

Wisconsin Indianhead Technical College
Board Proceedings
July 11, 2016

The annual organizational meeting of the Wisconsin Indianhead Technical College Board was held on Monday, July 11, 2016, at 8:30 a.m., at the WITC-Rice Lake Campus, located at 1900 College Drive, Rice Lake, WI 54868.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson, Chris Fitzgerald, called the meeting to order at 8:30 a.m. with the following Board members present: James Beistle, Chris Fitzgerald, Brett Gerber, Lorraine C. Laberee, Troy Lambert, Agnes Ring, and Eileen Yeakley. *Note: Dave Minor and Josh Robinson provided notice that they would not be in attendance at this meeting.*

The following WITC employees in attendance during the meeting were: Steve Decker, Kim Olson, Cher Vink, and John Will. Layla Merrifield, Executive Director of the Wisconsin Technical College District Boards Association, was also present during this meeting.

OPEN MEETING

Kim Olson, Executive Assistant to the President and Board, read the following open-meeting statement: "The July 11, 2016, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on July 8, 2016, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA

Chair Fitzgerald reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology. Lori Laberee moved, seconded by James Beistle, to approve the agenda. Upon a unanimous vote of all members present, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

President Will introduced Layla Merrifield who was in the audience. The Audience Recognition Board policy (II.M.) was included in the Board book as a reference.

BOARD ORGANIZATION

1. Oath of Office: Brett Gerber

The Oath of Office was administered by Chair Fitzgerald to reappointed Board member Brett Gerber by having him read the Oath of Office statement at the meeting. The Oath of Office statement was signed and notarized by James Beistle to be filed with the District Board Secretary. This item will be brought back to the August meeting for Mr. Minor.

2. Election of Officers

In accordance with Wisconsin Statute §38.08 (3) the district shall elect from among its members a chairperson, vice chairperson, secretary, and treasurer at the annual meeting. The Board conducted their election of officers with Secretary Gerber calling for nominations for the office of chairperson. A sample election process for Board members was provided in the Board book.

It was noted that no person may serve as a chairperson for more than two successive annual terms, per Wisconsin Statute §38.08 (3). All officers, except the chair, can serve multiple consecutive terms of office.

The following WITC Board officers served in 2015-2016:

- a. Chair - Chris Fitzgerald (completed a first term as Chair)
- b. Vice Chair - Troy Lambert (served the past year in this position)
- c. Secretary - Brett Gerber (served the past year in this position)
- d. Treasurer - James Beistle (served the past three consecutive years and a total of five years in this position)

Chair

James Beistle moved to nominate Chris Fitzgerald for the office of chairperson. Following three calls for nominations, James Beistle moved, seconded by Lori Laberee, to close nominations and to cast a unanimous vote for Chris Fitzgerald for the office of chairperson of the Board. Upon a unanimous vote of all members present, motion carried.

Chair Fitzgerald facilitated the election process for the remaining officer positions.

Vice Chair

Lori Laberee moved to nominate Troy Lambert for the office of vice chairperson. Following three calls for nominations, Lori Laberee moved, seconded by Brett Gerber, to close nominations and to cast a unanimous vote for Troy Lambert for the office of vice chairperson of the Board. Upon a unanimous vote of all members present, motion carried.

Secretary

Agnes Ring moved to nominate Brett Gerber for the office of secretary. Following three calls for nominations, Agnes Ring moved, seconded by James Beistle, to close nominations and to cast a unanimous vote for Brett Gerber for the office of secretary of the Board. Upon a unanimous vote of all members present, motion carried.

Treasurer

Eileen Yeakley moved to nominate James Beistle for the office of treasurer. Following three calls for nominations, Eileen Yeakley moved, seconded by Lori Laberee, to close nominations and to cast a unanimous vote for James Beistle for the office of treasurer of the Board. Upon a unanimous vote of all members, motion carried.

The officers assumed their duties following the election process. If a vacancy occurs in any of the District Board officer positions after the annual organizational meeting, the District Board may elect an officer to fill the vacancy at any subsequent district Board meeting. The Board Officers policy was provided for the Board's information.

Ms. Olson will communicate the 2016-2017 WITC Board officer information to the District Boards Association and to all College staff following the meeting. The telephone extension for the Board Chair is 2755 and is noted on the Board of Trustee's Web page and Staff Directory.

3. Selection of Regular Meeting Dates

A proposed draft of the 2016-2017 WITC Board Meeting Schedule was provided for the Board at their June meeting. As requested in June, administration provided a revised schedule with most dates scheduled on the third Monday of the month, meeting locations for each meeting, and an 8:30 a.m. start time for the Board's consideration.

Note: Due to a New Richmond Foundation event in June, Administration recommended changing the June 2017 meeting location from Shell Lake to New Richmond and the April 2017 meeting location from New Richmond to Shell Lake. The February 2017 meeting is scheduled on the fourth Monday of the month due to the National Legislative Summit. The

July 2017 annual organizational meeting is scheduled on the second Monday of the month per Wisconsin Statute §38.08(3).

Lori Laberee moved, seconded by Eileen Yeakley, to adopt the 2016-2017 Board meeting schedule and meeting locations as presented. Upon a unanimous vote of all members present, motion carried.

The Board's next meeting is scheduled on August 15, 2016, beginning at 8:30 a.m., at the WITC-Superior Campus. Ms. Olson will communicate the 2016-2017 Board meeting schedule with the District Boards Association and all College staff following the meeting.

4. Selection of Board Forward Meeting Date

Time was reserved for the Board to discuss a potential Board Forward meeting date for the 2016-2017 year, as proposed on the Board Meeting Schedule. Chair Fitzgerald noted that the Board Forward meeting on November 21, 2016, following the regular Board meeting will stand as printed.

5. Appointment to WITC Foundation Board

Time was reserved for the Board Chair to appoint a Board member to the WITC Foundation Board. Dave Minor has served on the WITC Foundation Board for the past two years. It was noted that there is no limit to the number of terms that can be served on the Foundation Board. James Beistle moved, seconded by Troy Lambert, to have Dave Minor continue to serve as the WITC Foundation Board representative for 2016-2017.

Ms. Laberee encouraged Board members to consider serving on the Foundation Board in the future. Ms. Olson will communicate the WITC Foundation Board representative to all College staff following the meeting.

6. Approval of Official Newspaper of Record Selection

Annually the Board approves the "newspaper of record" for the College. There are 28 newspapers in the WITC District that are certified by the state to publish statutorily required legal notices. However, of those 28 newspapers, 26 of them publish their notices one (1) day per week. The *Superior Telegram* publishes two (2) days per week (on Tuesday and Friday), and the *Ashland Daily Press* publishes five (5) days per week (Monday, Wednesday, Thursday, Friday, and Saturday).

Therefore, based on the higher number of publishing days, President Will recommended Board approval to establish the *Ashland Daily Press* as the College's "newspaper of record" for the 2016-2017 school year. Information on the costs for Class 1 – 8 point legal notices and non-legal advertising from the *Ashland Daily Press* was provided.

Lori Laberee moved, seconded by Eileen Yeakley, to establish the *Ashland Daily Press* as the College's official newspaper of record for 2016-2017 as presented. Upon a unanimous vote of all members present, motion carried.

Ms. Olson will communicate the Board's approval of the "newspaper of record" to all College staff as well as the *Ashland Daily Press* following the meeting.

7. Approval of Board Monitoring Schedule for Fiscal Year 2017

Time was reserved to approve the *2016-2017 WITC Board Monitoring Schedule*.

Eileen Yeakley moved, seconded by Troy Lambert, to adopt the Board's 2016-2017 Monitoring Schedule as recommended. Upon a unanimous vote of all members present, motion carried.

8. Request for Board Organizational Meeting Appointments to the District Boards Association Positions – Standing Committees

The District Boards Association requested that all districts review and assign their members to the association's standing committees. A District Boards Association Standing Committees packet was provided for the Board's information and included the current list of WITC committee representatives and a description of each committee. WITC Board members volunteer to serve on a committee of interest.

Agnes Ring moved, seconded by Brett Gerber, to have the committee list stand as printed. Upon a unanimous vote of all members present, motion carried.

Ms. Olson will submit committee representation to the District Boards Association Office via a new online process following the meeting. The WITC Board member contact listing was routed to confirm each Board member's current contact information. This document will be updated any changes and posted in the "Board Resources Only" folder on the Connection.

MEETING MINUTES

1. Approval of the June 20, 2016, Regular Meeting Minutes

Lori Laberee moved, seconded by James Beistle, to approve the June 20, 2016, meeting minutes as printed. Upon a unanimous vote of all members present, motion carried. The signed contract listing and resolutions from the June meeting were attached to the official minutes.

CONSENT AGENDA

Chairperson Fitzgerald asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none.

Lori Laberee moved, seconded by Brett Gerber, to approve the Consent Agenda. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

1. Personnel:

- A. **New Hire:** Sara Eckstein, Campus Support Technician, Support and Technical Personnel; \$16.46/hour, Rice Lake; effective July 11, 2016.
- B. **New Hire:** Rebecca Madvig, Associate Degree Nursing Instructor; annual salary \$56,285, Rice Lake; effective July 1, 2016.
- C. **New Hire:** Kristin Roll, Occupational Therapy Assistant Instructor; annual salary \$56,285, New Richmond; effective July 1, 2016.
- D. **New Hire:** Benjamin Strege, Accounting Instructor; annual salary \$56,285, Superior; effective July 1, 2016.

2. Contracts

The contract listings were approved (see attached lists). President Will noted that WITC served a number school districts with Driver's Education.

3. Financial/Cash Position Report

The College's preliminary Financial and Cash Position Report as of June 30, 2016, was approved. A final Financial and Cash Position Report as of June 30, 2016, will be part of the annual College audit and will be presented within the financial statements and notes at the December 2016 Board meeting. President Will noted we came in under on our budget revenues and under on our expenses, which represents a good job by our management team.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 218558 through 219177 and electronic transfer payments totaling \$5,795,789.94 were approved.

5. Bids/Purchases

A. **Paving – Rice Lake:** The Board accepted the low bid received for the Conference Center Drive Project from Bull Dozin, Inc. of Rice Lake, WI, as summarized on the bid tabulation document for the project base bid for the Conference Center Drive Replacement Project at the Rice Lake Campus. The total award for this paving replacement project is \$106,925.

B. **Alignment Equipment Upgrade – Superior:** The Board approved the purchase of alignment equipment upgrades in the total amount of \$15,309 from Automotive Equipment Specialists, Inc., of Miller, SD. The equipment is over the original approved amount. The alignment equipment upgrade is for the Automotive Maintenance Technician Program at the Superior Campus.

C. **Plate Roller – Rice Lake:** The Board approved the purchase of a plate roller in the total amount of \$14,385 from Mississippi Welders Supply Co. Inc., of Hudson, WI. The plate roller is over the original approved amount. The plate roller is for the Welding Program at the Rice Lake Campus.

D. **Remodeling Change Order – Superior:** The Board approved Change Order 1 by LHB Architects in the total amount of \$18,669 for project #150485 at the Superior Campus. This change order includes flooring and wall patching, toilet room accessories, and piping changes. A financial summary was also provided.

E. **Remodeling Change Orders – New Richmond:** The Board approved Change Order 1 and Change Order 2 by LHB Architects in the total amount of \$282,828 for project #150495 at the New Richmond Campus. These change orders include change to owner purchase material amount, mold remediation, health lab changes, rain leader modifications, and additional floor sawcutting. A financial summary was also provided.

6. Out-of-State Tuition Remission Report

In accordance with Wisconsin Technical College System Board Administrative Bulletin, AB 04-02, Remission of Out-of-State Tuition – Needy and Worthy, staff with delegated authority shall annually report remission activity for the academic year (by July 15). The report shall include the number of individuals for whom tuition was remitted, the total credits remitted, the financial impact of the actual remissions and the percentage of total actual credits (net of Community Services), which were remitted for academic year. The Out-of-State Tuition Remission Report was submitted for the entire 2015-2016 academic year. The Board was informed that WITC submitted zero (0) students for the 2015-2016 academic year.

OTHER ITEMS REQUIRING BOARD ACTION

1. Requesting Approval of the Three-Year Facilities Plan

Mr. Decker recommended approval of the WITC Three-Year Facilities Plan for FY17-FY19 provided for the Board's review. State administrative procedures require districts to submit a three-year facilities plan to the system office to include building repairs, remodeling, and new construction. The included plan summarized the remodeling and new construction proposed in WITC's three-year plan.

Agnes Ring moved, seconded by Eileen Yeakley, to approve the Three-Year Facilities Plan as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

INFORMATION REPORTS

1. Annual Wisconsin Technical College District Boards Association Update

Layla Merrifield, Executive Director of the Wisconsin Technical College District Boards Association (DBA), provided an update on legislative issues and recent Boards Association activities. A handout on 2015-2016 Bills of Interest to Wisconsin Technical Colleges was provided at the meeting. Topics included a legislative council study committee on reducing recidivism, a legislative council study committee on rural volunteer firefighter and Emergency Medical Technician shortages, performance-based funding, and information on the Governor holding listening sessions around the state.

This week a third meeting of the WTCS Budget Development work group is scheduled. These meetings are open and transparent and legislators are invited to attend. There is a dual enrollment proposal that tries to address the new HLC teacher qualification requirements in which high school teachers teaching transcribed credit courses must have the same qualifications as technical college instructors (essentially they must have a master's degree, particularly in general education).

The District Boards Association will hold its quarterly meeting this week and will focus on K-12 partnerships. There will be a new Board member orientation session that the DBA will try to do somewhat regularly. On Friday, the DBA will present the Legislator of the Year award to Jerry Petrowski. There was time for questions and answers.

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they attended; however, there were no updates.

2. Travel Sign Up

A. Board Events Schedule

Time was reserved for the Board to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was routed during the meeting for Board members to update by recording their plans to attend (or not attend) the meetings and events listed on the form; or, to contact the Executive Assistant as soon as plans are confirmed. Chair Fitzgerald requested that the Board report any changes on the *Board Events Schedule* to Ms. Olson. Links to state and national Board meetings and events were included in the Board book. Ms. Olson noted that WITC-Rice Lake's 75th Anniversary Celebration on September 17 was added to the events schedule and would appreciate Board members letting her know if they plan to attend.

3. President's Updates:

Time was reserved for President Will to provide an update on the following items:

A. Student Updates and News

This is a placeholder for student updates and College news items:

1) WITC Donates Books to Stoney's Free Library

Stoney Alseth decided to start a free library to allow other kids to enjoy his favorite activity, reading. WITC presented the eight-year-old with new books, purchased with donated money from faculty and staff in mid-June. A link to a *Fox 21 video* was provided.

2) CVTC, WITC Earn TechHire Partnership Grant

WITC received \$735,000 of the \$5 million federal Department of Labor TechHire Partnership Grant shared with technical colleges to prepare young adults for well-paying, high-growth jobs in the advanced manufacturing, information technology, and broadband industries. The award to CVTC is \$5 million, with that amount to be shared with Southwest Technical College (SWTC) in Fennimore and Wisconsin Indianhead Technical College (WITC) in Rice Lake, which partnered with CVTC on the application, along with the Department of Workforce Development and regional employers and industry representatives. A *My Gateway News* article was provided.

President Will noted that there is a need for Broadband. We have a unique program in the state called Broadband Technologies, but even though there is good job placement and starting pay the enrollments have struggled that last few years. We are going to reallocate some resources with the help of this grant to work on a partnership with the Wisconsin State Telephone Association to develop a shorter-term curriculum that could potentially be utilized throughout the state. We are shifting a credit program to something we may sell on a contract basis. This was a good effort by Craig Fowler and his Continuing Education staff to collaborate with Bonny Copenhaver and her Academic Affairs staff to utilize existing full-time staff to do something different.

3) LHB Recognized by Illumination Engineering Society for WITC Project

The Wisconsin Indianhead Technical College (WITC)-Superior Student Commons Remodel Project was awarded a section award in the Energy and Environmental Design Category from the Illumination Engineering Society (IES) Minneapolis-St. Paul Section. LHB provided architectural and engineering services for the remodel of WITC's existing Student Commons Area, Library, Testing Rooms, Classroom, and Accessible Toilet Rooms. A *Business North* article was provided.

4) Ashland Area Explores Development Alternatives College, Community Officials Want to Keep Money in the Community

Colleges, including WITC, and community groups in northwestern Wisconsin explored ways to create a more sustainable economy and build the region's wealth at a community event. A *Wisconsin Public Radio* article was provided.

B. Fall Enrollment Report

The fall enrollment report was reviewed by President Will. Our total number of new students admitted is the same as it was last year at this time. There is a slight increase in registered students. Our headcount looks like it is going to be up this year. President Will noted that there are a couple of indicators that suggest things are starting to turn. This will be a standing agenda item through October.

C. Strategic Planning Timeline Update

Time was reserved for President Will to update the Board on the status of the Strategic Planning Timeline. President Will noted that if we follow the strategic planning timeline that we've used in the past it would be time for him to conduct forums this fall. However, he would like to start the strategic planning process closer to when we are going to implement the plan, which would be late fall of 2017. The fall 2013 forum feedback went into effect in July of 2015 and was over a year old by the time we implemented the plan. President Will would like to begin with information that utilizes our own expertise about what is going on in the College. He is a supporter of gathering stakeholder feedback, but what we know about the College also needs to be injected into the plan in a meaningful way. He would start with an initial process of doing an environmental scan and a SWOT analysis, talk to the Board about their perception of those two things via a retreat activity that year, and utilize the Institutional Effectiveness

Office to gather feedback that utilizes more of a survey-type process. Mr. Gerber attended the forums in the past and suggested it might be more effective to get feedback from surveys. President Will would like to formalize a way to utilize the 700 Advisory Committees members. There were no objections from the Board; therefore, President Will will explore this plan.

4. Legislative Updates

Time was reserved for legislative updates as needed; however, there were none.

5. New Richmond Cable Agreement Renewal Update

The New Richmond Cable agreement provides a cable studio for the operation of a public educational broadcast channel in New Richmond. The current agreement has an annual automatic renewal clause that was approved by the City of New Richmond Board and WITC Board in the past to provide the public access channel technical services. The partnership has worked well for both parties and Steve Decker, Vice President, Business and Technology Services and Interim New Richmond Campus Administrator supported the renewal. The signed memorandum agreement and agreement details were provided.

6. Discrimination/Harassment Complaints Annual Report

In accordance with Administrative Procedures G-113A and J-121A, Discrimination/Harassment Compliance/Sexual Assault, administration is required to report to the Board of Trustees formal complaints related to discrimination, harassment, sexual harassment, and sexual assault. For fiscal year 2016, Ms. Vink reported that there were 7 student complaints filed, 1 employee complaint filed, and 0 formal grievance complaints filed. Investigation resulted in 1 finding of a violation of College anti-discrimination/harassment policies. President Will complimented Ms. Vink for her work on these complaints.

7. Recognition of Eileen Yeakley, Employee Member (Region 5: Barron County)

Time was reserved to recognize Eileen Yeakley for her outstanding dedication and service to the WITC Board of Trustees. Ms. Yeakley has served on the Board since July 2011. Board Chair Fitzgerald along with President Will made the presentation. *Note: Ms. Yeakley has agreed to serve on the Board until the Employee member (Region 5: Barron County) position is filled.*

8. Capital Equipment Purchases

A. **Torque Certification Equipment – Superior:** A purchase was made of torque certification equipment in the total amount of \$53,183 from Snap-On Industrial Sales of Crystal Lake, IL, under Department of Administration (DOA) contract # 11-44500-200. The certification equipment is for the Automotive Maintenance Technician Program at the Superior Campus.

B. **Truck – New Richmond:** A purchase was made of truck in the total amount of \$54,007 from Ewald Automotive of Oconomowoc, WI, under DOA contract # 505ENT-M16-2016VEHICS-00. The truck is for the Fire Training Program at the New Richmond Campus.

President Will thanked Mr. Decker for serving as the interim New Richmond Campus Administrator.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times

Time was reserved for the Board to confirm its plans for the meeting scheduled on Monday, August 15, 2016, beginning 8:30 a.m., at the WITC-Superior Campus. The Board meeting schedule was provided for the Board's information. Mr. Lambert and Ms. Yeakley are unable to attend at the August Board meeting.

2. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the meeting on Monday, August 15, 2016, were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed.

Note: Board members may add additional items to next month's Board agenda by contacting the Chair before Thursday, July 28, 2016. This request does not obligate the Chair to include these items on the agenda. The Chair will notify administration of agenda items before the Board book is prepared and copied.

MEETING EVALUATION

PLUS +/-DELTA ^

+ None

^ None

James Beistle moved, seconded by Eileen Yeakley, to adjourn the meeting at 9:51 a.m.

Respectfully submitted,



Board Secretary

ko

6/30/2016
3:49:35
PM

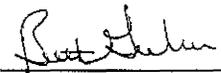
Wisconsin Indianhead Technical College
Contract Estimated Full Cost Report

Fiscal Year:
2016

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

State Designated Indirect Cost Factors:
On Campus = 43.3% Off Campus = 36.45%

| | | | | *-----ESTIMATED-----* | | | | | | |
|--|-------------------------------|-------------------------------|------------|-----------------------|----------------------------|---|----------|---|-----------|----------------|
| Contract Number | Service Recipient | Location | On/ Off | Contract Revenue | Est.Salary/ Fringe Cost | + | Indirect | = | Full Cost | Difference +/- |
| 310* | Northern Clearing Inc | Off Campus | Off | 29,926.00 | - | | - | | - | 29,926.00 |
| Employees of Northern Clearing will receive safety instruction. | | | | | | | | | | |
| 450* | REM Arrowhead | REM Arrowhead | Off | 2,628.00 | - | | - | | - | 2,628.00 |
| Employees of REM Arrowhead will receive CPR/AED and First Aid training. Upon successful completion, participants will receive documentation. | | | | | | | | | | |
| 568 | Baldwin-Woodville High School | Baldwin-Woodville High School | Off | 1,072.00 | - | | - | | 1,072.00 | - |
| Transcripted credit class at Baldwin-Woodville High School. 8 students registered in 1-credit 10890100 Success Strategies. | | | | | | | | | | |
| 569 | Amery High School | Amery High School | Off | 391.00 | - | | - | | 391.00 | - |
| Transcripted credit class at Amery High School. 1 student registered in 3-credit 10501101 Medical Terminology. | | | | | | | | | | |
| 570 | Turtle Lake High School | Turtle Lake High School | Off | 1,608.00 | - | | - | | 1,608.00 | - |
| Transcripted credit class at Turtle Lake High School. 4 students registered in 1-credit 10103129 Intro to MS Office, 10103146 MS Word A and 10103151 MS Excel A. | | | | | | | | | | |
| 571 | Washburn County Sheriff | Spoooner Range | Off | 387.00 | 314.00 | | 97.00 | | 411.00 | (25.00) |
| Patrol Weapons and DOJ Handgun training. Each participant will receive 3 hours of training. | | | | | | | | | | |



Board Secretary

July 11, 2016

Date

*** End Of Report ***

* indicates an amended contract

6/30/2016
3:52:02
PM

Wisconsin Indianhead Technical College
Contract Estimated Full Cost Report

Fiscal
Year:
2017

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

State Designated Indirect Cost Factors:
On Campus = 34.9% Off Campus = 34.9%

| *----- ESTIMATED -----* | | | | | | | | | |
|-------------------------|--|---------------------------------|--------|------------------|-----------------------------|------------|-------------|----------------|--|
| Contract Number | Service Recipient | Location | On/Off | Contract Revenue | Est. Salary/ Fringe Cost | + Indirect | = Full Cost | Difference +/- | |
| 220 | Midwest Energy Resources Company | WITC Superior | On | 370.00 | 182.00 | 64.00 | 245.00 | 125.00 | |
| | Employees of Midwest Energy Resources Company will be assessed in their mechanical ability and aptitude. | | | | | | | | |
| 221 | Superior Lidgerwood Mundy, Corporation | Superior Lidgerwood Mundy, Corp | Off | 1,500.00 | 813.00 | 284.00 | 1,096.00 | 405.00 | |
| | Welding instructor will aid company in developing weld specification processes. | | | | | | | | |
| 222 | Midwest Energy Resources Company | WITC Superior | On | 375.00 | 182.00 | 64.00 | 245.00 | 131.00 | |
| | Employees of MERC will be assessed of their mechanical ability. | | | | | | | | |
| 300 | Midwest Energy Resources Company | MERC | Off | 1,630.00 | 688.00 | 205.00 | 893.00 | 738.00 | |
| | Employees of Midwest Energy Resources Company will receive scaffolding safety training. | | | | | | | | |
| 301 | Ashland School District | WITC Ashland | On | 25,704.00 | 20,563.00 | 5,781.00 | 26,344.00 | (640.00) | |
| | Students from Ashland High School will receive basic machine tool instruction. | | | | | | | | |
| 302 | Cumberland School District | Cumberland High School | Off | 1.00 | 1.00 | 1.00 | 2.00 | (1.00) | |

WITC will provide Driver's Education Theory and Behind-the-Wheel to the students of the Cumberland School District. As part of the contract, WITC will collect the Tuition of \$105.00 for the Driver's Ed Theory and \$235.00 for the Behind the Wheel from the Students.

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|-----|---------------------------|-----------------------|-----|------|------|------|------|--------|
| 303 | Rice Lake School District | Rice Lake High School | Off | 1.00 | 1.00 | 1.00 | 2.00 | (1.00) |
|-----|---------------------------|-----------------------|-----|------|------|------|------|--------|

WITC will provide Driver's Education Theory and Behind-The-Wheel to the students of the Rice Lake School District. As part of the contract, WITC will collect the tuition of \$105.00 for the Driver's Ed Theory and \$235.00 for the Behind-the-Wheel from the students.

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|-----|------------------------|--------------------|-----|------|------|------|------|--------|
| 304 | Hudson School District | Hudson High School | Off | 1.00 | 1.00 | 1.00 | 2.00 | (1.00) |
|-----|------------------------|--------------------|-----|------|------|------|------|--------|

WITC will provide Driver's Education Theory and Behind-The-Wheel to the students of the Hudson School District. As part of the contract, WITC will collect the tuition of \$105.00 for the Driver's Ed Theory and \$235.00 for the Behind-the Wheel from the students.

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|-----|------------------------------|--------------------------|-----|------|------|------|------|--------|
| 305 | New Richmond School District | New Richmond High School | Off | 1.00 | 1.00 | 1.00 | 2.00 | (1.00) |
|-----|------------------------------|--------------------------|-----|------|------|------|------|--------|

WITC will provide Driver's Education Theory and Behind-the-Wheel to the students of the New Richmond School District. As part of the contract, WITC will collect the Tuition of \$105.00 for the Driver's Ed Theory and \$235.00 for the Behind-The-Wheel from the students.

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|-----|-------------------------|---------------------|-----|------|------|------|------|--------|
| 306 | Spooner School District | Spooner High School | Off | 1.00 | 1.00 | 1.00 | 2.00 | (1.00) |
|-----|-------------------------|---------------------|-----|------|------|------|------|--------|

WITC will provide Driver's Education Theory and Behind-The-Wheel to the students of the Spooner School district. As part of the contract, WITC will collect the tuition of \$105.00 for the Driver's Ed Theory and \$235.00 for the Behind-The-Wheel from the students.

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|-----|-------------------------|---------------------|-----|------|------|------|------|--------|
| 307 | Cameron School District | Cameron High School | Off | 1.00 | 1.00 | 1.00 | 2.00 | (1.00) |
|-----|-------------------------|---------------------|-----|------|------|------|------|--------|

WITC will provide Driver's Education Theory and Behind-The-Wheel to the students of the Cameron School District. As part of the contract, WITC will collect the tuition of \$105.00 for the Driver's Ed Theory class and \$235.00 for the Behind-The-Wheel class from the students.

| | | | | | | | | |
|-----|------------------------|------------------------|-----|------|------|------|------|--------|
| 308 | Clear Lake High School | Clear Lake High School | Off | 1.00 | 1.00 | 1.00 | 2.00 | (1.00) |
|-----|------------------------|------------------------|-----|------|------|------|------|--------|

WITC will provide Driver's Education Theory and Behind-The-wheel to the students of the Clear Lake School District. As part of the contract WITC will collect the Tuition of

\$105.00 for the Driver's Ed Theory and \$235.00 for the Behind-The-wheel from the students.

| | | | | | | | | |
|-----|------------------------|--------------------|-----|------|------|------|------|--------|
| 309 | Winter School District | Winter High School | Off | 1.00 | 1.00 | 1.00 | 2.00 | (1.00) |
|-----|------------------------|--------------------|-----|------|------|------|------|--------|

WITC will provide Driver's Education Theory and Behind-the-Wheel to the students of the Winter School district. As part of the contract WITC will collect the tuition of \$105.00 for the Driver's Ed Theory and \$235.00 for the Behind-the-Wheel from the student.

| | | | | | | | | |
|-----|----------------------------------|------|-----|----------|--------|--------|----------|--------|
| 310 | Midwest Energy Resources Company | MERC | Off | 1,630.00 | 845.00 | 254.00 | 1,099.00 | 531.00 |
|-----|----------------------------------|------|-----|----------|--------|--------|----------|--------|

Employees of Midwest Energy Resources Company will receive scaffolding safety training.

| | | | | | | | | |
|-----|----------------------------------|---------------|-----|--------|--------|-------|--------|--------|
| 311 | Midwest Energy Resources Company | WITC Superior | Off | 370.00 | 182.00 | 64.00 | 245.00 | 125.00 |
|-----|----------------------------------|---------------|-----|--------|--------|-------|--------|--------|

Employees of Midwest Energy Resources Corp will be assessed in their mechanical abilities.

| | | | | | | | | |
|------|-----------------------|---------|-----|----------|---|---|---|----------|
| 312* | Northern Clearing Inc | Various | Off | 3,252.00 | - | - | - | 3,252.00 |
|------|-----------------------|---------|-----|----------|---|---|---|----------|

Employees will receive safety training at various locations.

| | | | | | | | | |
|-----|---------------|---------------|-----|----------|-------|-------|-------|----------|
| 313 | REM Arrowhead | REM Arrowhead | Off | 3,374.00 | 55.00 | 20.00 | 75.00 | 3,300.00 |
|-----|---------------|---------------|-----|----------|-------|-------|-------|----------|

Employees of REM Arrowhead will receive emergency medical services instruction. Upon successful completion, participants will receive documentation.

| | | | | | | | | |
|-----|---------------------------|--|-----|----------|--------|--------|----------|--------|
| 314 | Christian Community Homes | Christian Community Homes - Hudson, WI | Off | 1,869.00 | 913.00 | 186.00 | 1,099.00 | 771.00 |
|-----|---------------------------|--|-----|----------|--------|--------|----------|--------|

Provide CBRF Medication class to employees.

| | | | | | | | | |
|-----|-------------------------------|---------|-----|--------|--------|-------|--------|--------|
| 315 | Concor Tool and Machine, Inc. | Hayward | Off | 625.00 | 242.00 | 85.00 | 327.00 | 299.00 |
|-----|-------------------------------|---------|-----|--------|--------|-------|--------|--------|

Provide Heartsaver 1st aid/Adult CPR & AED to the employees.

| | | | | | | | | |
|-----|------------------------------|----------|-----|----------|--------|--------|--------|--------|
| 316 | Ripczinski Adult Family Home | Couderay | Off | 1,000.00 | 388.00 | 136.00 | 523.00 | 478.00 |
|-----|------------------------------|----------|-----|----------|--------|--------|--------|--------|

Provide Heartsaver 1st aid/and Adult/child/infant CPR & AED

| | | | | | | | | |
|--|---|--|-----|-----------|-----------|----------|-----------|----------|
| 317 | Stresau Laboratory Inc | WI DNR Station - Spooner | Off | 879.00 | 451.00 | 139.00 | 590.00 | 290.00 |
| Provide Heartsaver 1st aid and Adult & Child CPR & AED to employees. | | | | | | | | |
| 318 | Pike's Bay Marina | Pike's Bay Marina | Off | 565.00 | 171.00 | 51.00 | 222.00 | 344.00 |
| ASHI CPR/AED Adult Renewal | | | | | | | | |
| 319 | St.Croix National Scenic Riverway | Marshland District Maintenance Shop 15975 State Highway 70, Pine City, MN 55063 | Off | 2,257.00 | 1,806.00 | 489.00 | 2,294.00 | (38.00) |
| 22 employees of St. Croix National Scenic Riverway will receive 15 hours of OSHA Construction Safety Training. | | | | | | | | |
| 320 | Indeck Energy | Indeck Energy - Ladysmith | Off | 625.00 | 242.00 | 85.00 | 327.00 | 299.00 |
| Provide Heartsaver 1st aid/Adult CPR & AED to employees | | | | | | | | |
| 321 | Polk County Health Department | WITC-Rice Lake | On | 375.00 | 300.00 | - | 300.00 | 75.00 |
| ***EXCHANGE OF SERVICES**** Northwest Wisconsin Health Care Coalition (NWWIHCC) Conference. | | | | | | | | |
| 322 | Northwest Wisconsin Investment Board | WITC Superior | On | 23,155.00 | 17,539.00 | 4,726.00 | 22,264.00 | 891.00 |
| Clients of Northwest WI Investment Board will receive instruction and training in marketing and selling and essential employee skills. | | | | | | | | |
| 323 | Prairie Farm High School | Prairie Farm High School | Off | 1.00 | 1.00 | 1.00 | 2.00 | (1.00) |
| WITC will provide Driver's Education Theory and Behind-the-Wheel to the students of the Prairie Farm School District. As part of the contract, WITC will collect the tuition of \$105.00 for Driver's Ed Theory and \$235.00 for the Behind-the-Wheel. | | | | | | | | |
| 324 | Workforce Resource- Balsam Lake | WITC-Rice Lake Campus | On | 9,141.00 | 7,313.00 | 2,097.00 | 9,409.00 | (269.00) |
| 12 students will receive training in construction concepts. | | | | | | | | |
| 325 | Northland Counseling - Hayward | Northland Counseling - Hayward | Off | 516.00 | 230.00 | 60.00 | 289.00 | 227.00 |

Provide CBRF Dietary class to employees,

| | | | | | | | | |
|-----|--------------------------|--------------------------|-----|-----------|---|---|-----------|---|
| 326 | New Richmond High School | New Richmond High School | Off | 10,278.00 | - | - | 10,278.00 | - |
|-----|--------------------------|--------------------------|-----|-----------|---|---|-----------|---|

Transcripted credit class at New Richmond High School. 18 students registered in 3-credit 31442373 Shielded Metal Arc Welding 1. This course will include students from the following high schools: Ellsworth, New Richmond, St. Croix Central, Amery, Somerset, Baldwin-Woodville, and Osceola.

| | | | | | | | | |
|-----|----------------------|---------------|----|-----------|-----------|----------|-----------|--------|
| 327 | Superior High School | WITC Superior | On | 19,251.00 | 15,401.00 | 2,932.00 | 18,332.00 | 919.00 |
|-----|----------------------|---------------|----|-----------|-----------|----------|-----------|--------|

Students of Superior High School will receive training in various trade & technology courses.

| | | | | | | | | |
|-----|--------------------------|--------------------------|-----|--------|--------|--------|--------|-------|
| 328 | Supportive Home Services | Butternut School Library | Off | 789.00 | 607.00 | 169.00 | 775.00 | 14.00 |
|-----|--------------------------|--------------------------|-----|--------|--------|--------|--------|-------|

AHA CPR Healthcare Provider (Full Class)

| | | | | | | | | |
|-----|----------------------|------------|-----|--------|--------|-------|--------|--------|
| 329 | Lucky Duck, 1950 LLC | Lucky Duck | Off | 315.00 | 147.00 | 34.00 | 181.00 | 135.00 |
|-----|----------------------|------------|-----|--------|--------|-------|--------|--------|

Hazmat Awareness Training

| | | | | | | | | |
|-----|------------------------|----------------|----|----------|--------|--------|--------|--------|
| 330 | Source Energy Services | WITC Rice Lake | On | 1,810.00 | 770.00 | 153.00 | 922.00 | 888.00 |
|-----|------------------------|----------------|----|----------|--------|--------|--------|--------|

Employees of Source Energy Services will receive 8 hours of MSHA Part 46 Refresher Training.

| | | | | | | | | |
|-----|-------------|---------|-----|----------|----------|--------|----------|----------|
| 331 | Osceola EMS | Osceola | Off | 1,401.00 | 1,121.00 | 391.00 | 1,511.00 | (111.00) |
|-----|-------------|---------|-----|----------|----------|--------|----------|----------|

Continuing Education

| | | | | | | | | |
|-----|-----------------------------|------------------------------------|----|----------|--------|-------|--------|--------|
| 332 | Jennie-O Turkey Store, Inc. | WITC-Rice Lake Campus Computer Lab | On | 1,003.00 | 199.00 | 52.00 | 251.00 | 753.00 |
|-----|-----------------------------|------------------------------------|----|----------|--------|-------|--------|--------|

Students will receive 4 hours of Microsoft Word training.

| | | | | | | | | |
|-----|-----------------------------|------------------------------------|----|----------|--------|-------|--------|--------|
| 333 | Jennie-O Turkey Store, Inc. | WITC-Rice Lake Campus Computer Lab | On | 1,003.00 | 199.00 | 52.00 | 251.00 | 753.00 |
|-----|-----------------------------|------------------------------------|----|----------|--------|-------|--------|--------|

Students will receive 4 hours of PowerPoint training.

| | | | | | | | | |
|-----|---------------|---------------------|-----|--------|--------|-------|--------|-------|
| 334 | LCO Headstart | LCO Headstart - LCO | Off | 439.00 | 306.00 | 93.00 | 398.00 | 41.00 |
|-----|---------------|---------------------|-----|--------|--------|-------|--------|-------|

Provide Pediatric Medic First aid recertification class to employees.

| | | | | | | | | |
|-----|----------------------|----------------------|-----|----------|--------|--------|--------|--------|
| 335 | Indianhead Community | Indianhead Community | Off | 1,147.00 | 735.00 | 236.00 | 970.00 | 178.00 |
|-----|----------------------|----------------------|-----|----------|--------|--------|--------|--------|

Action Agency - Ladysmith

Provide Heartsaver 1st aid/Adult/Child & Infant CPR & AED to Daycare Providers.

| | | | | | | | | |
|---------------|------------------------------------|-----------------------|-----|-----------|----------|----------|----------|----------|
| 336 | River Falls Area Ambulance Service | River Falls Ambulance | Off | 14,665.00 | 6,721.00 | 2,450.00 | 9,170.00 | 5,495.00 |
| Continuing ed | | | | | | | | |

| | | | | | | | | |
|-----|------------------------------------|----------------------|-----|--------|--------|--------|--------|--------|
| 337 | Lac Courte Oreilles Casino & Lodge | LCO Casino - Hayward | Off | 602.00 | 370.00 | 130.00 | 499.00 | 103.00 |
|-----|------------------------------------|----------------------|-----|--------|--------|--------|--------|--------|

Provide Heartsaver 1st aid/Adult & Child CPR & AED to employees of the casino.

| | | | | | | | | |
|-----|-------------------------------------|---------------------|----|----------|----------|----------|----------|----------|
| 338 | St. Croix Valley Workforce Resource | New Richmond Campus | On | 4,921.00 | 3,937.00 | 1,095.00 | 5,031.00 | (111.00) |
|-----|-------------------------------------|---------------------|----|----------|----------|----------|----------|----------|

****EXCHANGE OF SERVICES****Workforce Resource participants will receive 56 hours of training in welding. Instructor costs and welding supplies are covered by WITC Career Prep funds via Jeanne Germain. Student supply costs are covered by workforce resource

| | | | | | | | | |
|-----|---------------------|----------------------|-----|--------|--------|--------|--------|---------|
| 339 | Bad River Headstart | Bad River Head Start | Off | 384.00 | 307.00 | 108.00 | 415.00 | (32.00) |
|-----|---------------------|----------------------|-----|--------|--------|--------|--------|---------|

ASHI Pediatric CPR and First Aid Recert

| | | | | | | | | |
|-----|---------------------------------|--|-----|--------|--------|--------|--------|---------|
| 340 | Peter Christensen Health Center | Peter Christensen Health Center, Lac du Flambeau | Off | 611.00 | 489.00 | 157.00 | 645.00 | (35.00) |
|-----|---------------------------------|--|-----|--------|--------|--------|--------|---------|

Students will receive 8 hours of renewal training in ACLS.

| | | | | | | | | |
|-----|---------------------------------|------------------------|-----|----------|--------|--------|----------|---------|
| 341 | Peter Christensen Health Center | Lac du Flambeau Clinic | Off | 1,221.00 | 977.00 | 313.00 | 1,289.00 | (69.00) |
|-----|---------------------------------|------------------------|-----|----------|--------|--------|----------|---------|

Students will receive 16 hours of ACLS training.

| | | | | | | | | |
|------|-----------------------|-----------------------------|-----|--------|--------|--------|--------|---------|
| 342* | Cumberland Wastewater | Cumberland Wastewater Plant | Off | 814.00 | 652.00 | 228.00 | 879.00 | (65.00) |
|------|-----------------------|-----------------------------|-----|--------|--------|--------|--------|---------|

Confined Space for Industry

| | | | | | | | | |
|-----|---------------------------|---------------------------|-----|----------|----------|---|----------|--------|
| 343 | River Falls Area Hospital | River Falls Area Hospital | Off | 3,575.00 | 2,750.00 | - | 2,750.00 | 825.00 |
|-----|---------------------------|---------------------------|-----|----------|----------|---|----------|--------|

Three Hospital Hazmat/Decontamination classes

| | | | | | | | | |
|-----|--------------------|-------------------------------------|-----|----------|--------|--------|--------|--------|
| 344 | Lake Country Dairy | Lake Country Dairy, Turtle Lake, WI | Off | 1,208.00 | 642.00 | 169.00 | 810.00 | 398.00 |
|-----|--------------------|-------------------------------------|-----|----------|--------|--------|--------|--------|

Students will receive 4 1 hour sessions of supervisor and leadership training. Dates of training will be July 7, August 4, September 8 and 29.

| | | | | | | | | |
|-----|-------------------------|----------|-----|----------|--------|--------|--------|--------|
| 345 | Apostle Islands Cruises | Bayfield | Off | 1,002.00 | 424.00 | 139.00 | 563.00 | 440.00 |
|-----|-------------------------|----------|-----|----------|--------|--------|--------|--------|

CPR/AED & First Aid (ASHI)

| | | | | | | | | |
|-----|-----------------------------------|-----------------------------------|-----|----------|---|---|---|----------|
| 346 | Northern Lights Healthcare Center | Northern Lights Healthcare Center | Off | 1,543.00 | - | - | - | 1,543.00 |
|-----|-----------------------------------|-----------------------------------|-----|----------|---|---|---|----------|

EXCHANGE OF SERVICES CONTRACT Employees of Northern Lights Healthcare Center will recertify their Basic Life Support certification.

| | | | | | | | | |
|-----|--------------------------|--------------------------|-----|--------|--------|-------|--------|---------|
| 347 | Bad River Youth Outdoors | Bad River Youth Outdoors | Off | 317.00 | 253.00 | 85.00 | 338.00 | (22.00) |
|-----|--------------------------|--------------------------|-----|--------|--------|-------|--------|---------|

CPR/AED and Basic First Aid (ASHI)

| | | | | | | | | |
|-----|--------------------------------|-----------|-----|--------|--------|--------|--------|---------|
| 348 | Rusk County Sheriff Department | Ladysmith | Off | 636.00 | 509.00 | 157.00 | 665.00 | (30.00) |
|-----|--------------------------------|-----------|-----|--------|--------|--------|--------|---------|

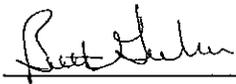
Warrant Service Class for Rusk County

| | | | | | | | | |
|-----|--------------------------|--------------------------|-----|--------|--------|-------|--------|---------|
| 349 | Barron Police Department | Barron Police Department | Off | 330.00 | 264.00 | 79.00 | 343.00 | (13.00) |
|-----|--------------------------|--------------------------|-----|--------|--------|-------|--------|---------|

Patrol Weapons Training

| | | | | | | | | |
|-----|-------------------------------|---|-----|----------|--------|--------|--------|--------|
| 350 | Trinity First Lutheran School | Heartwood Conference Center - Trego, WI | Off | 1,171.00 | 365.00 | 128.00 | 493.00 | 678.00 |
|-----|-------------------------------|---|-----|----------|--------|--------|--------|--------|

Provide Heartsaver 1st aid/Adult & Child CPR & AED to employees.



July 11, 2016

*** End Of Report ***

Board Secretary

Date

* indicates an amended contract