeted amount. The winding machine is for the Aviation Composite program at the Superior Campus.

OTHER ITEMS REQUIRING BOARD ACTION

1. Announcements and/or Action from Executive Session
There were no announcements from the Board Chair.
2. First Reading of Board Governance Process Policy – Mission, Vision, and Values (II.B.)
Time was reserved for the Board to review the Board Governance Process Policy (II.B.) – Mission, Visions, and Values. The policy will be brought back in March for final approval.
3. First Reading of Tenets
Time was reserved for the Board to review the Tenets. The Tenets will be brought back in March for final approval. It was noted that the College is currently having staff review the Tenets through the “Tenet of the Month” process, which will end in October 2014. The Quality Improvement Steering Committee will review recommended Tenet changes from the College Culture Committee and forward those to the Board of Trustees for their consideration and approval at a later date if needed.
4. First Reading of 2015–2018 Strategic Goals
On December 2 and January 22, the Collegewide Quality Improvement Steering Committee analyzed the compiled 2013 forum feedback into strategic themes and strategic goals. The revised 2015–2018 Strategic Themes were provided for the Board’s information. Time was reserved for the Board’s first reading of the 2015–2018 Strategic Goals. The goals will be brought back to the March Board meeting for a second reading and final approval.

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing
Time was reserved for Board members to report on any meetings they have attended.
 - A. **National Legislative Summit Update**
President Meyer and James Beistle debriefed on the National Legislative Summit that was held in Washington, D.C., on February 10 – 13, 2014. Documents from the summit were shared with the Board.
 - B. **Washington, D.C. Legislative Visits Update**
President Meyer debriefed on the additional legislative visits that were scheduled on Thursday, February 13, 2014, with the offices of Senator Tammy Baldwin, Senator Ron Johnson, and Congressman Sean Duffy in Washington, D.C. The final WITC federal proposals were included in the Board book. Additional documents from WITC legislative folders were also shared with the Board. *Note: Due to a snow storm, two of three visits were canceled; however, phone conferences were scheduled with legislative staff the following week.*
2. Travel Sign Up
 - A. **Board Events Schedule**
Time was reserved for the Board to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was routed during the meeting for Board members to update by recording their plans to attend (or not attend) the meetings and events listed on the form; or, to contact the Executive Assistant as soon as plans are confirmed. Chair Veilleux requested that the Board report any changes on the *Board Events Schedule* to Ms. Olson. Links to state and national Board meetings and events were provided.

3. Monitoring Schedule Review and Updates

A. **Monitoring Schedule**

Time was reserved to review and update the *Board Monitoring Schedule* as needed. The Annual Affirmative Action Report was moved from February to the April schedule.

B. **Budget Projection Update Presentation**

Time was reserved for Steve Decker, Consultant, to present the Board with a FY15 budget projection update. A PowerPoint was posted as a separate document prior to the meeting. Mr. Decker noted that WITC has the lowest operational mill rate and the lowest total mill rate (including debt service) in the technical college system.
Ms. Laberee was excused at 11 a.m.

4. President's Updates:

A. **Vice President, Finance and Business Services Search Update**

President Meyer provided an update on this item. The decision to repost the position has been made to better align with the academic cycle. Ms. Vink, will serve as the Interim Vice President, Administrative Services until the position is filled.

B. **Follow-up from the Board Forward Meeting**

Time was reserved for President Meyer to update the Board on progress made on the items discussed at the December 16, 2013, Board Forward meeting for this standing agenda item. We are forming our internal WITC teams. A list of WITC Manufacturers Revealed planning teams was shared. Mr. Minor will advise these teams to help them replicate successful "Manufacturers Revealed" events in their communities.

C. **County Board Meetings Update**

President Meyer attended the Barron County Board meeting on January 20, 2014. The Bayfield County Board meeting was scheduled on Tuesday, March 25, 2014, beginning at 6 p.m., at the Bayfield County Courthouse in Washburn, WI; however, after this WITC Board meeting, the Bayfield County Board meeting date was changed to Tuesday, March 18, 2014.

D. **DIVA Tech Event Update**

President Meyer and Dan Conroy, of Nexen, Inc., presented to about 40 female high school students at the DIVA Tech event on January 30, 2014, in Ashland. The PowerPoint presentation as well as an article about the event were included in the Board book. Photos from the event were also shared.

E. **Wisconsin Association for Career and Technical Education (WACTE) Legislative Seminar Update**

President Meyer provided an update on the WACTE seminar that was held in Madison on February 18, 2014. An agenda and a handout on Wisconsin Technical College Priorities from the District Boards Association were provided for the Board's information.

F. **WTCS Statewide Showcasing Event/A Celebration of Student Engagement Update**

President Meyer provided an update on this event that was held at the State Capitol Rotunda in Madison on February 18, 2014. A flyer from the event was included in the Board book. Photos were shared at the meeting. Those in attendance at the event were Kevin Lipsky, Automated Packaging Systems Technician instructor, and his Packaging Professionals Club students Newton Handy, Dave Johnson, Nick Miller, Brandon Severson, and Dalton Spry. The students displayed the Automated Packaging program with hands-on equipment and materials to engage those in attendance. The students did an awesome job explaining their program and engaging with the legislators, legislator staffers, WTCS staff, technical college students from other WTCS colleges, and others visiting the Rotunda. The visitors were able to operate a packaging machine to seal bags and load the bags with various products. The students also made up some personal labels that they put on the packaging. A sample package was shared with the Board. Their hands-on activity won rave reviews from all who stopped by. The students made their program and WITC proud!

G. Superior Days Update

Superior Days took place on February 18 – 19, 2014, in Madison, WI. President Meyer and Mr. Minor provided updates on this event. An agenda was provided in the Board book. President Meyer shared some “thank you” talking points with the Board on performance based funding, tax relief, proposing an increase in funding to the Fast Forward Grants program to target the reduction of WTCS waiting lists, and protecting the local governance process. Mr. Minor noted that they had a lot of key transportation issues with three groups who could speak well on the issues.

H. Skills Gap/PAC Meeting Update

President Meyer was invited to give a presentation at a CESA 12 PAC meeting on February 21, 2014, in Ashland; however, due to a snow storm, the meeting was canceled. A high school relations report was included in the Board book.

I. WMC Advancing Wisconsin Manufacturing Seminar Update

Time was reserved for President Meyer to update the Board on the WMC seminar that is scheduled on Friday, March 7, at WITC–Rice Lake. A flyer was provided in the Board book. We were just informed this morning that arrangements will need to be made with Chippewa Valley Technical College for a combined event on March 7.

J. Academic Quality Improvement Program (AQIP) Quality Checkup Report Update

Ellen Riely Hauser, Vice President, Institutional Effectiveness, updated the Board on the outstanding AQIP Checkup Report that was included in the Board book. A PowerPoint was shared to highlight the report. President Meyer thanked Ms. Riely Hauser and staff for the great job they did on the checkup visit. Mr. Minor congratulated Ms. Riely Hauser on her work.

K. Board Connection Update

Ms. Olson reported that Board photos have been moved off of the Connection and onto a file on a network drive due to the amount of space the photos are taking up on the Connection. If Board members need photos from past meetings or events, they were asked to contact her to obtain them. The Board Photos folder will be used to share future photos, but following the meeting in which they were shared they will be moved to the network drive they are now being stored on.

L. Tax Levy Impact of Proposed Tax Reform Update

President Meyer shared a confidential handout at the meeting.

5. Legislative Updates

A. Senator Sheila Harsdorf and Maxwell Docksey, Constituent Services Representative for Congressman Sean Duffy

Time was reserved for Senator Sheila Harsdorf of River Falls and Maxwell Docksey, Constituent Services Representative for Congressman Sean Duffy of Hudson to provide legislative updates for the Board.

Key updates from Senator Harsdorf included: Blueprint for Prosperity, Performance Based Funding, Transfer Credits, and increasing funding for apprenticeships to meet the needs of our skilled workers. President Meyer suggested that other areas of education be subjected to performance based funding.

Key updates from Mr. Docksey included: increasing Pell Grants in the 2014–2015 school year, increases in Perkins funding, and a veterans’ program that makes sure our veterans are aware of the options they have to receive an education and how to use their GI bill. President Meyer asked that consideration be given to restoring the year round Pell Grant distribution to help our students. Mr. Docksey also reported that Congressman Duffy held a homeless summit in December, which opened his eyes to hunger and the homeless and inspired him to take steps to correct this (noting that technical colleges can help with his Poverty to Prosperity project). There

will be a Jobs Fair at WITC–Rice Lake in April. Dream Act – Congressman Duffy’s wife, Rachel, is very interested and may be contacting us. President Meyer met with Caroline from Congressman Duffy’s office before the snow storm.

6. President’s 2014 Evaluation Planning

Time was reserved for the Board to have a discussion on the process for the President’s evaluation. Recommended updates to the 360 degree evaluation planning timeline and process were included in the Board packet for the Board’s review. A President’s Evaluation subcommittee is needed and a meeting scheduled before the March Board meeting. Chair Veilleux, Mr. Minor, and Mr. Fitzgerald will make up the subcommittee. Mr. Veilleux will talk to Mr. Fitzgerald and will contact Ms. Vink about the subcommittee. President Meyer will plan to provide the subcommittee with a recommended list of internal or external stakeholders for their review and approval.

7. Tenet of the Month

WITC staff are currently reviewing the “Tenet of the Month” at their all staff and leadership meetings. As requested in December, the Board will review the tenets at their Board meetings. Risk-taking is Encouraged and Decision Making is Collaborative and Research Based were the tenets to be reviewed this month. Newsletters, self-reflection forms, and blog comments from staff were provided for these tenets. Paper copies of the reflection forms were provided at the meeting for Board members to record their notes on.

8. 2014 Board Appointment Update

President Meyer announced that we received notarized applications from the incumbents for the Additional member position (Burnett and Polk Counties), Additional member position (Ashland, Bayfield, and Iron Counties), and the Elected Official member position (districtwide). There was no opposition for these three-year terms. However, no applications were received for the Employee member position (Douglas County) one-year term; therefore, a second appointment process will need to take place for that position. The Board Appointment Committee Meeting/Public Hearing is scheduled on Monday, March 24, 1:30 p.m., at the WITC–Administrative Office in Shell Lake. Candidates must be present at the hearing and provide two letters of recommended for his/her candidacy prior to being interviewed. More information can be found on the 2014 Board Appointment Web site at <http://www.witc.edu/board/appointments.htm>.

9. 2014 TECh (Technical Education Champion) Award Nomination Information

The TECh Award information was provided for the Board. The award recognizes an individual or organization for outstanding contributions to a local technical college district and/or the Technical College System. This year’s award is scheduled for presentation at the summer 2014 District Board’s Association meeting in Green Bay. Administration plans to bring back a recommendation to the March or April meeting for the Board’s consideration. Nominations should address all five criteria areas and must be received at the District Boards Association office by Friday, May 2, 2014.

Ms. Laberee returned to the meeting at 12:13 p.m.

10. 2014 ACCT Leadership Congress – Call for Presentations

ACCT has announced its call for presentations for the 45th Annual Leadership Congress, which is scheduled on October 22 – 25, 2015, in Chicago, Illinois. The theme for this year’s Congress is “Winds of Change: Staying the Course to the American Dream”. Additional information was included in a brochure from ACCT, listing the 7 tracks for this year’s Congress. All proposal submissions must be received by Friday, May 2, 2014, and should specifically address one of the 7 tracks.

Chair Veilleux requested that this item be brought back in March. If the Board wishes to submit a proposal, a letter of support signed by the Board Chair is needed. In addition, the proposal must include trustees among presenters, handouts, and be approximately 60 minutes in length. Note: Greater consideration will be given to proposals submitted in partnership with other colleges and/or organizations.

11. District Boards Association Nomination Recommendations for Association Officer Positions

The District Boards Association’s Nominations Committee is requesting the WITC Board’s assistance in identifying any member the Board would like to be considered for nomination as a candidate for Association officer. Before being placed on the ballot, the member must consent to serve if elected. Additional information was included in a memo and included those who have already expressed an interest in serving. The District Boards Association will need to receive the nomination form by Friday, April 4, 2014. If nominations are made, a District Recommendations for 2014–2015 Association Officers form needs to be completed by the WITC District Board stating that the nominees have agreed to serve if elected. This year’s election of 2014–2015 officers will take place at the District Boards Association’s annual meeting on Saturday, April 26, 2014, at the Heidel House in Green Lake, Wisconsin. This item will be brought back to the March WITC Board meeting.

12. Capital Equipment Purchases

A. **Keyboard, Video, Mouse (KVM) Switch for Server Rack – Rice Lake:** A purchase was made of a KVM Switch for a server rack in the total amount of \$738 from CDW–Government of Vernon Hills, IL, under contract #NJPA 11309–CDW. The switch is for the Information Technology Web Development Program at the Rice Lake Campus.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times

Time was reserved for the Board to confirm their plans for the regular meeting scheduled on Monday, March 17, 2014, beginning 8:30 a.m., at the WITC–Administrative Office in Shell Lake. The Board meeting schedule was provided for the Board’s information.

2. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the meeting on **Monday, March 17, 2014**, were listed on the Board’s Monitoring Schedule. Additional agenda items for this meeting were discussed.

Note: Board members who wish to add additional items to next month’s Board agenda may do so by contacting the Board Chair before Thursday, February 27, 2014. This request does not obligate the Board Chairperson to include the item on the agenda. The Board Chair will notify administration of agenda items before the Board book is prepared and copied.

MEETING EVALUATION

PLUS +	DELTA ^
+ Welcome to New Richmond from Joe Huftel and student Blake Berger	^ None
+ Visits from Senator Harsdorf and Maxwell Docksey	
+ Steve Decker’s preliminary budget presentation	
+ Good to have update from Senator Harsdorf	
+ AQIP Report and results were very gratifying	

James Beistle moved, seconded by Jean Serum, to adjourn the meeting. The meeting adjourned at 12:17 p.m. *A Board luncheon followed the Board meeting; however, no action was taken.*

Respectfully submitted,



Lorraine Laberee
Board Secretary

ko

1/30/2014
9:11:48
AM

Wisconsin Indianhead Technical College
Contract Estimated Full Cost Report

Fiscal
Year: 2014

The Board is requested to ratify the President's
action in entering
into a contractual arrangement with the following
agencies:

State Designated Indirect Cost Factors:
On Campus = 43.3% Off Campus = 36.45%

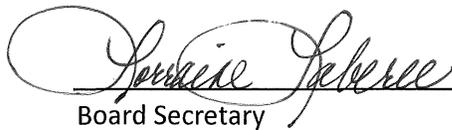
*----- ESTIMATED -----
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Contract Number	Service Recipient	Location	On/Off	Contract Revenue	Est.Salary/ Fringe Cost	+ Indirect	= Full Cost	Difference +/-
232	CN Bulk Material Service Docks	WITC Superior	On	4,567.00	2,451.00	369.00	2,819.00	1,748.00
	Employees of Canadian National Railroad will be assessed for Mechanical Ability, Hydraulics, Print Reading, Measurement, Shaft Alignment, and Pump Disassembly.							
327*	REM Arrowhead	REM Arrowhead	Off	5,761.00	1,425.00	520.00	1,945.00	3,817.00
	Employees of REM Arrowhead will receive EMS certification and/or recertification. Successful students will receive documentation upon completion of training.							
329*	Northern Clearing Inc	Various	Off	17,287.00	500.00	-	500.00	16,787.00
	Employees of Northern Clearing, Inc. will receive safety training and certification.							
423	Wisconsin DNR - Hayward	Ladysmith Library	Off	938.00	469.00	158.00	626.00	313.00
	Provide Heartsaver 1st Aid and Adult/Child CPR & AED to Employees.							
424	Webster High School	Webster High School	Off	1,524.00	-	-	1,524.00	-
	Transcripted credit coursework at Webster HS for the 2013-2014 school year. 6 students enrolled in 1 cr. 10606131 Intro to Solidworks: Part Modeling and 6 students enrolled in 1 cr. 10606132 Intro to Solidworks: Assembly.							
425	Chetek-Weyerhaeuser Area School District	Chetek-Weyerhaeuser High School	Off	10,346.00	-	-	10,346.00	-
	Transcripted credit instruction at Chetek-Weyerhaeuser HS. 10 students enrolled in 1 cr. 10103146 MS Word A; 11 students enrolled in 1 cr. 10103129 Intro to MS Office; 7 students enrolled in 2 cr. 10101176 Financial Accounting 1A; 16 students enrolled in 3 cr. 10104102 Marketing Principles; and 10 students in 1 cr. 10103151 MS Excel A.							
426	Spooner Physical Therapy	Spooner Physical Therapy - Spooner	Off	479.00	251.00	71.00	322.00	158.00
	Provide CPR for Healthcare recertification class to employees.							
	Northwestern	Northwestern						

427	Wisconsin Electric Company	Wisconsin Electric - Grantsburg	Off	1,226.00	636.00	194.00	830.00	397.00
	Provide Heartsaver 1st aid and Adult CPR & AED to employees.							
428	Ladysmith High School	Ladysmith Health Academy	Off	13,545.00	11,288.00	3,349.00	14,637.00	(1,092.00)
	Students of Ladysmith High School will receive instruction on EMT training. This contract does not include book fees or licensing exam fees. This is a five-credit course with Blackboard content.							
429	Family Forum Headstart - Ashland	Family Forum Facility, 301 13th Avenue East, Ashland	Off	323.00	182.00	53.00	235.00	89.00
	Heartsaver Pediatric First Aid and CPR Recert							
430	Amery High School	Amery High School	Off	8,824.00	-	-	8,824.00	-
	Transcribed Credit classes at Amery High School: 24 students in 2 cr. 31091348 Dairy Cattle Management and 8 students in 2 cr. 32442307 Welding for Mechanics.							
431	CCC Homes	CCC Homes - Rice Lake	Off	204.00	97.00	36.00	133.00	72.00
	Provide Adult CPR & AED to employees.							
432	Hampton Products	Hampton Products - Shell Lake	Off	588.00	305.00	89.00	394.00	195.00
	Provide Heartsaver 1st aid/Adult & Child CPR and AED to employees.							
433	WI DNR - Spooner	WITC Ashland	On	814.00	678.00	251.00	928.00	(115.00)
	Employees of WDNR will receive basic outboard motor servicing instruction.							
434	Superior High School	Superior High School	Off	4,081.00	-	-	4,081.00	-
	Transcribed credit instruction at Superior High School. 11 students are enrolling in 3 credit, 10307148 Early Childhood Education.							
435	Arrowhead Family Dental	Arrowhead Family Dental - Rice Lake	Off	408.00	194.00	71.00	265.00	143.00
	Provide CPR for Healthcare Recert to class to employees.							
436	Somerset High School	Somerset High School	Off	10,080.00	-	-	10,080.00	-
	Transcribed credit courses - January thru June. 40 students registering for 1 credit, 10103151 MS Excel A and 10 students registering for 2 credit 10101176 Financial Accounting 1A and 10 students registering for 2 credit 10101177 Financial Accounting 1B.							
437	Barron School District	Barron School District	Off	785.00	682.00	249.00	931.00	(147.00)
	Provide Driver's Education - BTW to 10 students of the Barron High School.							

Walmart -

438	Hayward	WITC - Hayward	Off	454.00	187.00	55.00	242.00	213.00
Teach Responsible Beverage certification course to employees of Walmart.								
439	Rice Lake Physical Therapy & Rehab Specialists	Rice Lake - Rice Lake Physical Therapy	Off	377.00	203.00	53.00	256.00	122.00
Provide CPR for Healthcare Recert to employees of Rice Lake Physical Therapy & Rehab Specialists.								
440	Northern Engineering Works	WITC Superior Room 118	On	2,138.00	786.00	341.00	1,126.00	1,012.00
An employee of Northern Engineering Works will receive 21 hours of welding instruction.								
441	Men As Peacemakers	WITC Superior	On	2,437.00	881.00	252.00	1,133.00	1,304.00
Girls Restorative Project participants will receive basic welding instruction.								
443	Superior School District Transportation	Superior School District	Off	779.00	516.00	188.00	703.00	76.00
Employees of Superior School District Transportation will receive AHA Heartsaver CPR/AED certification. Upon completion, successful participants will receive documentation.								
444	FG Products	FG Products - Rice Lake	Off	682.00	348.00	106.00	454.00	229.00
Provide CPR/1st aid and Bloodborne Pathogen Training to employees.								


Board Secretary

2-24-14
Date

*** End Of Report ***

* indicates an amended contract