

Wisconsin Indianhead Technical College
Board Proceedings
August 15, 2016

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, August 15, 2016, at 8:30 a.m., at the WITC-Administrative Office, located at 505 Pine Ridge Drive, Shell Lake, WI 54871.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson, Chris Fitzgerald, called the meeting to order at 8:33 a.m. with the following Board members present: James Beistle, Chris Fitzgerald, Lorraine C. Laberee, Agnes Ring, and Josh Robinson. It was noted that a quorum was established. *Brett Gerber, Troy Lambert, Dave Minor, and Eileen Yeakley provided notice that they would not be in attendance at this meeting.*

The following WITC employees in attendance during the meeting were: Steve Decker, Kim Olson, Cher Vink, and John Will. Jennifer Kunselman was also in attendance for a portion of the meeting.

OPEN MEETING

Kim Olson, Executive Assistant to the President and Board, read the following open-meeting statement: "The August 15, 2016, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on August 13, 2016, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA

Chair Fitzgerald reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology.

James Beistle moved, seconded by Agnes Ring, to authorize and approve Lori Laberee as interim Board Secretary to sign College documents at this meeting in the absence of Board Secretary Brett Gerber. Upon a unanimous vote of all members present, motion carried.

Agnes Ring moved, seconded by James Beistle, to approve the agenda. Upon a unanimous vote of all members present, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

Time was reserved for Chair Fitzgerald to recognize people in the audience if needed. The Audience Recognition Board policy (II.M.) was included in the Board book as a reference.

BOARD ORGANIZATION

1. Oath of Office: Dave Minor

The Oath of Office for Mr. Minor will be administered at the September Board meeting.

EXECUTIVE SESSION

Chairperson, Chris Fitzgerald, requested a motion for the Board to convene into executive session under the provisions of Wisconsin Statutes §19.85(1)(c)(f) for the purpose of considering Employment, Promotion, Compensation, and Performance Evaluations.

Lori Laberee moved, seconded by Josh Robinson, to convene into executive session in accordance with Wisconsin Statutes §19.85(1)(c)(f) for the purpose noted in the preceding paragraph. Chair Fitzgerald announced the motion. Upon a roll-call vote, all members present voted yes; motion carried (5-0).

Chairperson, Chris Fitzgerald, called the executive session to order at 8:36 a.m. with the following Board members present: James Beistle, Chris Fitzgerald, Lorraine C. Laberee, Agnes Ring, and Josh Robinson. *Brett Gerber, Troy Lambert, Dave Minor, and Eileen Yeakley provided notice that they would not be in attendance at this meeting.*

The following WITC employees in attendance during executive session were: Steve Decker, Kim Olson, Cher Vink, and John Will.

Approval of the June 20, 2016, Executive Meeting Minutes

Lori Laberee moved, seconded by Agnes Ring, to approve the executive meeting minutes as printed. Upon a unanimous vote of all members present, motion carried. It was noted that there was no executive session in July.

Josh Robinson moved, seconded by Lori Laberee, to adjourn the Executive Session and reconvene back into the regular Board meeting. Upon a roll-call vote, all members present voted yes; motion carried (5-0) and the executive session adjourned at 9:29 a.m.

OPEN SESSION RECONVENED

The Board Chair recessed the meeting at 9:29 a.m. and reconvened the meeting at 9:39 a.m. Board Chair Fitzgerald moved to the Information Report. At 10:05 a.m., the Board returned back to the Meeting Minutes agenda item.

MEETING MINUTES

1. Approval of the July 11, 2016, Annual Organizational Meeting Minutes

Lori Laberee moved, seconded by Agnes Ring, to approve the meeting minutes as printed.

Upon a unanimous vote of all members present, motion carried. The signed contract listings from the July meeting were attached to the official minutes.

CONSENT AGENDA

Chairperson Fitzgerald asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none.

James Beistle moved, seconded by Josh Robinson, to approve the Consent Agenda. Upon a roll-call vote, all members present voted yes; motion carried (5-0).

1. Personnel:

- A. **New Hire:** Andrew Emmert, Student Success Teaching Assistant, Support and Technical Personnel; \$16.46/hour, Ashland; effective August 8, 2016.
- B. **New Hire:** Christy Kobernick, Development and Retention Manager, Manager; annual salary \$65,366, New Richmond; effective August 15, 2016.
- C. **New Hire:** Sheryl Lucas, Associate Degree Nursing Instructor, Faculty; annual salary \$58,131, New Richmond; effective July 1, 2016.
- D. **Resignation:** Joanne Briggs, Business Office Assistant, Shell Lake; effective December 31, 2016. *NOTE: Administration recommends waiving the six-month notification requirement.*
- E. **Resignation:** Ryan Paruch, Health Science Instructor, New Richmond; effective June 30, 2016. *Note: Ryan Paruch rescinded accepted offer. Position was set to start July 1, 2016.*
- F. **Resignation:** Lisa Shields, Associate Degree Nursing Instructor, New Richmond; effective June 30, 2016. *Note: Lisa Shields rescinded accepted offer. Position was set to start July 1, 2016.*
- G. **Resignation:** Valerie Smith, Human Resources Manager, Shell Lake; effective January 6, 2017.

President Will noted that there were a total of 70 years of service from those who resigned (retired/leaving the College); Ms. Briggs served 31 years, Ms. Smith served 39 years. The Board expressed its appreciation for this service to the College.

2. Contracts

The contract listings were approved (see attached lists).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of July 31, 2016, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 219178 through 219614 and electronic transfer payments totaling \$5,946,732.50 were approved.

5. Bids/Purchases

- A. **Canopy – Shell Lake – Request to Reject Bids:** The Board rejected the bid received for the canopy project at the Shell Lake Administrative Office. The bid received was in excess of the budget amount as summarized on the bid tabulation document.
- B. **Remodeling Change Orders – Superior:** The Board approved Change Order 2 and Change Order 3 by LHB Architects in the total amount of \$90,280 for project #150485 at the Superior Campus. The change orders included architectural, mechanical, electrical, and masonry revisions. A financial summary was also provided.
- C. **Remodeling Change Order – Ashland:** The Board approved Change Order 1 by LHB Architects in the total amount of \$28,565 for project #150486 at the Ashland Campus. The change order included window blind, clock system, lighting controls, and mechanical revisions. A financial summary was also provided.
- D. **Long Distance Services – Collegewide:** The Board gave approval to award a three (3) year agreement for long distance services to Impact Telecom of Irving, TX, in the total amount of \$66,813, under RFP# 16-96100-CW-TELECOM.
- E. **Remodeling Change Order – New Richmond:** The Board approved Change Order 3 by LHB Architects in the total amount of \$36,378 for project #150495 at the New Richmond Campus. The change order included plumbing revisions, electrical revisions, and flooring changes. A financial summary was also provided.
- F. **Vertical Machines – Rice Lake:** The Board approved the purchase of two (2) vertical machines in the total amount of \$168,840 from Hales Machine Tool, Inc. of Minneapolis, MN under bid # 16-44400-RL-CNCVERTICALMACHINE. The machines are for the CNC Program at the Rice Lake Campus.

OTHER ITEMS REQUIRING BOARD ACTION

1. Announcements and/or Action from Executive Session

There were no Executive Session announcements from the Board Chair.

2. Annual Review of Board's Board-Staff Relationship Policies (III. A. - C.)

Time was reserved for the annual review of the following Board policies:

- A. Delegation to the President (III. A.)
- B. President's Responsibilities and Evaluation (III. B.)
- C. Monitoring College Effectiveness (III. C.)

There were no recommended changes from administration.

Josh Robinson moved, seconded by Lori Laberee, to approve the Board-Staff Relationship policies as presented. Upon a unanimous vote of all members present, motion carried.

3. Annual Review of Board's Executive Limitations Policies (IV. A. - G.)
Time was reserved for the annual review of the following Board policies:
 - A. General Executive Constraint (IV. A.)
 - B. Human Relationships (IV. B.)
 - C. Financial Condition (IV. C.)
 - D. Budgeting/Forecasting (IV. D.)
 - E. Compensation and Benefits (IV. E.)
 - F. Asset Protection (IV. F.)
 - G. Communication and Counsel to the Board (IV. G.)

There were no recommended changes from administration.

Lori Laberee moved, seconded by Agnes Ring, to approve the Executive Limitations policies as presented. Upon a unanimous vote of all members present, motion carried.

4. Approval of Administrative Policy (G-112 & J-120) – Non-Discrimination/Non-Harassment Compliance, Approval of Administrative Policy (G-113 & J-121) – Unlawful Discrimination/Harassment/Sexual Harassment/Sexual Misconduct/Sexual Violence Complaints, and Approval of Revised Administrative Procedure (G-113A, J-121A, & J-220A) Unlawful Discrimination/Harassment/Sexual Harassment/Sexual Misconduct/Sexual Violence Complaints

Last year Administration made changes to Non-Discrimination/Non-Harassment Compliance policies and the related procedure to reflect statutory amendments that were passed to reduce campus violence. This year the changes were minor updates for clarification. These clarifications, the rest of the policies, and the procedure and reporting of discrimination/harassment complaints were shared with the Board to demonstrate the College's continued compliance and commitment to an educational and employment environment that is free of unlawful discrimination and harassment as represented in the Assurance of Compliance which allows the College to obtain Federal funds including grants and financial aid monies. An additional supporting document was also provided.

Lori Laberee moved, seconded by Josh Robinson, to approve the policies and procedure as presented. Upon a unanimous vote of all members present, motion carried.

INFORMATION REPORTS

1. Longitudinal Graduate Follow-Up Survey Report

Jennifer Kunselman, Research and Data Coordinator, presented the Five-Year Longitudinal Follow-Up Results of 2009-2010 graduates, which included information on graduates' responses to the importance of WITC training in beginning and advancing their careers, graduates recommendation of technical education, current employment status, and salary information by degree level and program. An Executive Summary and a PowerPoint were provided for the Board's information. In addition, a link to the online version of the full narrative report and some printed copies were provided for the Board.

At 10:05 a.m., the Board Chair moved back to the Meeting Minutes agenda item.

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they attended.

- A. **Wisconsin Technical College System State Board Meeting Update**

Time was reserved for updates from those who attended the meeting on July 12-13, 2016, at WITC-Rice Lake. President Will, Lori Laberee, Eileen Yeakley, and James Beistle, participated, as did former WITC Presidents David Hildebrand and Chuck Levine. We

gave the WTCS Board a Welding helmet. Thomas Precision was honored at the WTCS Board dinner with the Futuremakers Partner Award. We received positive responses from WTCS President Foy and WTCS Board President Schwantes.

B. District Boards Association Summer Meeting Update

Time was reserved for updates from those who attended the meeting on July 15-16, 2016, at Northcentral Technical College in Wausau, WI. James Beistle, Lori Laberee, Agnes Ring, and President Will attended the meeting. Ms. Laberee was accepted to be the co-chair of the Interdistrict Interagency Cooperation Committee. Information was shared on high school students attending WTCS colleges for the year ending June 30, 2015, and District Boards Association meeting attendance.

There will be a District Boards Association annual planning meeting in Madison the last week in August. Ms. Laberee and Mr. Beistle will attend on Friday and Saturday. In addition, President Will was invited to attend on Friday as the Chair of the Presidents' Association.

The next District Boards Association meeting will be in Milwaukee the last weekend in October.

2. Travel Sign Up

A. Board Events Schedule

Time was reserved for the Board to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was routed during the meeting for Board members to update by recording their plans to attend (or not attend) the meetings and events listed on the form; or, to contact the Executive Assistant as soon as plans are confirmed. Chair Fitzgerald requested that the Board report any changes on the *Board Events Schedule* to Ms. Olson. Links to state and national Board meetings and events were included in the Board book.

Ms. Olson requested that Board members who would like to sign up for WITC-Rice Lake's 75th Anniversary dinner may do so on the events schedule. She also noted that the 2017 ACCT dates have changed.

3. Monitoring Schedule Review and Updates

A. Monitoring Schedule

Time was reserved to review and update the *Board Monitoring Schedule* as needed. Minor changes were identified in red text to accurately reflect August agenda items. Time was reserved to discuss the Board Member Orientation that is on the Monitoring Schedule for the month of September.

Chair Fitzgerald and President Will plan will conduct the orientation following the September Board meeting. Ms. Olson will check on the applicant's availability to attend the orientation, pending an appointment to the Board.

B. Board Forward Meeting Planning

The Board Forward meeting is scheduled to take place on Monday, November 21, 2016, following the regular Board meeting, at the WITC-Administrative Office in Shell Lake. Time was reserved for the Board to discuss agenda topics they wish to discuss and to determine whether or not a facilitator is needed for this meeting. Last year's Board Forward agenda was provided.

President Will asked Board members to submit Board Forward agenda topics to him or Ms. Olson. Otherwise, he will bring agenda topics to the next meeting.

C. **Annual Employee Handbook Update**

The 2016-17 (current) updated General Employee Handbook has been issued just as updated versions of the Handbook have been issued each fiscal year since 2011 following Act 10. We obtain anonymous feedback on each Handbook version from employees throughout the year via a survey tool we have established. Human Resources will continue to obtain input and compile a draft for review toward the end of the fiscal year for the next version of the Handbook. The current version of the Handbook, red lined versions to indicate updated information, and all Appendices are posted on *The Connection*. A link was provided for the Board.

4. President's Updates:

Time was reserved for President Will to provide an update on the following items:

1. **Student Updates and News**

This is a placeholder for student updates and College news items:

1) BestColleges.com Places WITC in Top Ten Rankings

Wisconsin Indianhead Technical College received "top ten" rankings in two different categories on best.colleges.com, a nationally recognized provider of college planning resources. Nationally, WITC placed 9th in "Accredited Online Associate Degree Programs" and 6th in "Best Two-Year in Wisconsin." The Web site gathered data from over 7,500 colleges nationwide. A *WITC News* article was provided.

2) WITC Holding CNA Classes in New Deerfield Classroom

WITC-New Richmond and the Deerfield reached a new level of collaboration when certified nursing assistant classes began to be taught in the Deerfield's new classroom. Classes at the Deerfield run from Monday through Friday for about a month while students learn then apply the education immediately as part of the clinical portion of the class. A group of several instructors will rotate between the WITC campus classes and the Deerfield classroom. A *New Richmond News* article was provided.

3) WITC Student Places at National Skills USA Competition

WITC student Ellen Reichert, Rice Lake, recently competed at the 52nd National Skills USA conference in Louisville, KY, and placed 9th in the nation in the architectural drawing competition. More than 15,000 students, teachers, education leaders, and representatives from over 600 national corporations, trade associations, businesses, and labor unions participated in 99 hands-on skill and leadership competitions. Reichert is a graduate of the Architectural Commercial Design associate degree program, and in the fall semester, she will be in her 2nd year of the residential construction and cabinetmaking program. A *Washburn County Register* article was provided.

4) WITC, Northland College Agree on Transfer Credits

Graduates of Wisconsin Indianhead Technical College's Business Management, Accounting, and Accounting Assistant programs will now be able to transfer into Northland College. Credits earned toward general studies courses at WITC will also seamlessly transfer into Northland College. The new articulation agreement between WITC and Northland College takes effect in the fall. A *Superior Telegram* article was provided.

B. **Fall Enrollment Report**

The fall enrollment report was reviewed by President Will. We are down about 1% or 12 students. This will be a standing agenda item through October.

C. Emergency Loan Presentation

WITC received a \$10,079 grant from WTCS to help support students facing financial emergencies that threaten their ability to stay in school. This funding will be added to our current student emergency fund (Dreamkeepers and Dash grants) of approximately \$25,000, for a total of more than \$35,000 available to students facing a financial emergency. In addition, WITC has been asked to present at the NCAN (National College Access Network) national conference on a panel with Great Lakes Higher Education Guaranty (Great Lakes) and UW-Madison on the "Effective Practices Workshop Sessions". The Session Title is *How to keep a Financial Emergency from Ending a Student's College Degree Dreams*. WITC will be represented by MaryAnn Pebler, Director of Resource Development. WITC was invited as an example of an individual college that successfully implemented Great Lakes' *Dreamkeepers*, and now *Dash* grants programs. All costs associated with travel to Detroit and conference attendance will be covered by Great Lakes.

D. WITC Service Awards Update

This year WITC will recognize their employees for 1,105 total years of service. Two employees will be recognized for 40 years of service, one employee for 35 years of service, and one employee will be recognized for 30 years of service.

5. Legislative Updates

Time was reserved for legislative updates as needed. There were no updates given.

6. 2017 Board Member of the Year Award – Request for Nomination

The District Boards Association's Marketing/Public Relations and Awards Committee requested the Board's help in identifying a nominee for the 2017 Board Member of the Year award. This award recognizes a district board member who has made an outstanding contribution to technical and vocational education through participation as a trustee on the local, state, regional/national level. Any district board member is eligible to be nominated, with the nomination addressing those three criteria areas. The completed nomination paperwork is due to the Association office no later than November 1, 2016. The award will be presented at the January 2017 Boards Association winter meeting. The Board may use the process it thinks is appropriate to select a nominee.

Josh Robinson moved, seconded by James Beistle, to nominate Dave Minor for the 2017 Board Member of the Year Award. Upon a unanimous vote of all members present, motion carried. Ms. Olson will submit WITC's nomination to the District Boards Association by the due date.

7. Employee Benefits Update

President Will and Ms. Vink provided an update on employee benefits. We've been exploring the health insurance consortium; however, we are going to extend with Health Partners for the upcoming renewal cycle and take advantage of favorable pricing. We will continue to look at the consortium in the future.

8. Board Appointment Update

President Will provided an update on the status of the upcoming Board Appointment hearing/committee meeting scheduled on Wednesday, August 24, 2016. We received one application for the Employee member representing Region 5 (Barron County).

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times

Time was reserved for the Board to confirm its plans for the meeting scheduled on Monday, September 19, 2016, beginning 8:30 a.m., at the WITC-Administrative Office in Shell Lake. The Board meeting schedule was provided for the Board's information.

2. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the meeting on Monday, September 19, 2016, were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed.

Note: Board members may add additional items to next month's Board agenda by contacting the Chair before Thursday, September 1, 2016. This request does not obligate the Chair to include these items on the agenda. The Chair will notify administration of agenda items before the Board book is prepared and copied.

MEETING EVALUATION

PLUS +/-DELTA ^

+ None

^ None

James Beistle moved, seconded by Lori Laberee, to adjourn the meeting at 11:19 a.m.

Respectfully submitted,



Board Secretary
ko

Note: A Board luncheon was provided following the meeting; however, no action was taken.

7/28/2016
2:47:51
PM

Wisconsin Indianhead Technical College
Contract Estimated Full Cost Report

Fiscal Year:
2016

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

State Designated Indirect Cost Factors:
On Campus = 43.3% Off Campus = 36.45%

----- ESTIMATED -----										
Contract Number	Service Recipient	Location	On/Off	Contract Revenue	Est.Salary/ Fringe Cost	+	Indirect	=	Full Cost	Difference +/-
300*	Cameron School District	Cameron High School	Off	19,333.00	19,333.00		7,047.00		26,380.00	(7,047.00)
	WITC will provide Driver's Education Theory and Behind-The-Wheel to the students of the Cameron School District. As part of the contract, WITC will collect the tuition of \$102.00 for the Driver's Ed Theory and \$235.00 for the Behind the Wheel from the students.									
302*	Cumberland School District	Cumberland High School	Off	23,395.00	23,395.00		8,528.00		31,923.00	(8,528.00)
	WITC will provide Driver's Education Theory and Behind-The-Wheel to the students of the Cumberland School District. As part of the contract, WITC will collect the tuition of \$102.00 for Driver's Ed Theory and \$235.00 for Behind the Wheel from the students.									
303*	Rice Lake School District	Rice Lake High School	Off	58,882.00	58,882.00		21,463.00		80,345.00	(21,463.00)
	WITC will provide Driver's Education Theory and Behind-The-Wheel to the students of the Rice Lake School District. As part of the contract, WITC will collect the tuition of \$102.00 for the Driver's Ed Theory and \$235.00 for the Behind-the-Wheel from the students.									
304*	Hudson School District	Hudson High School	Off	146,093.00	146,093.00		53,251.00		199,344.00	(53,251.00)
	WITC will provide Driver's Education Theory and Behind-The-Wheel to the students of the Hudson School District. As part of the contract WITC will collect the tuition of \$102.00 for Driver's Ed Theory and \$235.00 for Behind-the-Wheel from the students.									
305*	New Richmond School District	Varies	Off	79,958.00	79,958.00		29,145.00		109,103.00	(29,145.00)

WITC will provide Driver's Education Theory and Behind-The-Wheel to the students of the New Richmond School District. As part of the contract WITC will collect the tuition of \$102.00 for Driver's Ed Theory and \$235.00 for Behind-The-Wheel from the students.

306*	Spooner School District	Spooner High School	Off	20,402.00	20,402.00	7,437.00	27,839.00	(7,437.00)
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WITC will provide Driver's Education Theory and Behind-the-Wheel to the students of the Spooner School District. As part of the contract, WITC will collect the tuition of \$102.00 for the Driver's Ed Theory and \$235.00 for Behind-the-Wheel from the students.

415*	Clear Lake High School	Clear Lake High School	Off	1,734.00	1,734.00	633.00	2,367.00	(633.00)
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WITC will provide Driver's Education Theory and Behind-The-Wheel to the students of the Clear Lake School district. As part of the contract, WITC will collect the tuition of \$102.00 for the Driver's Ed Theory and \$235.00 for Behind-The-Wheel from the students.

440*	Winter School District	Winter High School	Off	2,346.00	2,346.00	856.00	3,202.00	(856.00)
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WITC will provide Driver's Education Theory and Behind-the-Wheel to the students of the Winter School District. As part of the contract WITC will collect the tuition of \$102.00 for the Driver's Ed Theory class and \$235.00 for the Behind-The-Wheel from the students.



Board Secretary

8-15-16

Date

*** End Of Report ***

* indicates an amended contract

7/28/2016
2:49:58
PM

Wisconsin Indianhead Technical College
Contract Estimated Full Cost Report

Fiscal Year:
2017

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

State Designated Indirect Cost Factors:
On Campus = 34.9% Off Campus = 34.9%

----- ESTIMATED -----										
Contract Number	Service Recipient	Location	On/Off	Contract Revenue	Est.Salary/ Fringe Cost	+	Indirect	=	Full Cost	Difference +/-
223	Chippewa Valley Technical College	Chippewa Valley Technical College	Off	40,000.00	40,000.00	-			40,000.00	-
	Plumbing Apprenticeship; Tom Bembnister will teach 2 sections of plumbing apprenticeship courses through a contract between CVTC and WITC.									
351	Bayfield County Criminal Justice Program	Bayfield County Jail	Off	4,063.00	3,250.00	-			3,250.00	813.00
	Inmates of Bayfield Co Jail will receive HSED instruction.									
352	Barron County Jail	Barron County Jail	Off	13,063.00	10,450.00	-			10,450.00	2,613.00
	Inmates of Barron County Jail will receive HSED/GED instruction									
353	Rusk County Jail	Rusk Co Jail	Off	4,063.00	3,250.00	-			3,250.00	813.00
	Inmates of Rusk County Jail will receive HSED/GED instruction.									
354	Sawyer County Jail	Sawyer Co Jail	Off	3,500.00	2,800.00	-			2,800.00	700.00
	Inmates of Sawyer Co Jail will receive HSED/GED instruction.									
355	Washburn County Jail	Washburn Co Jail	Off	4,063.00	3,250.00	-			3,250.00	813.00
	Inmates of Washburn Co Jail will receive HSED/GED instruction.									
356	World Wide Machining & Welding, Inc.	World Wide Machining & Welding	Off	612.00	333.00	117.00			449.00	163.00
	Employees of World Wide Machining & Welding will receive EXCEL instruction.									

357	Workforce Resource- Menomonie	Baldwin	Off	4,633.00	3,707.00	1,172.00	4,878.00	(245.00)
	Essential Employee Skills - FF Grant with Workforce Resource -Cohort #2							
358	Jack Link's Beef Jerky	Jack Links Conference Center, Minong, WI	Off	3,537.00	1,766.00	338.00	2,104.00	1,434.00
	Excel Training. 60 Students will receive 4 hours of Excel training. 3 separate 4 hour classes will be held at Jack Links facility.							
359	Lac Courte Oreilles Community College	LCO College	Off	471.00	377.00	118.00	494.00	(24.00)
	WITC will Provide Heartsaver 1st aid and Adult CPR & AED.							
360	Workforce Resource- Menomonie	River Falls Job Center	Off	343.00	274.00	79.00	353.00	(10.00)
	Adult CPR - FF grant addition for workforce resource industry training.							



Board Secretary

8-15-16

Date

*** End Of Report ***

* indicates an amended contract