

Wisconsin Indianhead Technical College
Board Proceedings
June 16, 2014

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, June 16, 2014, at 8:30 a.m., at the WITC–Administrative Office, located at 505 Pine Ridge Drive, Shell Lake, WI 54871.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson, Morrie Veilleux, called the meeting to order at 8:30 a.m. with the following Board members present: James Beistle, Aimee Curtis, Brett Gerber, Lorraine C. Laberee, David Minor, Jean Serum, Morrie Veilleux, and Eileen Yeakley. *Chris Fitzgerald provided notice that he would not be in attendance at this meeting.*

The following WITC employees were in attendance during the meeting: Bob Meyer, Kim Olson, and Cher Vink. WITC employees in attendance for a portion of the meeting were: Craig Fowler and Anita Hacker. John Will of Impact Seven was also present during a portion of this meeting.

OPEN MEETING

Kim Olson, Executive Assistant to the President and Board, read the following open–meeting statement: “The June 16, 2014, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on June 14, 2014, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting.”

APPROVAL OF AGENDA

Chair Veilleux reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology. An amended agenda that had been properly noticed with the newspaper of record was provided prior to the meeting. A Consent Agenda addendum with one additional personnel item was provided at the meeting.

James Beistle moved, seconded by Eileen Yeakley, to approve the amended agenda with Consent addendum. Upon a unanimous vote of all members present, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

Time was reserved for Chair Veilleux to recognize people in the audience if needed. The Audience Recognition Board policy (II.M.) was included in the Board book as a reference.

BUDGET HEARING

Time was reserved for the budget hearing per Wisconsin Statute §65.90. This hearing was scheduled to begin at 8:30 a.m. and was open to the public in order to answer any questions they may have had. A link to the Budget book for Fiscal Year 2014–2015 and a PowerPoint presentation were provided for the Board’s review. Since there were no members of the public in attendance at this meeting, the Board Chair closed the budget hearing at 8:35 a.m. It was noted that the budget would be considered for approval under the Other Items Requiring Board Action section of the agenda.

EXECUTIVE SESSION

Chairperson, Morrie Veilleux, requested a motion for the Board to convene into executive session under the provisions of Wisconsin Statutes §19.85(1)(c)(e)(f) for the purpose of considering Bargaining Environment and Strategies; Employment, Promotion, Compensation, and Performance Evaluations; the President’s Annual Performance Evaluation; and Personnel Issues, President Position Transition and Possible Appointment of President.

James Beistle moved, seconded by Dave Minor, to convene into executive session in accordance with Wisconsin Statutes §19.85(1)(c)(e)(f) for the purposes noted in the preceding paragraph, and to recess in open session and reconvene in closed session again if needed. Chair Veilleux announced the motion. Upon a roll–call vote, all members present voted yes; motion carried (8–0).

Chairperson, Morrie Veilleux, called the executive session to order at 8:37 a.m. with the following Board members present: James Beistle, Aimee Curtis, Brett Gerber, Lorraine C. Laberee, David Minor, Jean Serum, Morrie Veilleux, and Eileen Yeakley. *Chris Fitzgerald provided notice that he would not be in attendance at this meeting.*

The following WITC employees were in attendance during executive session: Bob Meyer, Kim Olson, and Cher Vink. John Will was present during a portion of executive session.

1. Approval of the May 19, 2014, Executive Meeting Minutes
Lori Laberee moved, seconded by Aimee Curtis, to approve the executive meeting minutes as printed. Upon a unanimous vote of all members present, motion carried.
2. Approval of the June 9, 2014, Board's Subcommittee on the President's Evaluation Executive Meeting Minutes
Dave Minor moved, seconded by James Beistle, to approve the executive subcommittee meeting minutes as printed. Upon a unanimous vote of all members present, motion carried.

James Beistle moved, seconded by Eileen Yeakley, to adjourn the Executive Session and reconvene back into the regular Board meeting. Upon a roll-call vote, all members present voted yes; motion carried (8-0) and the executive session adjourned at 11:47 a.m.

OPEN SESSION RECONVENED

MEETING MINUTES

1. Approval of the May 19, 2014, Regular Meeting Minutes
James Beistle moved, seconded by Eileen Yeakley, to approve the May 19, 2014, regular meeting minutes as printed. Upon a unanimous vote of all members present, motion carried. *The signed list of contracts and resolution from the May meeting were attached to the official minutes.*
2. Acceptance of the June 9, 2014, Board's Subcommittee on the President's Evaluation Meeting Minutes
Dave Minor moved, seconded by Jean Serum, to accept the June 9, 2014, subcommittee meeting minutes as printed. Upon a unanimous vote of all members present, motion carried.

CONSENT AGENDA

A personnel addendum was provided prior at the Board meeting and item 1.G. was added. Chairperson Veilleux asked if there were any items to be pulled off the consent agenda and acted on separately. James Beistle moved, seconded by Dave Minor, to pull item 1.E. (President Meyer's resignation) off of the Consent agenda to be acted on separately. Upon a unanimous vote of all members present, motion carried.

James Beistle moved, seconded by Lori Laberee, to approve the Consent agenda and addendum, without item 1.E. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

James Beistle moved, seconded by Eileen Yeakley, to approve Consent agenda item 1.E. (President Meyer's resignation) and to give the thanks and appreciation for what Bob Meyer has done during his tenure as president at the College. Upon a unanimous vote of all members present, motion carried.

1. Personnel:
 - A. **New Hire:** Karen Johnson, Associate Degree Nursing Instructor, New Richmond; Faculty; effective July 1, 2014; annual salary \$54,440.
 - B. **New Hire:** Heather Oman, Associate Degree Nursing Instructor, New Richmond; Faculty; effective July 1; 2014; annual salary \$54,440.
 - C. **Resignation:** Julie Kantarik, Divisional Dean, Allied Health, Superior; Management; effective June 30, 2014.
 - D. **Resignation:** Mark Kruser, Architectural Commercial Design Instructor, New Richmond; Faculty; effective June 30, 2014.

- E. Resignation: Robert Meyer, President; effective August 15, 2014. *Note: A letter of resignation to the Board was included in the Board book.*
- F. Resignation: Emily Oxtan, Accommodations Specialist, Superior; Faculty; effective June 18, 2014.
- G. New Hire: Michael Pieper, Vice President, Finance and Business Services/Chief Financial Officer, Shell Lake; Management, effective July 1, 2014; annual salary \$120,000.

President Meyer noted that there were 22 years of service from these employees. The Board expressed their appreciation for this service to the College.

2. Contracts

The listing of contracts was approved (see attached list).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of May 31, 2014, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 149324 through 150036 and electronic transfer payments totaling \$4,596,619.97 were approved.

5. Bids/Purchases

- A. **Ice Maker – Shell Lake:** The Board approved the purchase of an ice maker unit in the total amount of \$1,872 from the WEBstaurant Store. The ice maker was not on the approved original budget. The machine is for the Shell Lake Administrative Office.
- B. **Motion Trainer Kit Upgrades – New Richmond:** The Board approved the purchase of motion trainer kit upgrades in the total amount of \$9,073 from Werner Electric Supply of Cottage Grove, MN. The kit upgrades were over the original budgeted amount. The upgrades are for kits in the Industrial Automation, Controls, and Networking Program at the New Richmond Campus.
- C. **Meter Certification Equipment, Versus Scanning Software, and Modis Software – Rice Lake and Superior:** The Board approved the purchase of equipment and software in the total amount of \$13,173 from Snap-On Industrial of Chicago, IL, under the Department of Administration (DOA) and Western States Cooperative Agreement (WSCA) contract #11-44500-200. The equipment and software were over the original budgeted amount. The equipment and software are for the Automotive Maintenance Technician Program at the Rice Lake Campus and the Superior Campuses.
- D. **Countertop – Ashland:** The Board approved a purchase that was made of a bookstore countertop in the total amount of \$9,675 from Systems Furniture of DePere, WI, under UW contracts #13.5665 and #15.422500.601. The countertop is for the Bookstore at the Ashland Campus.
- E. **Furniture – New Richmond:** The Board approved a purchase that was made of a lounge furniture in the total amount of \$10,950 from Systems Furniture of DePere, WI, under UW contract #13.566. The furniture is for the lounge and conference center at the New Richmond Campus.
- F. **Test Meter Training Center – Superior:** The Board approved the purchase of a test meter training center in the total amount of \$7,019 from Snap-On Industrial of Chicago, IL, under the Department of Administration (DOA) and Western States Cooperative Agreement (WSCA) contract #11-44500-200. The training center was over the original budgeted amount. The equipment is for the Heating, Ventilation, and Air Conditioning/Refrigeration Program at the Superior Campus.
- G. **Lockers – Collegewide:** The Board accepted the low bid for bid #14-97800-CW-LOCKERS from Duet Resource Group of Milwaukee, WI, in the total amount of \$103,289. The bid represents replacing lockers throughout the College and to adhere to ADA compliance requirements.

- H. **Remodeling Change Orders – New Richmond:** The Board approved Change Order G-01 by SDS Architects in the total amount of \$1,296 for Project #1327 at the New Richmond Campus. The change order includes adding a power pole and reworking electrical/data. A financial summary was provided.

OTHER ITEMS REQUIRING BOARD ACTION

1. Announcements and/or Action from Executive Session

Time was reserved for the Board Chair to provide an announcement about the closed session, if appropriate.

The Board Chair announced that the Board approved the management compensation plan; approved the Vice President's compensation; accepted the President's annual evaluation; tabled the President's compensation and contract items; appointed Ellen Riely Hauser as interim President effective August 16, 2014, until the position is filled on a non-interim basis with approved compensation for the period she serves as Interim President; and, in order to save the College the significant expense of an external search to fill the vacant position of president and given the unique experience and availability of a candidate, the Board has interviewed and approved the appointment of John Will as President of WITC and has authorized the Chair on its behalf to negotiate a contract within specific terms and amounts as it has set for with John Will for the position of President.

2. Approval of Resolution 14-12, Bank Depositories

The Board is asked annually to review the financial institutions utilized by the College for depositing its funds. A resolution was presented to the Board designating the depositories requiring approval. The Board was requested to take action in adopting this resolution. Approving the resolution helps the administration safeguard the College's funds by providing a diverse range of depositories. Resolution 14-12 (attached) and a Public Depository Listing (attached) were provided. It was noted that the First National Bank and Trust on the Depository Listing has changed to Central Bank, and the M & I Banks and the Depository Listing have changed to BMO Harris Banks. The listing will be corrected.

Jean Serum moved, seconded by Dave Minor, to approve Resolution 14-12, Bank Depositories, and the Public Depository listing as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

3. Approval of 2014-2015 Operating Budget:

President Meyer reviewed the proposed 2014-2015 operating budget with the Board. A link was provided to the 2014-2015 Budget book.

A. Approval of Resolution 14-13, Reservation of Fund Balance

Resolution 14-13 (attached) was provided for the Board's review and approval.

Dave Minor moved, seconded by James Beistle, to approve Resolution 14-13, Reservation of Fund Balance as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

B. Approval of Resolution 14-14, Approval and Adoption of the 2014-2015 Operating Budget Authorizing Expenditures and Appropriating Funds (Authorization of Annual Budget)

Resolution 14-14 (attached) and a position summary were provided for the Board's review and approval.

James Beistle moved, seconded by Brett Gerber, to approve Resolution 14-14, Approval and Adoption of the 2014-2015 Operating Budget Authorizing Expenditures and Appropriating Funds (Authorization of Annual Budget) as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

4. Considering Approval of 2014–2015 Office and Technical Support (OTS) Union Contract (Education Support Personnel Federation, Local 4019, AFT–Wisconsin, AFL–CIO)
Board approval was requested for the OTS union one–year collective bargaining agreement. Eileen Yeakley moved, seconded by Jean Serum, to approve the 2014–2015 Office and Technical Support (OTS) Union Contract (Education Support Personnel Federation, Local 4019, AFT–Wisconsin, AFL–CIO) as presented. Upon a roll–call vote, all members present voted yes; motion carried (8–0).
5. Considering Approval of 2014–2015 Custodian Union Contract (Labor Association of Wisconsin, Local 722)
Board approval is requested for the custodian union one–year collective bargaining agreement. Dave Minor moved, seconded by Aimee Curtis, to approve the 2014–2015 Custodian Union Contract (Labor Association of Wisconsin, Local 722) as presented. Upon a roll–call vote, all members present voted yes; motion carried (8–0).
6. Considering Approval of 2014–2015 Faculty Union Contract (Local 395, AFT–Wisconsin, AFL–CIO)
Board approval is requested for the Faculty union one–year collective bargaining agreement. Eileen Yeakley moved, seconded by Aimee Curtis, to approve the 2014–2015 Faculty Union Contract (Local 395, AFT–Wisconsin, AFL–CIO) as presented. Upon a roll–call vote, all members present voted yes; motion carried (8–0).

Chair Veilleux thanked Ms. Vink on behalf of the Board for her work with the unions.

7. Approval of Capital Equipment Purchases Utilizing Recognized Procurement Savings
Board approval was requested for \$250,000 in additional capital equipment expenditures. Funding is available due to a \$400,000 budget savings attributable the implementation of centralized purchasing and the increased utilization of cooperative purchasing and state contracts. The funding for these additional purchases would be made available in equal increments of \$50,000 to each of the four campuses and the Administrative Office. Campus purchases would be limited to replacement furniture for entire classrooms or student areas. Administrative Office purchases would be limited to conference room and office furniture.

Jean Serum moved, seconded by Brett Gerber, to approve Capital Equipment Purchases Utilizing Recognized Procurement Savings as presented. Upon a roll–call vote, all members present voted yes (Ms. Laberee was not available for this vote); motion carried (7–0).

Ms. Vink recognized Kristi Foust for her work on this savings. Chair Veilleux asked that Ms. Vink pass on the Board’s appreciation to staff.

8. Approval of Revised Administrative Procedure G–152A – College Travel and Expense
Board approval was requested of the revised Administrative Procedure G–152A – College Travel and Expense. The change to item V.B. is to require that employees requesting to exceed the state lodging rate provide justification and documentation for those requests and for employees to also receive pre–approval from their supervisor and the divisional Vice President before expenses are reimbursed.

Brett Gerber moved, seconded by Jean Serum, to approve Revised Administrative Procedure G–152A – College Travel and Expense as presented. Upon a roll–call vote, all members present voted yes (Ms. Laberee was not available for this vote); motion carried (7–0).

Ms. Yeakley was excused from the meeting at 1:20 p.m.

9. Approval of Resolution 14–15, Authorizing Intergovernmental Cooperative Development Agreement
Board approval was requested to approve Resolution 14–15, Authorizing Intergovernmental Cooperative Development Agreement (attached), to continue discussions with the City of Rice Lake and Barron County regarding potential reconstruction of South Street rather than the development of Technology Drive. Craig Fowler, Vice President, Continuing Education/Executive Director and Rice Lake Campus Administrator, was at the meeting to present the stakeholder meeting material included in the Board book.

Jean Serum moved, seconded by Brett Gerber, to approve Resolution 14–15, Authorizing Intergovernmental Cooperative Development Agreement as presented. Upon a roll–call vote, all members present voted yes; motion carried (7–0).

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they have attended.

2. Travel Sign Up

- A. **Board Events Schedule**

Time was reserved for the Board to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was routed during the meeting for Board members to update by recording their plans to attend (or not attend) the meetings and events listed on the form; or, to contact the Executive Assistant as soon as plans are confirmed. Chair Veilleux requested that the Board report any changes on the *Board Events Schedule* to Ms. Olson. Links to state and national Board meetings and events were included in the Board book.

3. Monitoring Schedule Review and Updates

- A. **Monitoring Schedule**

Time was reserved to review and update the *WITC Board Monitoring Schedule* as needed. There were no recommended updates from administration.

- B. **Review Monitoring Schedule for Next Fiscal Year (FY15) for Approval in July**

Time was reserved for the Board to review the Monitoring Schedule for FY15 and recommendations for changes/additions. Board members were requested to review the schedule for any additional recommended changes, other than those recommended in red text by administration. The final schedule will be brought to the annual organizational meeting in July for final approval.

4. President's Updates:

Time was reserved for President Meyer to provide an update on the following items:

- A. **Follow–up from the Board Forward Meeting**

Time was reserved for President Meyer to update the Board on progress made on the items discussed at the December 16, 2013, Board Forward meeting. This is a standing agenda item. Before President Meyer's departure, it was recommended that Mr. Will be brought in the mix on the Manufacturers Revealed event that will be held at the campuses on October 8, 2014..

- B. **2012–2013 Affirmative Action Annual Report Update**

Time was reserved for Ms. Vink to update the Board on the outcome of the 2012–2013 Affirmative Action Annual Report. At the time of the final Board book compilation, the data from the WTCS state office was not available. Ms. Vink requested that this item be moved to December 2014 on the Monitoring Schedule. There were no objections.

- C. **Vice President, Finance and Business Services Update**

Time was reserved for an update on this position; however, it was discussed as part of the Consent agenda.

D. **Annual Northwest Wisconsin Workforce Investment Board (NWWIB) Business Development Conference Update**

Time was reserved for an update on the annual NWWIB, Inc. Business Development Conference that was held on May 7, 2014, in Trego, WI. A thank you letter was shared with the Board.

5. Legislative Updates

Time was reserved for legislative updates.

A. **Representative Stephen Smith Legislative Updates**

Legislative updates were provided at the meeting.

B. **Senator Bob Jauch Legislative Updates and Special Recognition**

Legislative updates were provided at the meeting. On behalf of the Board, Chair Veilleux presented Senator Jauch with a certificate of appreciation for his support of education, WITC, and the WTCS. Senator Jauch presented President Meyer with a legislative citation in recognition of his tenure at WITC and going to UW–Stout. Representative Bewley and Representative Smith were present for these recognitions.

C. **Representative Janet Bewley Legislative Updates**

Legislative updates were provided at the meeting.

Legislative updates included concerns with the budget.

6. 2014 Board Appointment Update

A second Board Appointment hearing/meeting will take place on Wednesday, June 25, at 3 p.m., for the Employee member position representing Region 1: Douglas County, for a one-year term (July 1, 2014 – June 30, 2015). Notarized affidavits (applications) were due by 4 p.m. on Friday, May 23, 2014. One affidavit was received from Troy Lambert. It was requested that if Mr. Lambert is appointed that he be invited to the July Board meeting to observe, since the WTCS State Board doesn't meet to confirm the appointment until July 15–16, 2014. *It was noted that Ms. Curtis confirmed that she will serve until someone has been officially appointed to replace her on the Board.*

7. Capital Equipment Purchases

A. **Aristotle Hardware/Software – Collegewide:** A purchase was made of Aristotle Hardware in the total amount of \$36,561 from Sergeant Laboratories, Inc. of Onalaska, WI. The hardware/software is for the College.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times

Time was reserved for the Board to confirm their plans for the annual organizational meeting scheduled on Monday, July 14, 2014, beginning 8:30 a.m., at the WITC–Administrative Office in Shell Lake. This meeting is scheduled on the second Monday of the month per Wisconsin Statutes §38.08(3). The Board meeting schedule was provided for the Board's information.

2. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the organizational meeting on Monday, July 14, 2014, were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed.

Note: Board members who wish to add additional items to next month's Board agenda may do so by contacting the Board Chair before Thursday, June 26, 2014. This request does not obligate the Board Chairperson to include the item on the agenda. The Board Chair will notify administration of agenda items before the Board book is prepared and copied.

MEETING EVALUATION

PLUS +	DELTA ^
+ President appointment + Whew! + Flexibility of staff to make meeting run was exceptional! + Great participation by the Board, thank you! + Appointment of John Will as next WITC President + Approval of 2014-2015 budget	^ Resignation of Bob Meyer

Dave Minor moved, seconded by Aimee Curtis, to adjourn the meeting. The meeting adjourned at 1:32 p.m.

Respectfully submitted,



Lorraine Laberee
Board Secretary

ko

Note: A Board luncheon followed the Board meeting; however, no action was taken.

5/27/2014
 1:52:29
 PM

Wisconsin Indianhead Technical College
 Contract Estimated Full Cost Report

Fiscal Year:
 2014

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

*State Designated Indirect Cost Factors:
 On Campus = 43.3% Off Campus = 36.45%*

*----- ESTIMATED -----
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Contract Number	Service Recipient	Location	On/Off	Contract Revenue	Est.Salary/ Fringe Cost	+ Indirect	= Full Cost	Difference +/-
238	CN Bulk Material Service Docks	WITC Superior	On	4,567.00	2,486.00	384.00	2,869.00	1,698.00
	Employees of CNRR will be assessed on skills & knowledge after receiving training in industrial maintenance.							
506	Unity School District	Unity High School	Off	3,735.00	-	-	3,735.00	-
	Transcripted credit instruction at Unity High School. 15 students are registered in 2 credit, 31091348 Dairy Cattle Management.							
507	St. Croix Falls School District	St. Croix Falls High School	Off	6,307.00	-	-	6,307.00	-
	Transcripted credit class at St. Croix Falls High School. 17 students enrolled in 3 credit, 10501101 Medical Terminology.							
508	Madeline Island Ferry Line	Bayfield Fire Hall	Off	632.00	316.00	106.00	422.00	211.00
	Medic First Aid							
509	Nortrax	Nortrax Training Room	Off	616.00	326.00	90.00	415.00	201.00
	CPR Heartsaver AED							
510	LP Corp	WITC, New Richmond Campus	On	3,034.00	2,014.00	491.00	2,505.00	530.00
	Welding certificate exams for 18 employees of LP Corp.							
511	Liquid Waste Technologies	Liquid Waste Technologies, New Richmond	Off	1,210.00	485.00	151.00	635.00	575.00

Employees of Liquid Waste Technologies will receive four hours of Arc Flash training. Two, four-hour classes will be offered to accommodate work schedules.

512	Source Energy Services	WITC Rice Lake	On	1,986.00	1,018.00	212.00	1,229.00	758.00	
	Employees of Source Energy Services will receive 8 hours of MSHA Part 46 Annual Refresher Training.								
513	Baldwin-Woodville High School	Baldwin-Woodville High School	Off	889.00	-	-	889.00	-	
	Transcripted credit instruction at Baldwin-Woodville High School. 7 students enrolled in 1 credit 10103106 MS PowerPoint.								
514	CESA 12	CESA 12 Facility	Off	620.00	496.00	143.00	638.00	(19.00)	
	ASHI Basic First Aid, CPR/AED for the Adult								
	Barron County	Barron County							
515	Developmental Disabilities Services	Developmental Disabilities Services - Barron	Off	371.00	220.00	53.00	273.00	98.00	
	Priovide Adult CPR/AED refresher and Bloodborne Pathogen class to employees								
516	Somerset High School	Somerset High School	Off	4,899.00	-	-	4,899.00	-	
	Transcripted Credit instruction at Somerset High School. 3 students enrolled in 1 cr. 10103151 MS Excel A and 18 students enrolled in 2 credit 10101176 Financial Accounting 1B.								
517	Frolik Masonry LLC	WITC Rice Lake	On	600.00	260.00	82.00	342.00	259.00	
	Employees of Frolik Masonry will receive 8 hours of MSHA Part 46 Refresher Training								
518	GDSI Switches	WITC New Richmond Campus	On	790.00	368.00	98.00	466.00	324.00	
	Employees of GDSI Switches will receive three hours of training in Excel.								
519	Hayward High School	Hayward High School	Off	3,556.00	-	-	3,556.00	-	
	Transcripted credit class offered at Hayward High School. 14 students enrolled in both 1 cr. 101013151 MS Excel A and 1 cr. 10103152 MS Excel B.								
520	Amery High School	Amery High School	Off	13,168.00	-	-	13,168.00	-	
	Transcripted credit instruction at Amery High School. 8 students registered for 3 cr. 10114125 Personal Finance; 7 students registered for 1 cr. 10103128 Intro to Computers and 1 cr. 10106181 Keyboarding; 1 student in 1 cr. 10106110 Document Formatting; 1 student in 1 cr. 10103147 MS Word B and 1 cr. 10103106 MS PowerPoint; 13 students enrolled in the following 1 cr. courses: 10103146 MS Word A, 10103152 MS Excel A and 10103147 MS Word B								

*** End Of Report ***

* indicates an amended contract


Board Secretary

6-16-14

Date

RESOLUTION 14-12

BE IT RESOLVED by the Wisconsin Indianhead Technical College District that the attached list of financial institutions as public depositories under Chapter 34 of the Wisconsin Statutes, shall be and are hereby designated, until further action, as public depositories for all public monies coming into the hands of treasurer of the Wisconsin Indianhead Technical College District, Washburn County, State of Wisconsin; and

BE IT FURTHER RESOLVED district funds shall be invested only in options permitted by Section 66.04(2), Wisconsin Statutes, and in such a manner as to maximize the investment income within these options; and


BE IT FURTHER RESOLVED the administration is encouraged to make investments in institutions within the geographic boundaries of the district. If, however, the ability to maintain a balance between safety and yield, as determined by Chief Financial Officer and approved by the district President, is being adversely affected, investments may be made in public depositories outside the geographic boundaries of the district or other options permitted by Section 66.04(2), Wisconsin Statutes; and

BE IT FURTHER RESOLVED for funds to be deposited and invested under Chapter 34 of Wisconsin Statute (Public Deposits), which provides a limit of \$400,000 of coverage in any public depository. In addition to the financial institution's Federal Deposit Insurance Corporation insurance of \$250,000 a depository can now offer \$650,000 total insurance. Therefore, funds to be deposited must be placed in institutions which provide insurance, and collateralization must be provided by the depository for amounts above the \$650,000 to the full amount of deposits and investments, including principal and interest. Collateralization requires pledging bonds or securities which have been issued or guaranteed by the federal government or its agencies and are held by a third party.

BE IT FURTHER RESOLVED that a certified copy of this resolution should be delivered to each of the above-named depositories and said depositories may rely on this resolution until change by lawful resolution and a certified copy of such resolution has been given to the cashier of the respective above-named depositories.

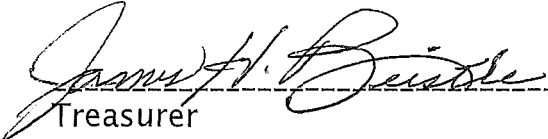
This is to certify that the foregoing is a true and correct copy of a resolution duly and legally adopted by the Wisconsin Indianhead Technical College District at an official meeting held on June 16, 2014.

Adopted and approved this 16th day of June, 2014.


Chairperson

Attest:


Secretary


Treasurer

Wisconsin Indianhead Technical College
Public Depository Listing

Revised

1. Bremer Bank – Amery
2. Associated Bank – Ashland
3. BMO Harris Bank – Ashland
4. Northern State Bank – Ashland
5. Sterling Bank – Barron
6. Central Bank – Barron
7. Sterling Bank – Chetek
8. Northern Trust Company – Chicago
9. State Bank of Drummond – Drummond
10. Royal Credit Union – Eau Claire
11. U.S. Bank – Grantsburg
12. People's Bank of Wisconsin - Hayward
13. Wells Fargo Bank – Hudson
14. Citizens State Bank – Hudson
15. Security State Bank – Iron River
16. Wells Fargo Bank – Ladysmith
17. Bremer Bank – Menomonie
18. BMO Harris Bank – Milwaukee
19. Royal Credit Union – New Richmond
20. First National Community Bank – New Richmond
21. River Bank – Osceola
22. Dairy State Bank – Rice Lake
23. Central Bank Trust – Rice Lake
24. Johnson Bank – Rice Lake
25. U.S. Bank – Rice Lake
26. Eagle Valley Bank, N.A. – St. Croix Falls
27. Shell Lake State Bank – Shell Lake
28. Bank of the West – Spooner
29. Community Bank of Northern Wisconsin - Spooner
30. BMO Harris Bank – Superior
31. National Bank of Commerce – Superior
32. Chippewa Valley Bank - Winter
33. Citizens State Bank – Woodville
34. Local Government Pooled Investment Fund – Madison
35. Wisconsin School District Liquid Asset Fund
36. UBS Financial Services, Inc. – The Woodlands, Texas

RESOLUTION NO. 14-13**RESERVATION OF FUND BALANCE RESOLUTION**

WHEREAS, the Wisconsin Administrative Code A-V 7(5) requires that a district board adopt a resolution creating reservations and other segregations of a fund balance and requires that, prior to the adoption of its budget, each district shall disclose all reserves maintained by it, the amount contained in each reservation during the year for which the budget is adopted, and

WHEREAS, the Wisconsin Indianhead Technical College district board will be approving the district's 2014-2015 annual report.

THEREFORE, BE IT RESOLVED THAT THE WISCONSIN INDIANHEAD TECHNICAL COLLEGE DISTRICT BOARD HEREBY APPROVES THE FOLLOWING RESOLUTIONS AND SEGREGATIONS OF FUND BALANCES:

General Fund

Designated for operations - a designated segregation of a portion of fund balance to provide for fluctuations in operating cash balances, which is \$10,734,688 as of June 30, 2014. This designation is established for a term of one year.

Designated for subsequent year - a designated segregation of a portion of fund balance to provide funds for operations for the forthcoming budget year, which is \$3,414,348 as of June 30, 2014. This designation is established for a term of one year.

Designated for subsequent years - a designated segregation of a portion of fund balance to provide funds for operations subsequent to the forthcoming budget year, which is \$306,704 as of June 30, 2014. This designation is established for a term of one year.

Designated for state aid fluctuations - a designated segregation of a portion of the fund balance to provide funds for operations due to fluctuations in the amount of state aid the district receives, which is \$204,469 as of June 30, 2014. This designation is established for a term of one year.

Special Revenue Operational Fund

Designated for operations – a designated segregation of a portion of fund balance to provide for fluctuations in operating cash balances, which is \$688,889 as of June 30, 2014. This designation is established for a term of one year.

Capital Projects Fund

Reserve for capital projects – a designated segregation of a portion of fund balance to be provided for working capital for improvement and remodeling, which is \$1,136,056 as of June 30, 2014. This designation is established for a term of one year.

Debt Services Fund

Reserve for debt service – a designated segregation of a portion of fund balance to provide for future year payments of principal and interest is \$6,356,799 as of June 30, 2014.

Enterprise Fund

Retained earnings – a designated segregation of a portion of fund balance that is invested for maintaining the inventory of consumable resale materials is \$120,713 as of June 30, 2014. This designation is established for a term of one year.

Internal Service Fund

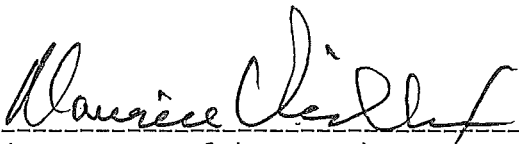
Reserve for self-funded insurance – a reserved segregation of a portion of fund balance to provide working capital for the district's self-funded dental insurance is \$249,719 as of June 30, 2014. This reserve is established for the term of one year.

Special Revenue/Non-aidable

Reserve for student financial assistance – a designated segregation of a portion of fund balance to provide working capital for financial aid to students, which is \$38,639 as of June 30, 2014. This designation is established for a term of one year.

Reserve for student organizations – a reserved segregation of a portion of fund balance to provide working capital for the district student organization balances, which is \$536,013 as of June 30, 2014. This reserve is established for a term of one year.

Adopted and approved this 16th day of June 2014.



Chairperson of the Board

ATTEST:



Secretary of the Board

**RESOLUTION 14-14
RESOLUTION APPROVING AND ADOPTING THE
2014-2015 OPERATING BUDGET**

AUTHORIZING EXPENDITURES AND APPROPRIATING FUNDS

WHEREAS, the proposed budget of the Wisconsin Indianhead Technical College District has been formulated and presented at a public hearing at 8:30 a.m. at the WITC Administrative Office, Shell Lake, Wisconsin on Monday, June 16, 2014.

WHEREAS, published notice of said budget was given as provided by law and which said notice included a summary of said budget.

NOW, THEREFORE, BE IT RESOLVED BY THE DISTRICT BOARD OF THE WISCONSIN INDIANHEAD TECHNICAL COLLEGE DISTRICT AS FOLLOWS, TO WIT:

1. That a 2014-15 budget in the total sum of \$80,542,563 reflecting the changes resulting from the additional facts and estimates referred to in the preamble as presented at the budget hearing be and the same is hereby approved, authorized and adopted as the budget for said district for the 2014-15 fiscal year, being July 1, 2014 to June 30, 2015.
2. That the sum of \$29,264,711 be and the same is hereby approved and authorized as the amount budgeted for the district activity and function identified as "Instruction" and the sum of \$29,264,711 is hereby appropriated for such purpose.
3. That the sum of \$1,929,306 be and the same is hereby approved and authorized as the amount budgeted for the district activity and function identified as "Instructional Resources," and the sum of \$1,929,306 is hereby appropriated for such purpose.
4. That the sum of \$20,093,621 be and the same is hereby approved and authorized as the amount budgeted for the district activity and function identified as "Student Services" and the sum of \$20,093,621 is hereby appropriated for such purpose.

5. That the sum of \$8,765,945 be and the same is hereby approved and authorized as the amount budgeted for the district activity and function identified as "General Institutional" and the sum of \$8,765,945 is hereby appropriated for such purpose.
6. That the sum of \$17,163,980 be and the same is hereby approved and authorized as the amount budgeted for the district activity and function identified as "Physical Plant Purposes" and the sum of \$17,163,980 is hereby appropriated for such purpose.
7. That the sum of \$3,325,000 be and the same is hereby approved and authorized as the amount budgeted for the district activity and function identified as "Auxiliary Services" and the sum of \$3,325,000 is hereby appropriated for such purpose.
8. That the sum of \$40,000 be and the same is hereby approved and authorized as the amount budgeted for the district activity as an operating transfer within the special revenue fund-operating in the 2014-15 budget and the sum of \$40,000 is hereby approved for such purpose.
9. That the sum of \$155,258 be and the same is hereby approved and authorized as the amount budgeted for the district activity as an operating transfer within the capital projects fund in the 2014-15 budget and the sum of \$155,258 is hereby approved for such purpose.
10. That within the sum payment of \$17,163,980 appropriated for "Physical Plant Purposes" is a separate sum in the amount of \$6,343,769 to cover the principle and interest payments on several promissory note issues and that the sum of \$6,343,769 is appropriated as part of the total physical plant appropriation.
11. That the attached position summary is hereby approved and that authority is hereby given the administration to proceed to recruit personnel for those positions.

Adopted and approved this 16th day of June, 2014.



Chairperson of the Board

ATTEST:



Secretary of the Board

Resolution No. 14-15

RESOLUTION AUTHORIZING INTERGOVERNMENTAL COOPERATIVE
DEVELOPMENT AGREEMENT

WHEREAS, Wisconsin Indianhead Technical College District, Wisconsin (the "District") Board was previously entered into an Inter-Governmental Cooperative Agreement dated April 26, 2013 ("Prior Agreement") with Barron County ("County"), University of Wisconsin-Barron County ("UWBC"), City of Rice Lake ("Rice Lake") and Rice Lake Weighing Systems ("RLWS"), relating to the development, expansion and improvement of Technology Drive and other facilities owned by the parties to the Prior Agreement, and

WHEREAS, it has come to the attention of the District that the Prior Agreement may need to be amended, expanded, narrowed or replaced with a new and separate agreement to best meet the interests of the District, County, UWBC, Rice Lake and RLWS; and

WHEREAS, District Board deems it necessary and in the best interest of the District to cooperate and continue discussions and negotiations with County, and Rice Lake, regarding the development, expansion and improvement of South Street including a pedestrian trail from the Red Cedar River to Pioneer Avenue and the granting of an easement on the WITC lot known as "Sprague Lot" for the purpose of expanding a retention pond rather than the development or improvement of Technology Drive.

NOW, THEREFORE, BE IT:


RESOLVED, that the District shall cooperate and continue discussions and negotiations with County, and Rice Lake regarding the development, expansion and improvement of South Street, including a pedestrian trail from the Red Cedar River to Pioneer Avenue and the granting of an easement on the WITC lot known as "Sprague Lot" for the purpose of expanding a retention pond rather than the development or improvement of Technology Drive; and be it further

RESOLVED, that the District shall have the right to amend the Prior Agreement and enter into a new agreement with all or any portion of the parties of the Prior Agreement to address the development, expansion and improvement of South Street, and other improvements as described above, so long as such amendment or new agreement complies with the following provisions:

1. The District will be responsible for up to fifty percent (50%) of the cost of upgrading, expanding and/or improving South Street;

2. The cost of upgrading, expanding and/or improving Technology Drive at any time in the next thirty years will be solely the responsibility of the party or entity requiring such work;
3. The District may grant an easement to Rice Lake over and across the parcel owned by the District commonly known as the Sprague Lot ("District Retention Pond Parcel"), to allow Rice Lake the right of ingress and egress over the District Retention Pond Parcel for the sole purpose of expanding, repairing and maintaining the storm water retention pond located on the District Retention Pond Parcel, and Rice Lake shall be responsible for the maintenance of the District Retention Pond Parcel and shall assume liability for any damages caused by their actions in regards to the District Retention Pond Parcel, and
4. A permeable walking path may be constructed between the riverside walking trail to Pioneer Avenue.

Adopted this 16th day of June, 2014.


Chairperson

Attest: