

Wisconsin Indianhead Technical College
Board Proceedings
June 8, 2015

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, June 8, 2015, at 8:30 a.m., at the WITC-Administrative Office, located at 505 Pine Ridge Drive, Shell Lake, WI 54871.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson, Morrie Veilleux, called the meeting to order at 8:31 a.m. with the following Board members present: James Beistle, Chris Fitzgerald, Troy Lambert, Dave Minor, Jean Serum, Morrie Veilleux, and Eileen Yeakley. *Brett Gerber and Lorraine C. Laberee provided notice that they would not be in attendance at this meeting.* Agnes Ring and Josh Robinson were also present to observe the meeting.

The following WITC employees in attendance during the meeting were Steve Decker, Anita Hacker, Kim Olson, Cher Vink, and John Will.

OPEN MEETING

Kim Olson, Executive Assistant to the President and Board, read the following open-meeting statement: "The June 8, 2015, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on June 5, 2015, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA

Chair Veilleux reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology.

James Beistle moved, seconded by Eileen Yeakley, to authorize and approve Jean Serum as interim Board Secretary to sign College documents at today's meeting in the absence of Secretary Laberee. Upon a unanimous vote of all members present, motion carried.

James Beistle moved, seconded by Troy Lambert, to approve the agenda with the approved addendum. Upon a unanimous vote of all members present, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

Time was reserved for Chair Veilleux to recognize people in the audience if needed. The Audience Recognition Board policy (II.M.) was included in the Board book as a reference.

Time was reserved to welcome new Board members Agnes Ring and Josh Robinson. They provided information about themselves.

BUDGET HEARING

Time was reserved for the budget hearing per Wisconsin Statute §65.90. The hearing began at 8:37 a.m. and was open to the public in order to answer any questions they may have had. A link to the Budget Book for Fiscal Year 2015-2016 and a PowerPoint presentation were provided.

Chris Fitzgerald moved, seconded by Dave Minor, to go into the budget hearing. Upon a unanimous vote of all members present, motion carried. There were no members from the public present at the budget hearing; however, Mr. Steve Decker, Vice President of Finance and Business Services/Chief Financial Officer, presented the budget information for the Board and incoming Board members. It was noted that WITC had the lowest operational mill rate and total mill rate of the Wisconsin Technical College System (WTCS) for FY15. WITC received the Government Finance Officers Association Distinguished Budget Presentation Award for the fiscal year beginning July 1, 2014. Mr. Decker recognized Ms. Hacker for her work on the Budget Book. The Board Chair closed the Budget hearing at 9:04 a.m. It was noted that the

budget would be considered for approval under the "Other Items Requiring Board Action" section of the agenda.

James Beistle moved, seconded by Troy Lambert, that new Board members Agnes Ring and Josh Robinson remain in the room for Executive Session. Upon a unanimous vote of all members present, motion carried.

EXECUTIVE SESSION

Chairperson, Morrie Veilleux, requested a motion for the Board to convene into executive session under the provisions of Wisconsin Statutes §19.85(1)(c)(e)(f) for the purpose of considering Bargaining Environment and Strategies, Performance Evaluations and Considering Approval of 2015-2016 Compensation of Non-Represented Employees, Review of Select Employees' Compensation Eligibility, Considering Approval of the President's 2015-2016 Compensation, and Considering Approval of Addendum to Employment Agreement for the President.

Jean Serum moved, seconded by Eileen Yeakley, to convene into executive session in accordance with Wisconsin Statutes §19.85(1)(c)(e)(f) for the purposes noted in the preceding paragraph. Chair Veilleux announced the motion. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

Chairperson, Morrie Veilleux, called the executive session to order at 9:05 a.m. with the following Board members present: James Beistle, Chris Fitzgerald, Troy Lambert, Dave Minor, Jean Serum, Morrie Veilleux, and Eileen Yeakley. *Brett Gerber and Lorraine C. Laberee provided notice that they would not be in attendance at this meeting.* Agnes Ring and Josh Robinson were also present during Executive Session. The following WITC employees in attendance during executive session were Steve Decker, Kim Olson, Cher Vink, and John Will.

Approval of the May 18, 2015, Executive Meeting Minutes

Eileen Yeakley moved, seconded by Dave Minor, to approve the executive meeting minutes as printed. Upon a unanimous vote of all members present, motion carried.

Ms. Vink and Mr. Decker were excused at 9:33 a.m. President Will and Ms. Olson were excused at 9:59 a.m. Ms. Vink was invited back into Executive Session at 10:07 a.m. and excused at 10:09 a.m.

James Beistle moved, seconded by Jean Serum, to adjourn the Executive Session and reconvene back into the regular Board meeting. Upon a roll-call vote, all members present voted yes; motion carried (7-0) and the executive session adjourned at 10:22 a.m.

OPEN SESSION RECONVENED

The Board Chair recessed the meeting at 10:22 a.m. and reconvened the meeting at 10:33 a.m.

MEETING MINUTES

1. Approval of the May 18, 2015, Regular Meeting Minutes

Jean Serum moved, seconded by Chris Fitzgerald, to approve the May 18, 2015, meeting minutes as printed. Upon a unanimous vote of all members present, motion carried. The signed list of contracts and resolution from the May meeting were attached to the official minutes.

CONSENT AGENDA

Chairperson Veilleux asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none.

Chris Fitzgerald moved, seconded by Dave Minor, to approve the Consent Agenda. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

1. Personnel:

A. **New Hire:** Thomas Richie, Academy Director; Management Grade 9; annual salary \$68,690, Rice Lake, effective July 1, 2015. *Note: Mr. Richie currently holds the position of Criminal Justice-Law Enforcement Instructor at the Rice Lake Campus.*

- B. **New Hire:** Jean Sahr, Human Resources Specialist; Management Grade 5; annual salary \$41,762, Shell Lake, effective June 22, 2015.
- C. **New Hire:** Jena Vogtman, Director, Marketing; Management Grade 9; annual salary \$66,680, Superior, effective June 1, 2015. *Note: Ms. Vogtman currently holds the position of Marketing & Public Relations Associate at the Superior Campus.*
- D. **Resignation:** Larry Gee, Divisional Dean, Business/Senior Director, Teaching and Learning, New Richmond, effective January 4, 2016.
- E. **Resignation:** Joseph Huftel, Vice President, Technology Services, New Richmond, effective January 4, 2016.
- F. **Resignation:** Thomas Richie, Criminal Justice – Law Enforcement Instructor, Rice Lake, effective June 30, 2015.
- G. **Resignation:** Jena Vogtman, Marketing and Public Relations Associate, Superior, effective May 31, 2015.

President Will noted that there were a total of 30 years of service from those who resigned (retired), and that Mr. Gee worked an additional 9 years in a previous role with the College. The Board expressed its appreciation for this service to the College.

2. Contracts

The listing of contracts was approved (see attached list).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of May 31, 2015, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 208642 through 209208 and electronic transfer payments totaling \$4,072,860.93 were approved.

5. Bids/Purchases

- A. **Air Filter Supplier – Collegewide:** The Board gave approval to award a 3-year agreement for air filters to Filtration Concepts, Inc. of Wausau, WI, under Bid # 15-97800-CW-AIRFILTERS, in the total amount of \$39,384. The air filters are for the Ashland, New Richmond, Rice Lake, and Superior campuses. A bid spreadsheet was provided.
- B. **Office Chairs – New Richmond:** The Board approved the purchase of three office chairs in the total amount of \$1,974 from Duet Resource Group of Milwaukee, WI, under University of Wisconsin contract # UW 13-5665. The chairs were over the approved budgeted amount. The chairs are for the Agricultural Power and Equipment Technician Program at the New Richmond Campus.
- C. **Printing Services – Collegewide:** The Board gave approval to award a 1-year agreement with 4 additional 1-year contract extensions to multiple vendors under Bid # 15-96300-CW-PRINTINGSERVICES. A scoring evaluation was provided. The printing services agreement will be used Collegewide.
- D. **Remodeling Change Orders – Rice Lake:** The Board approved Change Order G-13 by SDS Architects in the total amount of \$38,349 for Project #1328 at the Rice Lake Campus. This change order included restoring the unexpended balance for owner purchase orders. A financial summary was provided.
- E. **Storage Area Network – Ashland:** The Board approved the purchase of a storage area network in the total amount of \$52,917 from CDW Government of Vernon Hills, IL, under National Joint Powers Alliance (NJPA) contract # 111309-CDW. The network was not included in the approved equipment budget list. The network is for the Information Technology – Computer Systems Administration Specialist Program at the Ashland Campus.
- F. **Storage Area Network – Rice Lake:** The Board approved the purchase of a storage area network in the total amount of \$52,611 from CDW Government of Vernon Hills, IL, under NJPA contract # 111309-CDW. The network was not included in the approved equipment budget list. The network is for the Information Technology – Computer Systems Administration Specialist Program at the Rice Lake Campus.

- G. **Uninterrupted Power Supply – Ashland:** The Board approved the purchase of an uninterrupted power supply in the total amount of \$4,560 from CDW Government of Vernon Hills, IL, under NJPA contract # 111309-CDW. The power supply was not included in the approved equipment budget list. The equipment is for the Information Technology – Computer Systems Administration Specialist Program at the Ashland Campus.
- H. **Uninterrupted Power Supply – Rice Lake:** The Board approved the purchase of an uninterrupted power supply in the total amount of \$5,440 from CDW Government of Vernon Hills, IL, under NJPA contract # 111309-CDW. The power supply was not included in the approved equipment budget list. The equipment is for the Information Technology – Computer Systems Administration Specialist Program at the Rice Lake Campus.
- I. **Virtualization Server – Rice Lake:** The Board approved the purchase of a virtualization server in the total amount of \$14,958 from CDW Government of Vernon Hills, IL, under NJPA contract # 111309-CDW. The server was not included in the approved equipment budget list. The server is for the Information Technology – Computer Systems Administration Specialist Program at the Rice Lake Campus.

OTHER ITEMS REQUIRING BOARD ACTION

- 1. **Announcements and/or Action from Executive Session**
The Board Chair announced that the Board approved the executive meeting minutes, discussed bargaining environment strategies, approved compensation of non-represented employees, and approved an addendum for an employment agreement.
- 2. **Approval of Resolution 15-18, Bank Depositories**
The Board is asked annually to review the financial institutions utilized by the College for depositing its funds. Resolution 15-18 (attached) was presented to the Board designating the depositories requiring approval. The Board was requested to take action in adopting this resolution. Approving the resolution helps administration to safeguard the College’s funds by providing a diverse range of depositories. A Public Depository Listing (attached) was also provided.

James Beistle moved, seconded by Eileen Yeakley, to approve Resolution 15-18, Bank Depositories and Public Depository Listing as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

- 3. **Approval of 2015-2016 Operating Budget:**
Mr. Decker reviewed the proposed 2015-2016 operating budget with the Board. A link to the 2015-2016 Budget book was provided for the Board.

- A. **Approval of Resolution 15-19, Reservation of Fund Balance**
Resolution 15-19 (attached) was provided for the Board’s review and approval.

Chris Fitzgerald moved, seconded by Dave Minor, to approve Resolution 15-19, Reservation of Fund Balance as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

- B. **Approval of Resolution 15-20, Approval and Adoption of the 2015-2016 Operating Budget Authorizing Expenditures and Appropriating Funds (Authorization of Annual Budget)**
Resolution 15-20 (attached) and a position summary (attached) were provided for the Board’s review and approval.

Troy Lambert moved, seconded by Eileen Yeakley, to approve Resolution 15-20, Approval and Adoption of the 2015-2016 Operating Budget Authorizing Expenditures and Appropriating Funds (Authorization of Annual Budget) as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

4. Considering Approval of 2015-2016 Faculty Union Contract (Local 395, AFT-Wisconsin, AFL-CIO)
Board approval was requested for the Faculty union one-year collective bargaining agreement.

Chris Fitzgerald moved, seconded by Jean Serum, to approve the 2015-2016 Faculty Union Contract (Local 395, AFT-Wisconsin, AFL-CIO) as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

5. Considering Approval of 2015-2016 Office and Technical Support (OTS) Union Contract (Education Support Personnel Federation, Local 4019, AFT-Wisconsin, AFL-CIO)
Board approval is requested for the OTS union one-year collective bargaining agreement.

Dave Minor moved, seconded by Troy Lambert, to approve the 2015-2016 Office and Technical Support (OTS) Union Contract (Education Support Personnel Federation, Local 4019, AFT-Wisconsin, AFL-CIO) as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

6. Considering Approval of 2015-2016 Custodian Union Contract (Labor Association of Wisconsin, Local 722)

Board approval is requested for the Custodian union one-year collective bargaining agreement.

Troy Lambert moved, seconded by Chris Fitzgerald, to approve the 2015-2016 Custodian Union Contract (Labor Association of Wisconsin, Local 722) as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

7. Approval of Administrative Policy (D-380) - Investments

The Administrative Policy (D-380) Investments was provided for the Board's approval. Changes to the policy included an outline of the objectives of the program, levels of standards of care and reporting to be followed, the process of approving financial institutions, collateralization requirements, and authorized investments available for use including parameters for utilization. The investment policy was written to conform to Wisconsin Statute §66.0603, and in such a manner as to maximize the investment income within these options.

Eileen Yeakley moved, seconded by Chris Fitzgerald, to approve Administrative Policy (D-380) – Investments as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they attended.

2. Travel Sign Up

A. **Board Events Schedule**

Time was reserved for the Board to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was routed during the meeting for Board members to update by recording their plans to attend (or not attend) the meetings and events listed on the form; or, to contact the Executive Assistant as soon as plans are confirmed. Chair Veilleux requested that the Board report any changes on the *Board Events Schedule* to Ms. Olson. Links to state and national Board meetings and events were included in the Board book.

3. Monitoring Schedule Review and Updates

A. **Monitoring Schedule**

Time was reserved to review and update the *WITC Board Monitoring Schedule* as needed. There were no recommended changes from administration.

B. **Review Monitoring Schedule for Next Fiscal Year (FY16) for Approval in July**

Time was reserved for the Board to review the Monitoring Schedule for FY16 for changes/additions. Minor updates in green text were recommended by administration. The schedule will be brought to the July organizational meeting for final approval.

4. President's Updates:

Time was reserved for President Will to provide an update on the following items:

A. **Graduate Survey Mailing Update**

As suggested at the Board's May meeting, the Graduate Survey Executive Summary and brochure were mailed to the County Board Chairs to share with their Board members. The information was also mailed to our district legislators.

B. **Student Updates and News**

This is a new placeholder for student updates and College news items:

1) WITC-Superior Graduate Proposal

A news article and photos of a WITC-Superior graduate receiving a engagement proposal were shared with the Board.

2) Dental Assistant National Board Exam Update

The 2015 Rice Lake Dental Assistant graduating class had a 100% pass rate for all three components of the Dental Assistant National board exam. Congratulations were given to Program Director/instructor Jennifer Heutmaker-Holden and instructor Megan Lube, as well as the students for a successful year!

3) Gerontology Update

An article was provided that mentions the launching of WITC's new Gerontology program.

4) UW-Barron County/WITC Signing

On May 20, 2015, Representatives from UW-Barron County and Wisconsin Indianhead Technical College signed an agreement that will allow students who have 60 credits and a GPA of 2.0 or higher at WITC to transfer into a bachelor's degree program at UW-Barron County. An article (with photo) was provided for the Board's information.

5) WITC Dual Enrollment Welding Academy

An article showcasing four Osceola High School seniors who were selected to participate in next year's WITC Dual Enrollment Welding Academy was provided. Seven area high schools and WITC have partnered to offer high school seniors the opportunity to earn both high school and college credits in Welding.

5. Legislative Updates

President Will provided an update on the delayed decision to eliminate certain WTCS State Agency staff and transferring functions to the Department of Administration. He also noted that the WTCS presidents do not support the proposal for technical colleges to authorize charter schools.

6. Recognition of Jean Serum, School District Administrator Member (Districtwide)

Time was reserved to recognize Jean Serum for her outstanding dedication and service to the WITC Board of Trustees. Dr. Serum has served on the Board since September of 2010. Board Chair Veilleux made the presentation on behalf of the Board. Dr. Serum received an engraved vase and flowers.

7. Recognition of Morrie Veilleux, Employer Member/Region 6 (St. Croix County)

Time was reserved to recognize Morrie Veilleux for his outstanding dedication and service to the WITC Board of Trustees. Mr. Veilleux served on the Board beginning in 1997- 2000 and was the Board Chair in 1999-2000. He returned to the Board in 2010 and has served as Deputy Treasurer (2010-2011), Treasurer (2011-2013), and Board Chair (2013-2015). Vice Chair Fitzgerald made the presentation on behalf of the Board. Chair Veilleux received an engraved desk clock.

- 8. A. **VERUS Ignition Leads – Superior:** A purchase was made of VERUS Ignition Leads in the total amount of \$1,453 from Snap On Industrial of Chicago, IL, under Department of Administration (DOA) contract # 11-54500-200. The equipment is for the Automotive Maintenance Technician Program at the Superior Campus.
- B. **Vehicles – Rice Lake:** A purchase was made of three vehicles in the total amount of \$55,736 from Ewald Automotive of Oconomowoc, WI, under DOA contract # 28174-RH. The cars are for the Driver’s Education Program.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

- 1. Review Meeting Dates, Locations, and Start Times
 Time was reserved for the Board to confirm their plans for their annual organizational meeting scheduled on Monday, July 13, 2015 (second Monday of the month per Wisconsin Statutes §38.08 (3), beginning 8:30 a.m., at the WITC-Administrative Office in Shell Lake.
 The 2014-2015 Board meeting schedule was provided for the Board’s information. In addition, a draft 2015-2016 Board meeting schedule was provided for the Board to review before their organizational meeting.
- 2. Review/Add Agenda Items
 Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the meeting on Monday, July 13, 2015, were listed on the Board’s Monitoring Schedule. Additional agenda items for this meeting were discussed.

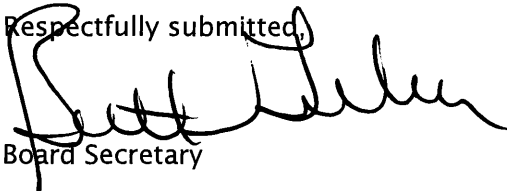
Note: Board members may add additional items to next month’s Board agenda by contacting the Vice Chair before Thursday, June 25, 2015. This request does not obligate the Vice Chair to include these items on the agenda. The Vice Chair will notify administration of agenda items before the Board book is prepared and copied.

MEETING EVALUATION

PLUS +	DELTA ^
+ Great meeting! + Budget report + Responsible 2015/2016 budget + Appreciation to Morrie and Jean + Morrie – class act + Cher – finalizing contracts	^ None

James Beistle moved, seconded by Eileen Yeakley, to adjourn the meeting at 11:15 a.m.

Respectfully submitted,



Board Secretary

ko

5/29/2015
1:42:58
PM

Wisconsin Indianhead Technical College
Contract Estimated Full Cost Report

Fiscal Year:
2015

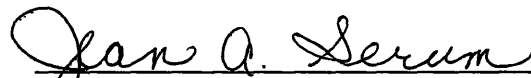
The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

State Designated Indirect Cost Factors:
On Campus = 43.3% Off Campus = 36.45%

ESTIMATED								
Contract Number	Service Recipient	Location	On/Off	Contract Revenue	Est Salary/Fringe Cost	Indirect	Full Cost	Difference +/-
229	Canadian National Rail Road Docks	WITC Superior	On	6,858.00	3,850.00	368.00	4,217.00	2,641.00
Workers at CNRR will be assessed in hydraulics, pump assembly, print reading, and bearing sprocket shaft alignment. Upon completion, results will be provided to company staff.								
230	Polk County Health Department	Rice Lake Conference Center	On	-	-	-	-	-
EXCHANGE OF SERVICES Northwest Wisconsin Health Care Coalition (NWWIHCC) Conference. Conference room rental								
231	Canadian National Rail Road Docks	WITC Superior	On	6,858.00	3,912.00	395.00	4,307.00	2,551.00
Employees of Canadian National Railroad will be assessed in mechanical ability, hydraulics and print reading. Upon completion, results will be provided to company staff.								
536	LP Corp	New Richmond	On	3,018.00	1,831.00	403.00	2,234.00	785.00
Welding Re-Certifications for employees								
537	Loparex LLC	Loparex LLC	Off	1,364.00	947.00	133.00	1,080.00	285.00
Employees of Loparex, LLC, will receive Leadership training to include, communication, principles of leadership, workplace change and team building.								
538	Hayward High School	Hayward High School	Off	23,571.00	-	-	23,571.00	-
Transcribed credit classes at Hayward High School. 37 students registered in 2-credit 10106127 Desktop Publishing. 16 students registered in 3-credit 10103197 Adobe Dreamweaver. 15 students registered in 2-credit 10103128 Intro to Computers.								

	15 students registered in 1-credit 10103129 Intro to MS Office. 6 students registered in 1-credit 10103151 MS Excel A, 10103152 MS Excel B, 10103146 MS Word A, 10103147 MS Word B and 10103148 MS Word C.							
539	Hudson High School	Hudson High School	Off	21,831.00	-	-	21,831.00	-
	Transcripted Credit at Hudson High School. 30 students registered in 3-credit 10501101 Medical Terminology and 27 students registered in 3-credit 10114125 Personal Finance.							
540	Superior High School	Superior High School	Off	22,986.00	-	-	22,986.00	-
	Transcripted class at Superior High School. 28 students registered in 1-credit 10103146 MS Word A and 10103151 MS Excel A. 4 students registered in 2-credit 10106127 Desktop Publishing. 23 students registered in 3-credit 10114125 Personal Finance. 9 students registered in 3-credit 10103148 ECE: Foundations of ECE. 2 students registered in 1-credit 10103147 MS Word B. 8 students registered in 1-credit 10103162 MS Access B and 10103152 MS Excel B.							
541	Ashland High School	Ashland High School	Off	1,028.00	-	-	1,028.00	-
	Transcripted class at Ashland High School. 4 students in 2-credit 10101176 Financial Accounting 1A.							
542	Unity School District	Unity High School	Off	2,681.00	-	-	2,681.00	-
	Transcripted credit class at Unity High School. 7 students in 2-credit 31091348 Dairy Cattle Management.							
543	Siren High School	Siren High School	Off	786.00	-	-	786.00	-
	Transcripted credit class at Siren High School. 6 students in 1-credit 10103129 Intro to MS Office.							
544	Mellen High School	Mellen High School	Off	5,296.00	-	-	5,296.00	-
	Transcripted credit class at Mellen High School. 9 students in 2-credit 10510135 Anatomy, Physiology and Disease Concepts. 4 students in 3-credit 10114125 Personal Finance. 4 students in 2-credit 10101176 Financial Accounting 1A.							
545	Washburn High School	Washburn High School	Off	14,391.00	-	-	14,391.00	-
	Transcripted credit class at Washburn High School. 30 students in 2-credit 10106110 Document Formatting. 30 students in 1-credit 10103129 Intro to MS Office. 3 students in 3-credit 10114125 Personal Finance. 6 students in 2-credit 10101176 Financial Accounting 1A.							
546	McCain Food Service	McCain Foods	Off	2,512.00	1,162.00	424.00	1,585.00	927.00
	Hazmat Technician for Industry							
547	Ladysmith High School	Ladysmith High School	Off	3,129.00	-	-	3,129.00	-
	Transcripted credit class at Ladysmith High School. 3 students in 1-credit 10890100 Success Strategies, and 9 students in 2-credit 10501135 A&P Disease Concepts.							
548	Shell Lake School District	Shell Lake High School	Off	777.00	-	-	777.00	-
	Transcripted credit class at Shell Lake High School. 3 students registered in 2-credit 10150139 IT Essentials.							

549	Spooner High School	Spooner High School	Off	1,554.00	-	-	1,554.00	-
Transcripted Credit class at Spooner High School. 6 students in 2-credit 10150139 IT Essentials.								
550	Solon Springs School District	Solon Springs	Off	4,796.00	-	-	4,796.00	-
Transcripted Credit class at Solon Springs. 3 students in 2-credit 10101176 Financial Accounting 1A, 2 students in 3-credit 10501101 Medical Terminology, 8 students in 2-credit 10501135 A&P Disease Concepts.								
551	Great Northern Sand Mine	Great Northern Sand	Off	1,864.00	925.00	283.00	1,207.00	657.00
16- hour Confined Space for Industry class								
552	Bruce High School	Bruce High School	Off	2,192.00	-	-	2,192.00	-
Transcripted credit class at Bruce High School. 7 Students registered in 2-credit 10101176 Financial Accounting 1A. 3 students registered in 1-credit 10103151 MS Excel A.								
553	Northwood School District	Northwood High School	Off	3,635.00	-	-	3,635.00	-
Transcripted credit classes at Northwood High School. 6 students in 2-credit 10150139 IT Essentials. 6 students in 1-credit 10103129 Intro to MS Office. 5 students in 2-credit 10101177 Financial Accounting 1B.								
554	Frederic High School	Frederic High School	Off	305.00	-	-	305.00	-
Transcripted credit course at Frederic High School. 1 student registered in 2-credit 10510135 Anatomy, Physiology and Disease Concepts.								
555	Chetek-Weyerhaeuser Area School District	Chetek-Weyerhaeuser High School	Off	9,055.00	-	-	9,055.00	-
Transcripted credit classes at Chetek-Weyerhaeuser High School. 5 students in 2-credit 10101177 Financial Acct 1B. 10 students in 1-credit 10103129 Introduction to MS Office, 1-credit 10103146 MS Word A, 1-credit 10103151 MS Excel A and 3-credit 10105100 Introduction to Business.								
556	Amery High School	Amery High School	Off	4,979.00	-	-	4,979.00	-
Transcripted classes at Amery High School. 3 students in 3-credit 10105100 Intro to Business. 5 students in 3-credit 10114125 Personal Finance and 10105125 Business Law.								


 Board Secretary

6-8-15

Date

*** End Of Report ***

* indicates an amended contract

RESOLUTION 15-18

BE IT RESOLVED by the Wisconsin Indianhead Technical College District that the attached list of financial institutions as public depositories under Chapter 34 of the Wisconsin Statutes, shall be and are hereby designated, until further action, as public depositories for all public monies coming into the hands of treasurer of the Wisconsin Indianhead Technical College District, Washburn County, State of Wisconsin; and

BE IT FURTHER RESOLVED district funds shall be invested only in options permitted by Section 66.04(2), Wisconsin Statutes, and in such a manner as to maximize the investment income within these options; and

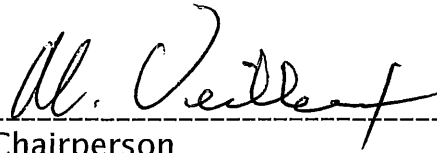
BE IT FURTHER RESOLVED the administration is encouraged to make investments in institutions within the geographic boundaries of the district. If, however, the ability to maintain a balance between safety and yield, as determined by Chief Financial Officer and approved by the district President, is being adversely affected, investments may be made in public depositories outside the geographic boundaries of the district or other options permitted by Section 66.04(2), Wisconsin Statutes; and

BE IT FURTHER RESOLVED for funds to be deposited and invested under Chapter 34 of Wisconsin Statute (Public Deposits), which provides a limit of \$400,000 of coverage in any public depository. In addition to the financial institution's Federal Deposit Insurance Corporation insurance of \$250,000 a depository can now offer \$650,000 total insurance. Therefore, funds to be deposited must be placed in institutions which provide insurance, and collateralization must be provided by the depository for amounts above the \$650,000 to the full amount of deposits and investments, including principal and interest. Collateralization requires pledging bonds or securities which have been issued or guaranteed by the federal government or its agencies and are held by a third party.

BE IT FURTHER RESOLVED that a certified copy of this resolution should be delivered to each of the above-named depositories and said depositories may rely on this resolution until change by lawful resolution and a certified copy of such resolution has been given to the cashier of the respective above-named depositories.

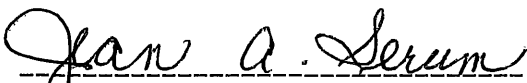
This is to certify that the foregoing is a true and correct copy of a resolution duly and legally adopted by the Wisconsin Indianhead Technical College District at an official meeting held on June 8, 2015.

Adopted and approved this 8th day of June, 2015.

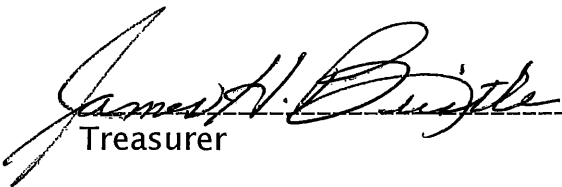


Chairperson

Attest:



Secretary



Treasurer

RESOLUTION NO. 15-19

RESERVATION OF FUND BALANCE RESOLUTION

WHEREAS, the Wisconsin Administrative Code A-V 7(5) requires that a district board adopt a resolution creating reservations and other segregations of a fund balance and requires that, prior to the adoption of its budget, each district shall disclose all reserves maintained by it, the amount contained in each reservation during the year for which the budget is adopted, and

WHEREAS, the Wisconsin Indianhead Technical College district board will be approving the district's 2015-2016 annual report.

THEREFORE, BE IT RESOLVED THAT THE WISCONSIN INDIANHEAD TECHNICAL COLLEGE DISTRICT BOARD HEREBY APPROVES THE FOLLOWING RESOLUTIONS AND SEGREGATIONS OF FUND BALANCES:

General Fund

Designated for operations - a designated segregation of a portion of fund balance to provide for fluctuations in operating cash balances, which is \$8,105,764 as of June 30, 2015. This designation is established for a term of one year.

Designated for subsequent year - a designated segregation of a portion of fund balance to provide funds for operations for the forthcoming budget year, which is \$4,052,137 as of June 30, 2015. This designation is established for a term of one year.

Designated for subsequent years - a designated segregation of a portion of fund balance to provide funds for operations subsequent to the forthcoming budget year, which is \$344,192 as of June 30, 2015. This designation is established for a term of one year.

Designated for state aid fluctuations - a designated segregation of a portion of the fund balance to provide funds for operations due to fluctuations in the amount of state aid the district receives, which is \$229,461 as of June 30, 2015. This designation is established for a term of one year.

Designated for post-employment benefits - a designated segregation of a portion of the fund balance to provide funds for the non-current portion of post-employment benefits, which is planned to be \$2,500,000 as of June 30, 2015. This designation is established for a term of one year.

Special Revenue Operational Fund

Designated for operations - a designated segregation of a portion of fund balance to provide for fluctuations in operating cash balances, which is \$558,284 as of June 30, 2015. This designation is established for a term of one year.

Capital Projects Fund

Reserve for capital projects - a designated segregation of a portion of fund balance to be provided for working capital for improvement and remodeling, which is \$706,931 as of June 30, 2015. This designation is established for a term of one year.

Debt Services Fund

Reserve for debt service - a designated segregation of a portion of fund balance to provide for future year payments of principal and interest is \$6,489,221 as of June 30, 2015.

Enterprise Fund

Retained earnings - a designated segregation of a portion of fund balance that is invested for maintaining the inventory of consumable resale materials is \$5,895 as of June 30, 2015. This designation is established for a term of one year.

Internal Service Fund

Reserve for self-funded insurance – a reserved segregation of a portion of fund balance to provide working capital for the district’s self-funded dental insurance is \$302,103 as of June 30, 2015. This reserve is established for the term of one year.

Special Revenue/Non-aidable

Reserve for student financial assistance – a designated segregation of a portion of fund balance to provide working capital for financial aid to students, which is \$151,437 as of June 30, 2015. This designation is established for a term of one year.

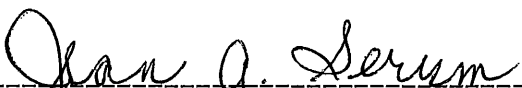
Reserve for student organizations – a reserved segregation of a portion of fund balance to provide working capital for the district student organization balances, which is \$540,193 as of June 30, 2015. This reserve is established for a term of one year.

Adopted and approved this 8th day of June 2015.



Chairperson of the Board

ATTEST:



Secretary of the Board

**RESOLUTION 15-20
RESOLUTION APPROVING AND ADOPTING THE
2015-2016 OPERATING BUDGET
AUTHORIZING EXPENDITURES AND APPROPRIATING FUNDS**

WHEREAS, the proposed budget of the Wisconsin Indianhead Technical College District has been formulated and presented at a public hearing at 8:30 a.m. at the WITC Administrative Office, Shell Lake, Wisconsin on Monday, June 8, 2015.

WHEREAS, published notice of said budget was given as provided by law and which said notice included a summary of said budget.

NOW, THEREFORE, BE IT RESOLVED BY THE DISTRICT BOARD OF THE WISCONSIN INDIANHEAD TECHNICAL COLLEGE DISTRICT AS FOLLOWS, TO WIT:

1. That a 2015-16 budget in the total sum of \$82,206,491 reflecting the changes resulting from the additional facts and estimates referred to in the preamble as presented at the budget hearing be and the same is hereby approved, authorized and adopted as the budget for said district for the 2015-16 fiscal year, being July 1, 2015 to June 30, 2016.
2. That the sum of \$30,0074,159 be and the same is hereby approved and authorized as the amount budgeted for the district activity and function identified as "Instruction" and the sum of \$30,0074,159 is hereby appropriated for such purpose.
3. That the sum of \$1,966,051 be and the same is hereby approved and authorized as the amount budgeted for the district activity and function identified as "Instructional Resources," and the sum of \$1,966,051 is hereby appropriated for such purpose.
4. That the sum of \$18,370,434 be and the same is hereby approved and authorized as the amount budgeted for the district activity and function identified as "Student Services" and the sum of \$18,370,434 is hereby appropriated for such purpose.

5. That the sum of \$9,685,007 be and the same is hereby approved and authorized as the amount budgeted for the district activity and function identified as "General Institutional" and the sum of \$9,685,007 is hereby appropriated for such purpose.
6. That the sum of \$18,987,840 be and the same is hereby approved and authorized as the amount budgeted for the district activity and function identified as "Physical Plant Purposes" and the sum of \$18,987,840 is hereby appropriated for such purpose.
7. That the sum of \$3,190,000 be and the same is hereby approved and authorized as the amount budgeted for the district activity and function identified as "Auxiliary Services" and the sum of \$3,190,000 is hereby appropriated for such purpose.
8. That the sum of \$61,800 be and the same is hereby approved and authorized as the amount budgeted for the district activity as an operating transfer within the special revenue fund-operating in the 2015-16 budget and the sum of \$61,800 is hereby approved for such purpose.
9. That the sum of \$688,190 be and the same is hereby approved and authorized as the amount budgeted for the district activity as an operating transfer within the capital projects fund in the 2015-16 budget and the sum of \$688,190 is hereby approved for such purpose.
10. That within the sum payment of \$18,987,840 appropriated for "Physical Plant Purposes" is a separate sum in the amount of \$6,450,889 to cover the principle and interest payments on several promissory note issues and that the sum of \$6,450,899 is appropriated as part of the total physical plant appropriation.
11. That the attached position summary is hereby approved and that authority is hereby given the administration to proceed to recruit personnel for those positions.

Adopted and approved this 8th day of June, 2015.



Chairperson of the Board

ATTEST:



Secretary of the Board