

Wisconsin Indianhead Technical College
Board Proceedings
April 21, 2014

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, April 21, 2014, at 8:30 a.m., at the WITC-Superior Campus, located at 600 North 21st Street, Superior, WI 54801.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson, Morrie Veilleux, called the meeting to order at 8:30 a.m. with the following Board members present: James Beistle, Chris Fitzgerald, David Minor, Jean Serum, Morrie Veilleux, and Eileen Yeakley. Aimee Curtis arrived at 8:43 a.m. *Brett Gerber and Lorraine Laberee provided notice that they would not be in attendance at this meeting.*

The following WITC employees were in attendance during the meeting: Bob Meyer, Kim Olson, and Cher Vink. WITC employees in attendance for a portion of the meeting were: Bonny Copenhaver, Craig Fowler (via IP video technology), and Beth Lyden. The following were in attendance during the audience recognition agenda item: Jill Sauld and Heidi Pierpont. Representative Nick Milroy and Regional Representative Craig Rosand from the Office of Congressman Duffy were also present during a portion of this meeting.

OPEN MEETING

Kim Olson, Executive Assistant to the President and Board, read the following open-meeting statement: "The April 21, 2014, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on April 17, 2014, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA

Chair Veilleux reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology. James Beistle moved, seconded by Dave Minor, to approve the agenda. Upon a unanimous vote of all members present, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

Time was reserved for Chair Veilleux to recognize people in the audience if needed. The Audience Recognition Board policy (II.M.) was included in the Board book as a reference.

Jill Sauld, Associate Degree Nursing Instructor from Ashland, requested to speak to the Board about rescinding her letter of resignation. Chair Veilleux thanked Ms. Sauld and noted that since this is a personnel issue the Board will require time to review this matter.

CAMPUS WELCOME

Bonny Copenhaver, Vice President, Academic Affairs and Superior Campus Administrator, welcomed the Board. Strategic planning has started at the Superior Campus. An update was given on a refurbishing and remodeling "campus image project".

Aimee Curtis arrived at 8:43 a.m.

EXECUTIVE SESSION

Chairperson, Morrie Veilleux, requested a motion for the Board to adjourn into executive session under the provisions of Wisconsin Statutes §19.85(1)(c)(e)(f) and §118.22 for the purpose of considering Final Notice of Non-Renewal of Personnel for 2014-2015 Certification; Final Notice of Non-Renewal of Teacher Contract; Employment, Promotion, Compensation, and Performance Evaluations; Bargaining Strategies; and a President's Annual Performance Evaluation item.

Dave Minor moved, seconded by James Beistle, to go into executive session in accordance with Wisconsin Statutes §19.85(1)(c)(e)(f) and §118.22 for the purposes noted in the preceding paragraph. Chair Veilleux announced the motion. Upon a roll-call vote, all members present voted yes; motion carried (7-0). Chairperson, Morrie Veilleux, called the executive session to order at 8:45 a.m. with the following Board members present: James Beistle, Aimee Curtis, Chris Fitzgerald, David Minor, Jean Serum, Morrie Veilleux, and Eileen Yeakley. *Brett Gerber and Lorraine C. Laberee provided notice that they would not be in attendance at this meeting.*

The following WITC employees were in attendance during executive session: Bob Meyer, Kim Olson, and Cher Vink.

Approval of the March 17, 2014, Executive Meeting Minutes

Chris Fitzgerald moved, seconded by Jean Serum, to approve the executive meeting minutes as printed. Upon a unanimous vote of all members present, motion carried.

Ms. Olson and Ms. Vink were excused from executive session at 9:23 a.m., before the President's Annual Performance Evaluation item.

Dave Minor moved, seconded by Morrie Veilleux, to adjourn the Executive Session and convene back into the regular Board meeting. Upon a roll-call vote, all members present voted yes; motion carried (7-0) and the executive session adjourned at 9:42 a.m.

The Board Chair recessed the meeting at 9:46 a.m. and reconvened the meeting at 9:51 a.m.

OPEN SESSION RECONVENED

MEETING MINUTES

1. Approval of the March 17, 2014, Regular Meeting Minutes

Eileen Yeakley moved, seconded by Jean Serum, to approve the March 17, 2014, regular meeting minutes as printed. Upon a unanimous vote of all members present, motion carried. *The signed list of contracts and resolution from the March meeting were attached to the official minutes.*

BUDGET CONSIDERATIONS REQUIRING BOARD ACTION

1. Approval of 2014-2015 Major Equipment

Administration provided a 2014-2015 major equipment listing for the Board's consideration and approval. This approval allows the College to purchase the equipment on the listing for the upcoming fiscal year, thereby accomplishing 2012-2015 Strategic Goal 5.1.1(14). The Board will be informed of the details of equipment purchased in the correspondence and information monthly agendas.

Chris Fitzgerald moved, seconded by Aimee Curtis, to approve the 2014-2015 Major Equipment listing as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

CONSENT AGENDA

Chairperson Veilleux asked if there were any items to be pulled off the consent agenda and acted on separately.

Chris Fitzgerald moved, seconded by Dave Minor, to pull item 5.A. (Addition and Remodeling - Rice Lake) off of the consent agenda and wait to take action separately when there was more information available from administration. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

Chris Fitzgerald moved, seconded by Dave Minor, to approve the consent agenda, excluding item 5.A. (Addition and Remodeling - Rice Lake). Upon a roll-call vote, all members present voted yes; motion carried (7-0).

1. Personnel:

- A. **New Hire:** Lisa Cooper–Murphy, Communications Instructor, Rice Lake; Faculty; effective July 1, 2014; annual salary \$63,663.
- B. **New Hire:** Kristine Rikkola, Medical Assistant Instructor, Ashland; Faculty; effective July 1, 2014; annual salary \$54,528.
- C. **Resignation:** Marin Hansch, Associate Degree Nursing Instructor, New Richmond; Faculty; effective June 30, 2014.
- D. **Resignation:** Meghan McMartin, College Advancement Associate, Superior; Support and Technical Personnel; effective April 3, 2014.
- E. **Resignation:** Dana Steeb, Student Services Assistant, Superior; Support and Technical Personnel; effective May 2, 2014.
- F. **Termination:** Brian Kaeck, Custodian, New Richmond; Custodian; effective April 7, 2014.

Ms. Vink noted that there were 18 years of service from these staff. The Board expressed their appreciation for this service to the College.

2. Contracts

The listing of contracts was approved (see attached list).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of March 31, 2014, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 148054 through 148797 and electronic transfer payments totaling \$4,484,690.49 were approved.

5. Bids/Purchases

- A. **Addition and Remodeling – Rice Lake:** This item was pulled from the consent agenda and action was taken separately when more information was available later in the meeting. Ms. Vink recommended that the Board approve V & S Construction Services with the lowest bid in the amount of \$3,088,000. The bid tabulation sheet was posted for the Board's review. Ms. Vink noted that we talked to the state office to make sure there were no issues with the bid.

Chris Fitzgerald moved, seconded by Dave Minor, to approve the bid for the Addition and Remodeling at Rice Lake as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

- B. **Lab Chairs – Ashland:** The Board approved the purchase of lab chairs in the total amount of \$2,444 from Systems Furniture of De Pere, WI, under UW contracts 13.5665/15.422500.60. The furniture was over the original budgeted amount. The lab chairs are for the Medical Assistant Program at the Ashland Campus.
- C. **Office Furniture – New Richmond:** The Board approved the purchase of office furniture in the total amount of \$5,078 from Systems Furniture of De Pere, WI, under UW contracts 13.5665/15.422500.60. The furniture was not on the approved equipment list. The office furniture is for the College Advancement Associate's office at the New Richmond Campus.
- D. **Accordion Door – New Richmond:** The Board approved an accordion door in the total amount of \$2,481 from JWC Building Specialties of Waukesha, WI. The door was over the original budgeted amount. The door is for the Conference Center at the New Richmond Campus.

OTHER ITEMS REQUIRING BOARD ACTION

1. Announcements and/or Action from Executive Session

The Board Chair announced that the Board approved the Executive Meeting Minutes, approved the Non-Renewals, discussed an employee matter, received a report on Bargaining Environment Strategies, and discussed the President's Evaluation in executive session.

2. Approval of Faculty and Manager Intent to Renew

Board approval was requested for the issuance of 2014-2015 intent to employ letters to managers and faculty members. Faculty letters of intent are required according to Wisconsin Statute §118.22. The faculty and manager lists were included for the Board's information.

Chris Fitzgerald moved, seconded by Aimee Curtis, to approve the issuance of 2014-2015 intent to employ letters to managers and faculty members as presented. *Note: He requested Board approval of all items (2 - 8) under "Other Items Requiring Board Action".* Upon a roll-call vote, all members present voted yes; motion carried (7-0).

3. Approval of Resolution 14-10, Petition Wisconsin Technical College System (WTCS) Board Requesting Approval for the Remodeling at the WITC-Administrative Office in Shell Lake

Resolution 14-10 (attached) was included for the Board's review. Administration requested Board approval to submit a Request for Approval to the WTCS Board for the Shell Lake Administrative Office facility project. The project included a renovation of the existing duplication center, a renovation to the existing training lab, a renovation to an existing meeting space, updating the existing HVAC system, and updating carpet, paint, ceiling, and lighting. WTCS Board approval is required per Wisconsin statutes. The WITC Board is authorized to act on bids after the WTCS Board acts on the Request for Approval. Ms. Vink discussed these projects at the meeting and provided a PowerPoint for this item.

Chris Fitzgerald moved, seconded by Aimee Curtis, to approve Resolution 14-10, Petition Wisconsin Technical College System (WTCS) Board Requesting Approval for the Remodeling at the WITC-Administrative Office in Shell Lake as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

4. Approval of Revised Administrative Policy J-128 - Adult and Continuing Education Aidable and Non-Aidable Course Fees

The course fee amount of \$125.85 per credit for adult and continuing education for 2014-15 and an out-of-state tuition fee of \$188.80 per credit, show an increase of 3.0 percent that has been approved by the Wisconsin Technical College System State Board. In addition, the minimum vocational adult nonaidable course fee, which is set by WITC, will increase to \$170 per credit for 2014-15. This is an increase of \$5 per credit. Updated memorandum addendums to this policy (Motorcycle Rider Training Fees and Fees for Group Dynamics and Multiple Offender and Traffic Safety Programs) have been issued by Wisconsin Technical College System and were provided for the Board's review and final approval.

Chris Fitzgerald moved, seconded by Aimee Curtis, to approve the Administrative Policy J-128 - Adult and Continuing Education Aidable and Non-Aidable Course Fees as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

5. Approval of Revised Administrative Policy J-242 - Student Fees

The State Board established a student fee rate for 2014-15. The program fee was increased to \$125.85 per credit, with an out-of-state tuition fee of \$188.80 per credit. Both increases are an increase of 3.0 percent. The state changes were incorporated into the policy. An additional change included deleting the contract for payment processing fee. Administration recommended final Board approval of the policy.

Chris Fitzgerald moved, seconded by Aimee Curtis, to approve Revised Administrative Policy J-242 – Student Fees as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

6. Approval of Revised Administrative Procedure D-550A – District Purchasing

Board approval was requested of the revised District Purchasing procedure. On page 9 of the procedure, it indicated that cumulative vendor purchases greater than \$10,000 and less than \$50,000 require quotes. This requirement is not in alignment with the state procurement procedures whereby quotes are required for cumulative vendor purchases greater than \$25,000 and less than \$50,000.

Chris Fitzgerald moved, seconded by Aimee Curtis, to approve Revised Administrative Procedure D-550A – District Purchasing as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

7. Approval of Revised District Board’s Executive Limitations Policy – Financial Condition (IV.C.)

Board approval was requested of the revised District Board Policy – Financial Condition (IV.C.), noting that no purchases can be made over \$25,000 without having obtained at least three competitive quotes.

Chris Fitzgerald moved, seconded by Aimee Curtis, to approve Revised District Board’s Executive Limitations Policy – Financial Condition (IV.C.) as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

8. Request for Action on the Board’s Proposed Budget Reduction Recommendation

In March 2014, the Board reviewed their budget. In order to align with what the divisions were recently asked to do with their budgets, administration recommended reducing the Board’s budget by 3.47% for next year. An exhibit was provided for the Board’s consideration. Last year the Board reduced their budget by 5% to be in alignment with what the divisions were being asked to do. A formal vote was requested on the reduction of the Board’s budget.

Chris Fitzgerald moved, seconded by Aimee Curtis, to approve reducing the Board’s budget by 3.47% for next year as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

INFORMATION REPORTS AND PRESENTATIONS

1. Annual WITC Foundation Update

Due to time constraints at the March Board meeting, Craig Fowler, Vice President, Continuing Education/Executive Director, Foundation and Rice Lake Campus Administrator, provided an update on the WITC Foundation via IP video technology. A PowerPoint presentation was included in the Board book. A short video was shared with the Board at the meeting.

Mr. Minor asked Mr. Fowler to give the Board an update on the Superior Railroad spill that produced a poisonous gas nearly 20 years ago. At that time a fund was established that would pay for future healthcare claims related to the spill. Any remaining funds, after twenty years, were to be distributed equally between the WITC-Foundation, the UW-Superior Foundation, and the Duluth-Superior Community Foundation. Craig reported that the potential share for each Foundation could reach over \$300,000 and will be paid out in July of 2014.

Dave Minor moved, seconded by Eileen Yeakley, to receive the Annual WITC Foundation Update as it related to the interpretation of the ENDS statement for the President’s annual evaluation.

2. Annual Marketing Initiative Report

Beth Lyden, Director of Marketing and Recruitment, gave an overview of the STAMATS project. Additionally, Ms. Lyden shared highlights from the 4th Best Campaign promotional efforts that have been underway since Fall 2013, when *Washington Monthly* announced this ranking. PowerPoint presentations were provided.

Dave Minor moved, seconded by Aimee Curtis, to receive the Annual Marketing Initiative Report as it related to the interpretation of the ENDS statement for the President's annual evaluation.

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they have attended.

A. President's Evaluation Subcommittee Update

Time was reserved for subcommittee members to provide an update for the Board. A subcommittee meeting is scheduled today after the Board meeting.

2. Travel Sign Up

A. Board Events Schedule

Time was reserved for the Board to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was routed during the meeting for Board members to update by recording their plans to attend (or not attend) the meetings and events listed on the form; or, to contact the Executive Assistant as soon as plans are confirmed. Chair Veilleux requested that the Board report any changes on the *Board Events Schedule* to Ms. Olson. Links to state and national Board meetings and events were included in the Board book.

3. Monitoring Schedule Review and Updates

A. Monitoring Schedule

Time was reserved to review and update the *WITC Board Monitoring Schedule* as needed. There were no changes recommended by administration.

B. Review Monitoring Schedule for Next Fiscal Year (FY15) for Approval in July

Time was reserved for the Board to review the Monitoring Schedule for FY15 and recommendations for changes or additions. Board members were requested to review the schedule for any additional recommended changes, other than those recommended in red text by administration. Ms. Olson noted that the schedule will be brought back in May and June, in preparation for final approval at the annual organizational meeting in July.

4. President's Updates:

Time was reserved for President Meyer to provide an update on the following items:

A. Follow-up from the Board Forward Meeting

Time was reserved for President Meyer to update the Board on progress made on the items discussed at the December 16, 2013, Board Forward meeting. This is a standing agenda item. A meeting with Dave Minor and the WITC Campus planning teams has been scheduled on April 29, 2014, via IP video technology.

B. Board Book Recommendation

As requested at the March Board meeting, President Meyer and Ms. Olson provided the Board with a recommendation on the Board book process. The Board book will focus only on Board action items and items directly related to the Board. All other supporting materials for the President's Updates and Information Reports will be posted in a separate folder as they become available; however, the Board is not required to review them. Board members can reference and/or review them if time permits prior to the meeting. This will greatly reduce the size of the Board book and will allow the Board to focus on items requiring Board action or that directly relate to the Board. Administration will continue with the same schedule of e-mailing the final electronic Board book to the Board by noon the Friday prior to the Board meeting.

C. **Vice President, Finance and Business Services Search Update**

Time was reserved for administration to update the Board on the search process. A vacancy posting was provided for the Board's information at the following [link](#). The application deadline is May 8. The screening committee, made up of people from all campuses and divisions, will meet on May 13, 2014, and will conduct interviews on May 30 and June 2, 2014. The President's Cabinet will interview the finalists on June 9, 2014, with an anticipated recommendation for the Board at their June meeting.

D. **2012-2013 Affirmative Action Annual Report Update**

Time was reserved for Ms. Vink to update the Board on the outcome of the 2012-2013 Affirmative Action Annual Report. At the time of the final Board book compilation, the data from the WTCS state office was not available. Since the letter was not received, this item will be tabled until the May meeting. Ms. Vink noted that we've delayed our one-year report; however, because the data comes from the state our five-year report is going to substitute for the one-year report.

E. **4th Annual Career and Technical Education Executive in Residence**

President Meyer was selected to present at UW-Stout's 4th Annual Career and Technical Education Executive in Residence event on March 26-27, 2014. President Meyer's presentation was entitled "The Gift of Leadership" and the PowerPoint was provided at the following [link](#). There were approximately 200 people in attendance during this presentation. A poster with the agenda was also included in the Board book for the Board's information.

F. **Wisconsin Association for Career and Technical Education (WACTE) Conference Update**

Time was reserved for President Meyer to update the Board on the WACTE Conference that was held on April 10 - 11, 2014, in Middleton, WI. President Meyer participated in a President's panel during the conference. The following two WITC employees were recognized: Todd Solberg, New Richmond Dean of Students, received a President's Award, and Kevin Lipsky, New Richmond's Automated Packaging Systems Technician Instructor received a Longevity Award.

G. **Special Committee on the Review of WTCS Funding and Governance**

Time was reserved for the President to provide an update on this item. He reviewed and routed some information on the special committee. President Meyer will assist Dave Minor and Dan Conroy with their applications. It will be up to the committee Chair, Representative John Nygren, to select the people to serve on the committee.

5. **Legislative Updates**

Time was reserved for the following legislative updates:

A. **Representative Nick Milroy and Regional Representative Craig Rosand from the Office of Congressman Duffy. *Note: Bob Jauch was invited but was unable to attend.***

Representative Milroy thanked the Board for what they are doing and spoke highly of WITC. He mentioned trying to shift funding off of the local property taxes with more funding to come from the state. The special committee that President Meyer referenced was mentioned, noting that committees usually meet over the summer with a report to be given to the legislature. He informed the Board that nationally and at the state level there has been a massive amount of student loan debt in our country, which has surpassed credit card debt. Chair Veilleux appreciated Representative Milroy for keeping us up-to-date on what is going on in the region. President Meyer also thanked Representative Milroy for his support.

Regional Representative Craig Rosand from the Office of Congressman Duffy talked about Perkins Funding, Pell Grants, and Higher Education Performance Indicators.

President Meyer circulated Senator Bob Jauch's newsletter and *Positively Superior* for the Board's information.

6. 2014 Board Appointment Update

James Beistle, Additional member representing Region 4: Burnett and Polk Counties, Chris Fitzgerald, Elected Official member representing the district, and Lori Laberee, Additional member representing Region 2: Ashland, Bayfield, and Iron Counties were re-appointed to the Board on March 24, 2014, for three-year terms (July 1, 2014 – June 30, 2017), pending state Board approval on May 6, 2014. A second Board Appointment hearing/meeting is scheduled on Wednesday, June 25, at 3 p.m., for the Employee member position representing Region 1: Douglas County, for a one-year term (July 1, 2014 – June 30, 2015).

7. Tenet of the Month

WITC staff are currently reviewing the “Tenet of the Month” at their all staff and leadership meetings. As requested in December, the Board will review the tenets at their Board meetings. “Learning Environments are Created and Nurtured to Maximize Personal Success” was the April tenet. A newsletter, self-reflection form, and blog comments from staff, were provided for this tenet. The reflection form was provided at the meeting for Board members to record their notes.

8. 2014 ACCT Leadership Congress Draft Proposal and Request for Letter of Support

Based on the discussion at the March Board meeting, President Meyer reviewed a draft proposal for the 45th Annual Leadership Congress for the Board’s consideration. The proposal must include trustee presenters, handouts, and be approximately 60 minutes in length. *Note: Greater consideration will be given to proposals submitted in partnership with other colleges and/or organizations.*

The ACCT Congress is scheduled on October 2 – 5, 2014, in Chicago, IL. The theme for this year’s Congress is *Winds of Change: Staying the Course to the American Dream*. All proposal submissions must be received by Friday, May 2, 2014.

Chair Veilleux would like to move forward with the presentation at the ACCT Leadership Congress. Chris Fitzgerald moved, seconded by Eileen Yeakley, to approve the “Governance Practices that Promote Effectiveness and Continuous Improvement” ACCT proposal. Upon a unanimous vote of all members present, motion carried. A letter of support for this proposal was signed by the Board Chair at the meeting. All Board members who are signed up to attend this leadership congress will be included in the proposal that will be submitted by May 2, 2014. Chair Veilleux noted that he would defer attending the conference if others wanted to attend.

9. Capital Equipment Purchases

A. **Ultrasonic Equipment – Superior:** A purchase was made of ultrasonic equipment in the total amount of \$37,371 from R-Con NDT of Menomonie, WI. The equipment is for the Composite Technology Program at the Superior Campus.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times

Time was reserved for the Board to confirm their plans for the regular meeting scheduled on Monday, May 19, 2014, beginning 8:30 a.m., at the WITC-Administrative Office in Shell Lake. The Board meeting schedule was provided for the Board’s information.

2. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the meeting on Monday, May 19, 2014, were listed on the Board’s Monitoring Schedule. Additional agenda items for this meeting were discussed.

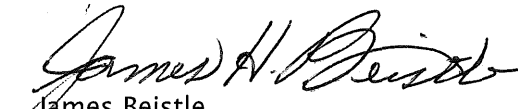
Note: Board members who wish to add additional items to next month’s Board agenda may do so by contacting the Board Chair before Thursday, May 1, 2014. This request does not obligate the Board Chairperson to include the item on the agenda. The Board Chair will notify administration of agenda items before the Board book is prepared and copied.

MEETING EVALUATION

PLUS +	DELTA ^
+ Beautiful morning to arrive in Superior + Smooth meeting, especially technology + Board book proposal + Great use of technology + Foundation presentation + Marketing presentation + Maple syrup! + Marketing report + Budget major equipment listing + IP video technology was very smooth	^ None

Dave Minor moved, seconded by Eileen Yeakley, to adjourn the meeting. The meeting adjourned at 11:59 a.m.

Respectfully submitted,


James Beistle
Treasurer

ko

Note: A Board luncheon followed the Board meeting; however, no action was taken.

3/27/2014
2:48:03
PM

Wisconsin Indianhead Technical College
Contract Estimated Full Cost Report

Fiscal Year:
2014

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

State Designated Indirect Cost Factors:
On Campus = 43.3% Off Campus = 36.45%


----- ESTIMATED -----									
Contract Number	Service Recipient	Location	On/Off	Contract Revenue	Est.Salary/ Fringe Cost	+ Indirect	= Full Cost	Difference +/-	
234	ME Global	WITC Superior	On	2,074.00	830.00	359.00	1,189.00	886.00	
	Two employees of ME Global will be assessed in the areas of Mechanical Ability, Print Reading, Hydraulics, and								
466	Calumet Specialty Products Partners, L.P.	Calumet Specialty Products	Off	8,142.00	3,872.00	1,412.00	5,284.00	2,859.00	
	Employees of Calumet Specialty Products would receive First Responder Refresher training.								
467	Cumberland School District	Cumberland High School	Off	9,569.00	-	-	9,569.00	-	
	Transcripted credit courses offered at Cumberland High School. 19 students registered for 3 credit 10501101 Medical Terminology; 10 students registered for both 1 cr. 10103146 MS Word A and 1 cr. 10106181 Keyboarding.								
468	Hayward High School	Hayward High School	Off	17,032.00	-	-	17,032.00	-	
	Transcripted Credit instruction offered at Hayward High School. 4 students enrolled in 3 cr. 10105100 Intro to Business; 10 students enrolled in 2 cr. 10101176 Financial Accounting 1A; 16 students enrolled in both 1 cr. 10103128 Intro to Computers and 1 cr. 10103129 Intro to MS Office; 18 students enrolled in 2 cr. 10106127 Desktop Publishing; 18 students enrolled in 3 cr. 10103197 Adobe Dreamweaver.								
469	Washburn High School	Washburn High School	Off	28,680.00	-	-	28,680.00	-	
	Transcripted credit courses offered at Washburn High School. 1 student enrolled in both 1 cr. 10103151 MS Excel A and 1 cr. 10103152 MS Excel B. 6 students enrolled in 2 cr. 10101176 Financial Accounting 1A. 50 students enrolled in both 1 cr. 1013129 Intro to MS Office and 2 cr. 10106110 Document Formatting; 25 students enrolled in 3 cr. 10114125 Personal Finance.								
470	Clearwater Paper	WITC Ladysmith Outreach Center	On	2,832.00	2,265.00	650.00	2,915.00	(84.00)	

Employees of Clearwater Paper will receive (one credit) Excel B instruction at the WITC Ladysmith Outreach Center. The price of this contract includes 10 books for participants.

471	LCO Headstart	LCO Headstart - LCO	Off	349.00	291.00	106.00	397.00	(48.00)
	Provide Pediatric Medic First Aid class to employees.							
472	Superior High School	Superior High School	Off	13,447.00	-	-	13,447.00	-
	Transcripted credit classes offered at Superior HS. 23 students registered for 3 cr. 10114125 Personal Finance; 13 students registered for 10103146 MS Word A; 5 students registered for 1 cr. 10103147 MS Word B; 9 students registered for 1 cr. 10103152 MS Excel B; 6 students registered for 2 cr. 10106127 Desktop Publishing.							
473	Hudson School District	Hudson High School	Off	10,884.00	-	-	10,884.00	-
	Transcripted credit instruction offered at Hudson High School. 18 students registered in 2 cr. 32442307 Welding for Mechanics; 8 students registered in 2 cr. 32420306 Machine Shop Theory 1; 10 students registered in 2 cr. 10106127 Desktop Publishing.							
474	Saint Croix County Emergency Management	St. Croix County, WI	Off	1,878.00	1,565.00	-	1,565.00	313.00
	11 2-hour Hazmat Awareness Level classes for St Croix County departments							
475	Hamon Deltak, Inc.	Hamon Deltak, Plymouth, MN	Off	546.00	400.00	-	400.00	146.00
	Confined Space Rescue for Industry Refresher							
476	Adoray Home Health	Adoray Home Health in Baldwin	Off	306.00	146.00	53.00	199.00	108.00
	Health Care Provider Renewal							
477	Cooper Engineering	Cooper Engineering, Rice Lake, WI	Off	1,334.00	540.00	165.00	705.00	630.00
	Employees of Cooper Engineering will receive 8 hours of MSHA Part 46 Annual Refresher Training.							
478	CN Bulk Material Service Docks	WITC Superior	On	15,406.00	6,538.00	1,965.00	8,503.00	6,903.00
	Employees of CNRR will receive instruction in mechanical drives, hydraulics and print reading/measurement.							
479	Hudson School District	Hudson High School	Off	35,896.00	-	-	35,896.00	-
	Transcripted credit classes at Hudson High School. 7 students enrolled in 2 credit 10101177 Financial Accounting 1B; 46 students registered in 3 cr. 10114125 Personal Finance; 46 students registered in 3 cr. 10501101 Medical Terminology.							

480	Ashland County Sheriff Dept	WITC	On	1,182.00	961.00	338.00	1,299.00	(118.00)
	CPR Healthcare Provider Renewal							
481	Specialty Coatings Systems	Clear Lake	Off	408.00	194.00	71.00	265.00	143.00
	CPR / First Aid training							
482	New Richmond High School	New Richmond High School	Off	2,968.00	-	-	2,968.00	-
	Transcripted credit instruction offered at New Richmond High School. 8 students are registered for a 3 credit course, 10307148, ECE: Foundations of Early Childhood Education.							
483	Barron Police Department	Arland Range	Off	122.00	102.00	37.00	139.00	(17.00)
	Customized handgun and rifle training with Tom Vandenberg. Each officer will attend a 2 hour training course utilizing their handgun and rifle. There will be 2 separate sessions and the officers will attend only one session.							
484	Columbia Forest Products	Columbia Forest Products Training Room	Off	2,649.00	946.00	285.00	1,230.00	1,419.00
	Medic First Aid							
485	Glenhaven Care Center	Glenwood City	Off	1,018.00	484.00	177.00	661.00	358.00
	Forty employees of Glenhaven Care Center will receive three hours of CPR training.							
486	Somerset High School	Somerset High School	Off	8,018.00	-	-	8,018.00	-
	Transcripted credit classes at Somerset High School from January - June 2014. 22 student enrolled in 2 cr. 10101176 Financial Accounting 1A and 20 students enrolled in 1 cr. 10103151 MS Excel A.							
487	Solon Springs School District	Solon Springs High School	Off	1,113.00	-	-	1,113.00	-
	Transcripted credit classes at Solon Springs High School. Three students enrolled in 3 credit, 10501101 Medical Terminology.							
488	Firewood USA	WITC Ashland Campus	Off	1,923.00	1,027.00	289.00	1,316.00	607.00
	OSHA 10 and Forklift Safety training for 10 employees of Firewood USA.							

*** End Of Report ***


Board Treasurer

4-21-14

Date


RESOLUTION #14-10

**PETITION TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM
BOARD
REQUESTING APPROVAL FOR THE REMODELING
AT THE WITC-ADMINISTRATIVE OFFICE IN SHELL LAKE**

WHEREAS, the Wisconsin Indianhead Technical College Board has heard reports detailing the remodeling plans at the WITC-Administrative Office in Shell Lake:

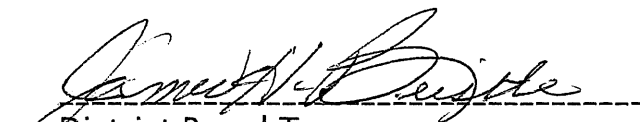
NOW, THEREFORE, BE IT RESOLVED that the Wisconsin Indianhead Technical College Board goes on record petitioning the Wisconsin Technical College System Board to allow the district Board to enter into a building project to provide the remodeling at the WITC-Administrative Office in Shell Lake.

Adopted and approved this 21st day of April, 2014.



District Board Chairperson

ATTEST:



District Board Treasurer

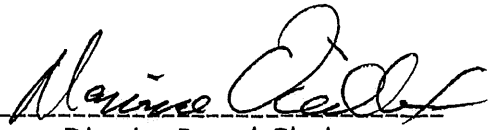
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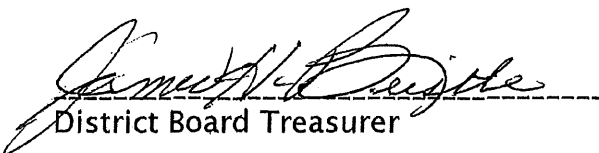
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